



# Charles River

PUBLIC HEALTH DISTRICT

## Charles River Health District Shared Services Arrangement Towns of Dover, Medfield, Needham, Sherborn

Remote Participation  
January 30, 2025  
9:00 AM

### Members Present:

Daryl Beardsley - Sherborn Board of Health  
Ed Cosgrove - Needham Board of Health  
Kay Petersen - Dover Board of Health  
Kathleen Thompson - Medfield Board of Health

### Others Present:

Jason Belmonte - Dover Health Director  
Kerry Dunnell - Shared Services Manager  
Sam Menard - Shared Services Assistant Mgr  
Tim McDonald - Needham Director of HHS

Jen Gangadharan - Regional Health Nurse  
Jen Casey - Administration Specialist

### 1) Introductions

The meeting was called to order at 9:00am. Arissa Ruano and Meghan Russell, BME Strategies, introduced themselves.

### 2) Public Comment

There was no public comment at this time.

### 3) Strategic Planning Meeting #1

Ms. Ruano and Ms. Russell made a presentation for the Strategic Planning process.

There was discussion regarding how to update town leadership on the process and receive input.

The group completed a visioning exercise to help develop a shared mission/vision statement and combined values.

There was discussion regarding stakeholder engagement as part of this process.

The BME team stated that they would work to draft a shared mission/vision statement and combined values. They would also work to schedule the proposed nine interviews with stakeholders.



- 4) Next meetings February 25, 2025, at 9AM – Dover Town House & via Zoom; February 27, 2025, at 9AM – via Zoom

- 5) Other Business

None at this time.

- 6) Adjourn

Upon motion duly made and seconded it was voted to adjourn at 10:23am. Motion passed:  
Needham – Y, Medfield – Y, Sherborn – Y, Dover – Y.

DRAFT