

From: Gilberti, Rick <RGilberti@BellinghamMA.org>
Sent: Monday, July 07, 2025 4:26 PM EDT
To: Kathleen Dufour <kcdufour@mhoa.com>
Subject: Re: Tobacco Inspection Ride Along
Attachment(s): "Tobacco Inspection checklist.pdf"

Hi KC, Thank you for coming to Bellingham to train and give me guidance. I thought the information you presented will help me in becoming a good Tobacco Agent. I really appreciate your kindness and approach was excellent. I reached out to get the Post Training and I'm going to start watching it now. Again Thank you for your time, Rick
Sent from my iPad

On Jul 7, 2025, at 1:59 PM, Kathleen Dufour <kcdufour@mhoa.com> wrote:

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Hi Rick,

It was so nice meeting you last week. I hope things are going well in Bellingham. I just got approval to share this handy checklist for tobacco inspections. You can look it over, edit it to contain Board of Health contact information, print a copy for each inspection you do and then leave it with the retailer as a "to do" list, so they will know how to come into compliance if there are violations during inspections.

I find it useful so I thought you might too!
Reach out if you have any questions.

Best,
KC

From: Gilberti, Rick <RGilberti@BellinghamMA.org>
Sent: Tuesday, July 1, 2025 1:08 PM
To: Kathleen Dufour <kcdufour@mhoa.com>
Subject: Re: Tobacco Inspection Ride Along

Hi Kathleen, looking forward to meeting you tomorrow. Thanks, Rick
Sent from my iPad

On Jul 1, 2025, at 12:18 PM, Kathleen Dufour <kcdufour@mhoa.com> wrote:

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Hi Rick,

Just a friendly reminder that we will meet for an Inspection training ride-along tomorrow 7/2 at 10:00. I look forward to meeting you,

KC Dufour

From: Gilberti, Rick <RGilberti@BellinghamMA.org>
Sent: Tuesday, June 17, 2025 3:54 PM
To: Kathleen Dufour <kcdufour@mhoa.com>
Subject: Re: Tobacco Inspection Ride Along

Hi Kathleen, if possible can we change the date of you visit to July 2? My wife has an appointment she can't change. Also how does Bellingham join the program and do a MOU. Rick
Sent from my iPad

On Jun 16, 2025, at 7:53 PM, Kathleen Dufour <kcdufour@mhoa.com> wrote:

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Perfect! See you then.

On Mon, Jun 16, 2025 at 7:24 PM Gilberti, Rick<RGilberti@bellinghamma.org> wrote:
Hi Kathleen, thanks for getting back to me so fast. Friday June 27th at 10am sounds great. I will have everything in place when you arrive. Rick
Sent from my iPad

On Jun 16, 2025, at 6:44 PM, Kathleen Dufour<kcdufour@mhoa.com> wrote:

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Hello Rick,

Sarah has shared your request for a Ride Along Tobacco Inspection session. I'm happy to schedule a time to meet with you.

Currently I have the following dates available:

Wednesday, June 25th

Friday, June 27th

Wednesday, July 2nd

As Sarah stated, without an MOU in place, I would be a "fly on the wall" during the actual retailer inspections. You will be able to ask me questions, but I will not be interacting with the retailers directly. My suggestion is that we meet at the Board of Health office at 10 AM to review the materials you've prepared for the retailers and Bellingham's current local tobacco regulations before heading out for inspections.

Currently, Bellingham has 27 retailers listed in the POST database. Please print a list of retailers that have current tobacco permits so that we can check the accuracy of the database and you have an updated list to work from.

I look forward to hearing from you,
KC Dufour

Kathleen Dufour
MHOA Tobacco Control
Inspector/Trainer