



Preliminary Cost Proposal
PermitEyes 20/20 E-Permitting Software Solution
for the
Town of Dover, MA
January 22nd, 2025

Primary Contact: **Rajan P. Nanda**
Email: mail@fullcircletech.com

Address: 11 Beacon Street #340
Boston, MA 02108

Phone: 617-722-0100
617-722-0101

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Executive Summary

Full Circle Technologies, Inc. (hereinafter referred to as “Full Circle Technologies,” “Full Circle,” or “FCT”) manages the PermitEyes Web Program and PermitEyes Accessory Tablet Program (the “Program,” “System,” “PermitEyes,” or “PermitEyes 20/20”) in all capacities including development, maintenance, and technical support.

The PermitEyes Program is a modular, cloud-based system which allows the Town of Dover (also referred to as the “Municipality,” “Community,” or “Town”) to receive applications, collect electronic payments, conduct inspections, and issue permits. Various Departmental Modules as purchased by the Municipality are accessible on the Program website through a single point of entry.

Scope of Services

Application Software

Transparent processing of applications and issuing permits

Applicants utilize the user side of the Program to fill and submit permit/license applications. The applicant has the ability to:

- Register an account which will save contact information, business information, and license information to autoflow into all relevant applications
- View submitted applications and permits/licenses associated with their account on one homepage
- Save incomplete applications before submitting as needed
- Pay fees electronically through the Program utilizing an online payment processor of the Community’s choosing
- Upload and submit attachments as needed to supplement an application
- Print issued permits/licenses after they are approved by the Municipality

PermitEyes performs a preliminary check on the data types as the user is typing the data in the form. For example, input boxes for telephone numbers will not accept alpha characters. The same can easily be extended for setback dimensions and all other text boxes that are required to filter inappropriate input.

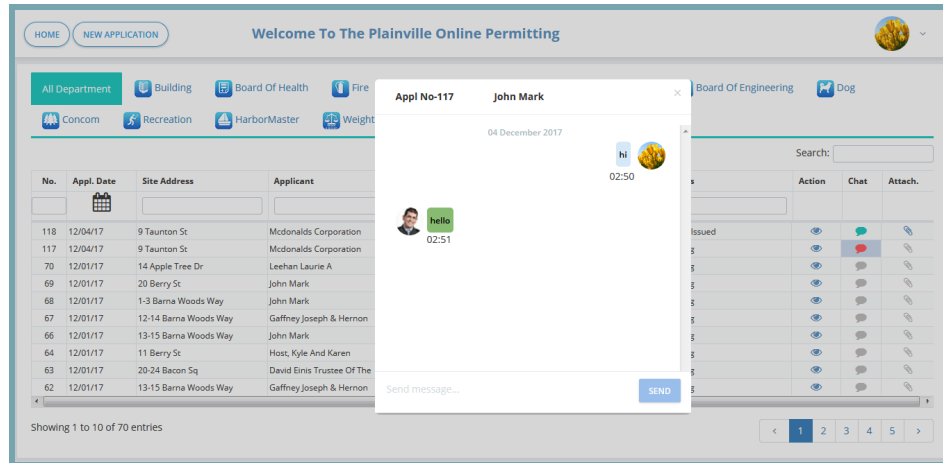


Figure showing applicant homepage with Chat window

The applicant has a homepage from which they can view and track the progress of their application as it goes through the Municipality's departmental internal approval process. This time-saving feature means that both the applicant and the Municipality can enjoy efficient and convenient communication, as the applicant can see exactly where their application is in real-time. Some communities have reported an 80% drop in foot traffic and phone calls since the full deployment of PermitEyes.

In addition, PermitEyes includes a chat feature which allows the applicant to leave messages or communicate with the department through their personal homepage. This feature also allows the Municipality to communicate with the applicant, and request, for example, additional plans, documents, payments, without needing to phone the applicant. All chat communications are stored directly against the particular application in question, creating a single, complete picture of the correspondence related to each project.

Electronic approval and issuance of permits / licenses

Municipality staff utilize the staff side of the Program for the approval and issuance of permits/licenses. This includes the ability to:

- Submit applications on behalf of applicants
- View submitted applications
- Edit applicant submitted forms
- Track the status of an application through a standard approval workflow
- Schedule and record inspections
- Calculate fees via built-in fee tables and calculators, view records of electronic payments, and record fees made by physical means (i.e., cash or check)
- Request and obtain Sign Offs from other departments as needed
- Generate various email notifications and chat with the applicant
- Generate supplemental documentation (e.g. renewal reminders)
- Upload attachments to an application
- Approve or deny submitted applications for permit/license issuance

- Select electronic signature of staff member responsible for permit/license issuance
- Print issued permits/licenses
- Process permits/licenses scheduled for renewal

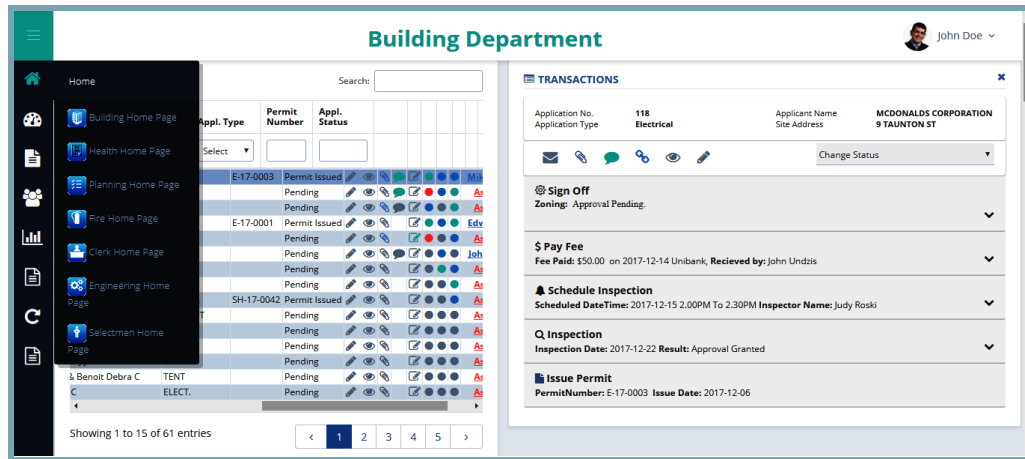


Figure showing the staff side homepage with complete overview of status of application

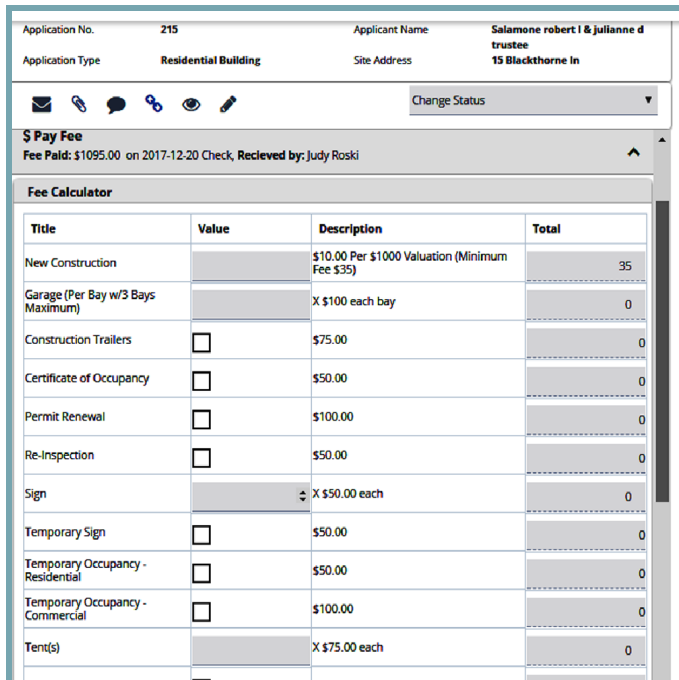
The department head can create unlimited users in the Program with varying rights depending on the input required from each user.

A smart progress indicator for each permit on the homepage makes it very easy for departmental staff to track permits that have fulfilled the criteria of a transaction. As an application is first received, it is automatically given a status (e.g. “pending”). As it then goes through the departmental approval process, the status may automatically change (e.g. “Waiting for Sign Offs,” “Fee Paid,” and “Permit Issued”). The status names and the checkpoints at which the status change occurs can be modified by the Municipality. Most of the statuses for each application type are fully automated, but other key statuses may be applied manually (e.g. when “Closing” a record or labeling as “Withdrawn”).

PermitEyes has the facility to group or link together multiple applications. For example, Electrical, Plumbing and Gas applications under the same project / address can be linked to the related Commercial or Residential Building applications, creating a shortcut between the related forms for the same jobsite

Calculating and paying permit fees online

Fees are determined by a built-in fee calculator which is specific to the department and type of application. This may be automated according to certain rules or selections on the application form, or may be assessed by confirmations made by departmental staff depending on the application type and the rules of the Community.



Application No. 215 Applicant Name Salamone robert i & julianne d
Application Type Residential Building Site Address 15 Blackthorne In

Change Status

\$ Pay Fee
Fee Paid: \$1095.00 on 2017-12-20 Check, Recieved by: Judy Roski

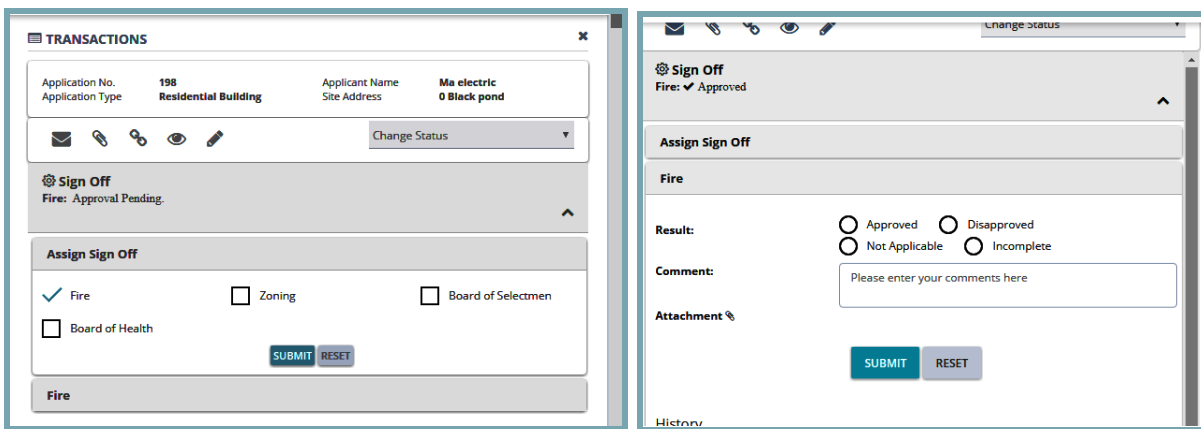
Fee Calculator

Title	Value	Description	Total
New Construction		\$10.00 Per \$1000 Valuation (Minimum Fee \$35)	35
Garage (Per Bay w/3 Bays Maximum)		X \$100 each bay	0
Construction Trailers	☐	\$75.00	0
Certificate of Occupancy	☐	\$50.00	0
Permit Renewal	☐	\$100.00	0
Re-Inspection	☐	\$50.00	0
Sign		X \$50.00 each	0
Temporary Sign	☐	\$50.00	0
Temporary Occupancy - Residential	☐	\$50.00	0
Temporary Occupancy - Commercial	☐	\$100.00	0
Tent(s)		X \$75.00 each	0

Fee calculators for each permit type are built into the Program

The Program has the ability to link and integrate with an online payment provider of the Community's choosing through an API, thus further increasing the level of automation and convenience that is available to the residents and to the Municipality. With this integration, PermitEyes will connect invoices set against applications with the payment provider, allowing payments to be made in the third party payment provider and updated back to PermitEyes in real time. PermitEyes can connect with any third party software so long as it utilizes either standard API processes or has the facility to export and import the appropriate/related fields in the Software.

Obtaining required approvals from municipal officials



TRANSACTIONS

Application No. 198 Applicant Name Ma electric
Application Type Residential Building Site Address 0 Black pond

Change Status

Sign Off
Fire: Approval Pending.

Assign Sign Off

☒ Fire ☐ Zoning ☐ Board of Selectmen
☐ Board of Health

SUBMIT RESET

Fire

Change Status

Sign Off
Fire: Approved

Assign Sign Off

Fire

Result: ☒ Approved ☐ Disapproved
☐ Not Applicable ☐ Incomplete

Comment:

Attachment 

SUBMIT RESET

History

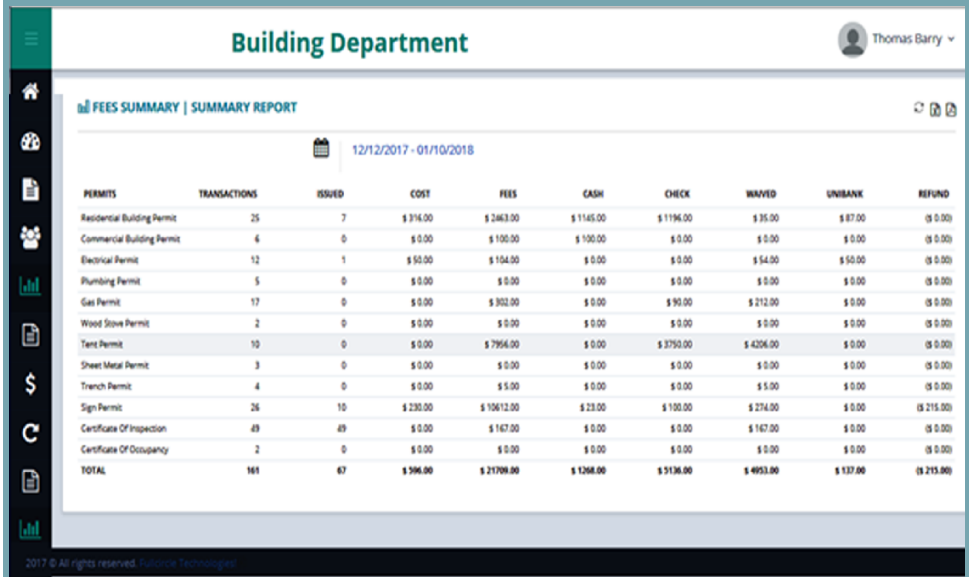
Sign Off Process

The design of PermitEyes is aimed at facilitating participation and collaboration between departments. Officials and departments whose Sign Off is required for the issuance of a permit, license or certificate can be assigned by administrative staff. The appropriate official may sign in to the Program, review the application, and complete the Sign Off process by selecting the appropriate response and, if desired, including any comments or necessary documentation.

Inter-departmental and intra-departmental communication is made easy through PermitEyes. Staff from any applicable department can, with configurable rights / clearance, see a complete picture of every application from their own workstation without having to leave their desk.

Generating reports

Staff may generate financial reports including a Monthly Report, a Summary Report configurable by date range, and a Common Report which is both configurable by date range and searchable by various data. Reports may be exported from the Program to Microsoft Excel (.xls) or PDF format. Additional reports may be built into the Program when requested by the Municipality.



PERMITS	TRANSACTIONS	ISSUED	COST	FEES	CASH	CHECK	WAVED	UNBANK	REFUND
Residential Building Permit	25	7	\$ 314.00	\$ 2463.00	\$ 1145.00	\$ 1194.00	\$ 35.00	\$ 87.00	(\$ 0.00)
Commercial Building Permit	4	0	\$ 0.00	\$ 100.00	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Electrical Permit	12	1	\$ 50.00	\$ 104.00	\$ 0.00	\$ 0.00	\$ 54.00	\$ 50.00	(\$ 0.00)
Plumbing Permit	5	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Gas Permit	17	0	\$ 0.00	\$ 302.00	\$ 0.00	\$ 90.00	\$ 212.00	\$ 0.00	(\$ 0.00)
Wood Stove Permit	2	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Tent Permit	10	0	\$ 0.00	\$ 7954.00	\$ 0.00	\$ 3750.00	\$ 4204.00	\$ 0.00	(\$ 0.00)
Sheet Metal Permit	3	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Trench Permit	4	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Sign Permit	26	10	\$ 230.00	\$ 10612.00	\$ 23.00	\$ 100.00	\$ 274.00	\$ 0.00	(\$ 215.00)
Certificate Of Inspection	49	49	\$ 0.00	\$ 167.00	\$ 0.00	\$ 0.00	\$ 167.00	\$ 0.00	(\$ 0.00)
Certificate Of Occupancy	2	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
TOTAL	161	67	\$ 596.00	\$ 21709.00	\$ 1268.00	\$ 5136.00	\$ 4953.00	\$ 137.00	(\$ 215.00)

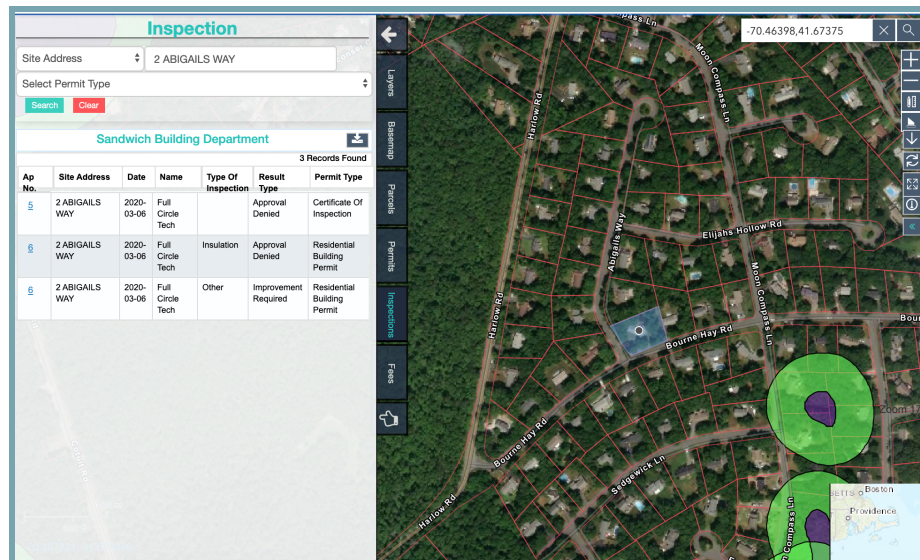
Summary Report showing totals for each permit type for a specified date range

Easily incorporate GIS databases and assessor information

PermitEyes is directly connected to an extract of the Assessor's database / CAMA. When a user selects the site address, information from the Assessor's database, including the owner name, owner address, and Parcel ID or map/block/lot are automatically filled into the form. Updates to the assessor's database can be completely automated, with extracts being pulled automatically into PermitEyes at regular intervals, such as daily or weekly.

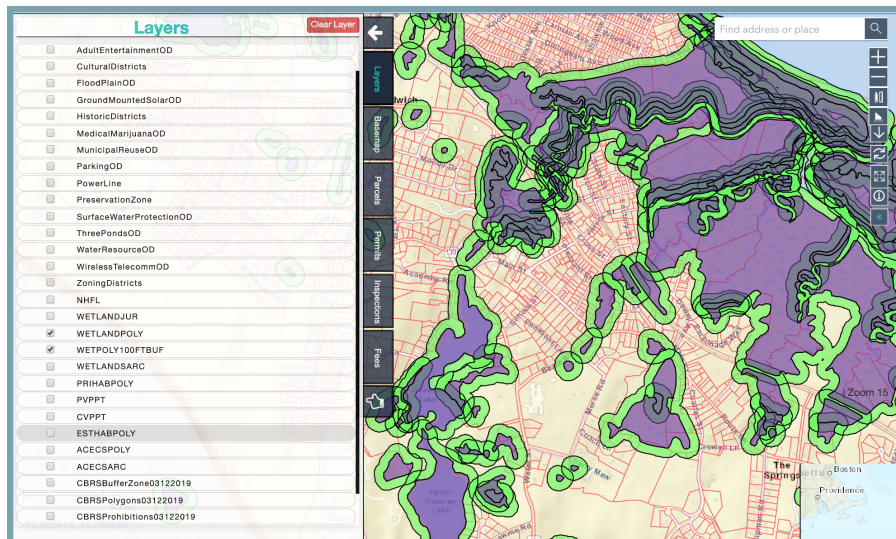
PermitEyes contains an optional GIS engine built into the Program. This tool can provide information such as abutters at various distances, zoning delineations, historic districts, flood zones, wetland buffers, and conservation restrictions. A number of basemaps are available

here, as well as the key layers and services as provided by the Community, sourced from State GIS, or as connected to a third party GIS vendor via API integration. Parcels can be located or searched, and will display related data from the integrated assessor DB / CAMA and other attribute tables as made available. Configured layers / services may be toggled on and off in the map view to show in reference to the parcel polygon layer and the parcel activity details therein. All activity on parcels recorded in PermitEyes may show here against the parcel record. Applications listed at the selected address will be shown against each parcel, and may show details including application status, inspection records, fee records and more.



A selected address showing records on parcel within the PermitEyes GIS viewer .

PermitEyes connects to most databases directly. However in some cases where GIS data exists in proprietary formats, it may require conversion to a web-friendly format.



Beyond map styles, various GIS layers can be toggled on and off.

Conduct In-Field Inspections with use of handheld devices

PermitEyes has a built-in inspection scheduling process with the capability to export schedules to Microsoft Outlook. The optional PermitEyes Accessory Tablet Program automatically synchronizes with the scheduled inspections in the Program by inspector, and is capable of recording inspections results even when not connected to the internet.

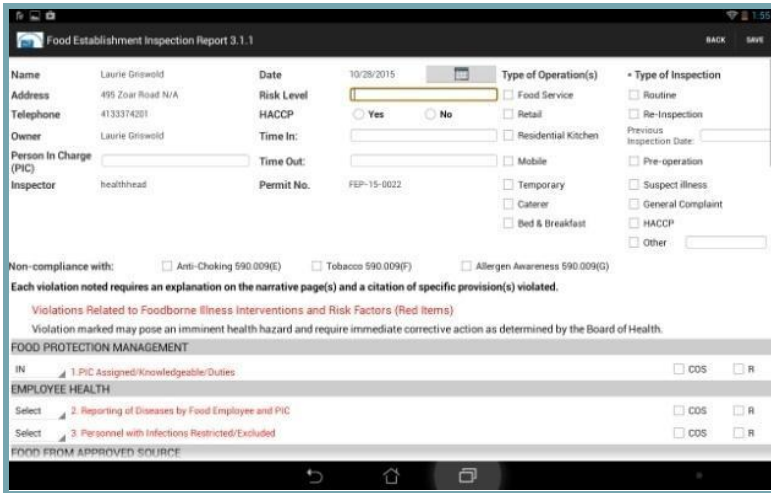
The screenshot shows the 'Homepage' of the Tablet Program. It features a table with inspection data. Below the table are buttons for 'View Details', 'Inspect', 'Delete', 'Sync', 'Upload', and 'Logout'. The status bar at the bottom shows the time as 8:36.

Applicant Name	Permit Number	Permit Type	Site Address	Phone	Date	Time	Status
Joseph S. Foglier Jr.		Residential Building Permit	23 DUNMORE CT		1-9-2013	08:36	Inspected
James J. Geary		Commercial Building Permit	88 LEE RD. (RESORT)		1/9/2013	8:00 AM-8:30 AM	Schedule
Lauryn Pederson		Residential Building Permit	12 SUNSET AVE		1-9-2013	06:47	Uploaded
The Club Lenox		Certificate Of Inspection	111 Yukon Avenue		01/09/2013	06:48	Uploaded

Tablet Program inspections

The Tablet Program will only ever need to be connected to the internet at two points : once when syncing all the schedules at the beginning of the day, and once when uploading the results after the inspection is complete. On-site inspections can all be conducted without wifi or data service. Once uploaded, all the inspection results will be attributed to their corresponding permits for both staff and applicant to see.

If internet access is available in the field, the inspector can also send inspection reports or violation notices directly from the Tablet App via emailing a PDF of the completed form directly to the on-site representative or person in charge.



Food Establishment Inspection Report 3.1.1

Name: Laurie Griswold Date: 10/28/2015
 Address: 495 Zoar Road N/A Risk Level:
 Telephone: 4133374201 HACCP: ☐ Yes ☐ No
 Owner: Laurie Griswold Time In:
 Person in Charge (PIC): Time Out:
 Inspector: healthhead Permit No.: FEP-15-0022

Type of Operation(s): ☐ Food Service ☐ Retail ☐ Residential Kitchen
☐ Mobile ☐ Temporary ☐ Caterer ☐ Bed & Breakfast

Type of Inspection: ☐ Routine ☐ Re-Inspection ☐ Pre-operation
☐ Suspect Illness ☐ General Complaint ☐ HACCP ☐ Other

Non-compliance with: ☐ Anti-Choking 590.009(E) ☐ Tobacco 590.009(F) ☐ Allergen Awareness 590.009(G)

Each violation noted requires an explanation on the narrative page(s) and a citation of specific provision(s) violated.

Violations Related to Foodborne Illness Interventions and Risk Factors (Red Items)
 Violation marked may pose an imminent health hazard and require immediate corrective action as determined by the Board of Health.

FOOD PROTECTION MANAGEMENT

IN ☐ 1. PIC Assigned/Knowledgeable/Duties ☐ COS ☐ R

EMPLOYEE HEALTH

Select ☐ 2. Reporting of Diseases by Food Employee and PIC ☐ COS ☐ R

Select ☐ 3. Personnel with Infections Restricted/Excluded ☐ COS ☐ R

FOOD FROM APPROVED SOURCE

An example food establishment inspection form

As the inspector in the field uploads the report, the staff in the office can view the results of inspections in real time.

- Continued on Next Page -

FCT Cost Proposal by Module and Service

Pricing Summary

The first table in this section, “Pricing Table for PermitEyes Departmental Module(s)” details the cost associated with the base Module(s) for each department. There is no obligation to purchase all of the Modules listed in this table at one time.

The second table, “Other Additional Options” details the pricing for additional options related to upgrades or accessory features that can be added on to the selected Base Module(s). There is no obligation to purchase these features when purchasing any of the Base Module(s).

To request updated documentation, please check-off the desired items using the checkboxes in the tables provided below and return to FCT for reissuance of this cost proposal.

Pricing for additional department modules can be provided by request. Any questions regarding these prices, or about the Program in general can be emailed to help@fullcircletech.com or we can be reached by phone at 617-722-0100.

Pricing Table for PermitEyes Departmental Module(s)				
Item	Description	Itemized Price		Check to Select
PermitEyes Program Building Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Residential Building, Commercial Building, Residential Short Form, Commercial Short Form, Electric, Gas, Plumbing, Sign, Sheet Metal, Solid Fuel, Tent, Fence, Mechanical, Trench, Shed, Sprinkler and Fire Alarm Systems, Certificate of Inspection (including 304), Certificate of Occupancy</i>	One Time	\$13,420	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$6,580	
PermitEyes Program Board of Health (BOH) Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Food Establishment, Temporary/Seasonal Food, Mobile Food, Milk and Dairy, Catering, Tobacco Sales, Residential or Day Camp, Hotel/Motel/Family Campground/Trailer Park, Emergency Beaver Trapping, Swimming Pool, Beach, Well, Disposal Works (Septic) Construction (including COC as a transaction), Septic Installer, Local Upgrade Approval (9A), Soil Percolation Testing, Title 5 Inspection, Septage Hauler, Garbage Hauler, Body Art Establishment/Practitioner, Tanning Establishment, Funeral Director, Funeral Home,</i>	One Time	\$13,420	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$6,580	

PermitEyes Program Fire Prevention Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Smoke and CO Certificates of Compliance, CO Technical, Dumpster, Fire Alarm and Sprinkler Modification, Cutting and Welding, Gas Station, Oil Tank Truck, Blasting, Fireworks, Flammable Fluids/Gases/Solids, Gunpowder, Combustible Material Storage, Propane/Oil Tank, Propane Tank for Special Event, Underground Tank Installation/Removal, Above Ground Tank Installation/Removal, Waste Oil Storage, Hazardous Materials, Fuel Supply Line, Tar Kettles</i> *The Fire Module does NOT include forms or processes related to emergency response or incident reports. **The Fire Module does NOT include Open Burning forms or processes, as these are included in the separate Burning module with separate homepage design and workflow	One Time	\$11,530	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$5,675	
PermitEyes Program Open Burning Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Residential Burning, Agricultural Burning</i>	One Time	\$5,380	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$2,630	
PermitEyes Program DPW (Permits Only) Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Trench, Street Openings, Right of Way, Driveway, Drainage Connection, Parade, General, Cafe furniture, Bike races, Walkathons, Races</i>	One Time	\$9,670	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$4,750	
PermitEyes Program Water and Sewer (Permits Only) Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Water Main Connections, Sewer Connections, Water Main Extension, Sewer Main Extension, Water Change in Use, Sewer Change in Use, Repair Water/Sewer Mains, Septage Discharge, Waste-Water Discharge, Termination of Service, Irrigation, Backflow Approval</i>	One Time	\$9,670	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$4,750	
PermitEyes Program Planning Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Approval Not Required, Definitive Subdivision Plans, Preliminary Subdivision Plans, Minor Modification of Existing Site Plan, Special Permits, Modification to Special Permit, Site Plan Review</i>	One Time	\$11,530	☐ Select

	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$5,675	
PermitEyes Program Zoning Board of Appeals ("ZBA") Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Administrative Appeal, Comprehensive Permit, Special Permits, Variance, Written Finding</i>	One Time	\$11,530	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$5,675	
PermitEyes Program Town / City Clerk Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Business Certificates, Inflammable Fluid Registrations, Raffles and Bazaars, Yard Sale Permits</i> *The Clerk Module does NOT include forms or processes related to Births, Deaths, and Marriages. **The Clerk Module does NOT include Dog Licensing, which is available as a separate Dog Licensing Module with separate homepage design and workflow	One Time	\$9,670	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$4,750	
PermitEyes Program Dog Licensing Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Single Dog, Residential Kennel, Commercial Kennel</i>	One Time	\$6,750	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$5,275	
PermitEyes Program Select Board Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Liquor licenses (annual), One Day Special Licenses (alcohol), Common Victualler licenses, Extension of Hours, Class I & II licenses, Weekday Entertainment licenses, Sunday Entertainment, Common Carrier licenses, Taxi & Livery licenses, Tour Guide licenses, Automatic amusement licenses, Pedicab licenses</i>	One Time	\$11,530	☐ Select
	Support & Maintenance Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$5,675	
PermitEyes Program ConCom Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. Permit types can include the following: <i>Notice of Intent, Request for Determination of Applicability, Abbreviated Notice of Resource Area Delineation, Request for Certificate of Compliance, Administrative Approval</i>	One Time	\$11,530	☐ Select

	Support & Maintenance • Hosting & storage; standard updates & upgrades under normal conditions, phone & email support	Annual	\$5,675	
Remote (Webinar) Departmental Staff Training Up to Five (5) Sessions	Expert assistance from a project manager during which time you will gain an expert understanding of the Software as you tailor the system to suit your Community. At NO ADDITIONAL COST, up to five (5) remote training sessions can be requested at any time. Pricing for additional remote training sessions beyond this threshold of five (5) sessions is included in our cost proposal, as itemized.	Included		
Assessor System Integration Option 1 : Manual Import	Integration solution with assessor system to import property information. This manual ad hoc import of the Assessors DB extract allows applicants to choose from a bank of site addresses and the property owner details will flow in automatically into the application form as applicable.	Option 1	Included	

Other Additional Options				
Item	Description	Itemized Price		Check to Select
Online Payment Integration (Optional)	Integration with an online payment provider of the Community's choice through API to allow for applicants to pay for their applications online with credit card or EFT. Separate sets of API credentials may be required for each departmental module and / or bank acct into which funds from online payments may be deposited. Online Payment Integration requires that any APIs be supplied by the third party online payment provider. Please note that it is the responsibility of the Community to ensure that any necessary accounts (usually by department) are set up between the Community and the third party software vendor. FCT may provide technical details where required, but FCT canNOT negotiate any agreements between the Community and any third party vendor. \$900 per API integration (usually per departmental module unless multiple bank accounts are required for any single departmental module)	One Time	\$900 per API	☐ Select Qty : —

PermitEyes Accessory Tablet Program APK for Building Module (Optional) Includes Certificate of Inspection (CI) and "General" Inspection form with basic pass/fail functionality	The Tablet Program is an application tailored for easy use in the field. Inspections are performed on a tablet device with specially designed features for mobile performance The standard Accessory Tablet Program for Bldg contains the Certificate of Inspection Form as well as basic "pass/fail" inspection forms for all other applicable permit types included in the Bldg Web Module. Please note that the inclusion of additional inspection forms may be subject to separate quotes for work as determined by a review of the desired forms. Please see below in this table for additional inspection form options.	One Time	\$4,900	☐ Select
	Support & Maintenance - All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$2,450	
Additional Inspection Forms for Building Module (For Web Module and, if also purchased, the Accessory Tablet Program APK)	The addition of non "General" type inspection forms to the Bldg Module (other than CI) Adding inspection forms will constitute an additional \$2,250 One Time Cost and \$950 Annual Cost per each one (1) inspection form type If the Community wishes to add inspection types which are NOT listed above, please send scans / PDFs of the forms in question for review and quotation. Additional inspection forms purchased by the community will be added to the main Web Module and, if also purchased, the Accessory Tablet Program.	One Time	\$2,250 each	☐ Select Qty : —
		Annual	\$950 each	
PermitEyes Accessory Tablet Program APK for BOH Module (Optional) Includes 2013 Food Code Inspection Form	The Tablet Program is an application tailored for easy use in the field. Inspections are performed on a tablet device with specially designed features for mobile performance The standard Accessory Tablet Program for BOH contains the 2013 Food Code Inspection Form as well as basic "pass/fail" inspection forms for all other applicable permit types included in the BOH Web Module. Please note that the inclusion of additional inspection forms may be subject to separate quotes for work as determined by a review of the desired forms. Please see below in this table for additional inspection form options.	One Time	\$4,900	☐ Select
	Support & Maintenance All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$2,450	
Additional Inspection Forms for BOH Module (For Web Module and, if also purchased, the Accessory Tablet Program APK)	The addition of standardized non "Food" type inspection forms to the BOH Module, which can include: ☐ Res / Day Camps ☐ Swimming Pool ☐ Bathing Beach ☐ Lodging ☐ Housing ☐ Tobacco ☐ Body Art Facility ☐ Septic System Construction Please check desired forms above Adding inspection forms will constitute an additional \$2,250 One Time Cost and \$950 Annual Cost per each one (1) inspection form type	One Time	\$2,250 each	☐ Select Qty : —

	If the Community wishes to add inspection types which are NOT listed above, please send scans / PDFs of the forms in question for review and quotation. Additional inspection forms purchased by the community will be added to the main Web Module and, if also purchased, the Accessory Tablet Program.	Annual	\$950 each	
PermitEyes Accessory Tablet Program APK for Fire Module (Optional) Includes "General" Inspection form with basic pass/fail functionality	The Tablet Program is an application tailored for easy use in the field. Inspections are performed on a tablet device with specially designed features for mobile performance The standard Accessory Tablet Program for Fire contains basic "pass/fail" inspection forms. Please note that the inclusion of additional inspection forms may be subject to separate quotes for work as determined by a review of the desired forms. Please see below in this table for additional inspection form options.	One Time	\$4,900	☐ Select
	Support & Maintenance - All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$2,450	
Additional Inspection Forms for Fire Module (For Web Module and, if also purchased, the Accessory Tablet Program APK)	The addition of non "General" type inspection forms to the Fire Module, Adding inspection forms will constitute an additional \$2,250 One Time Cost and \$950 Annual Cost per each one (1) inspection form type If the Community wishes to add inspection types which are NOT listed above, please send scans / PDFs of the forms in question for review and quotation. Additional inspection forms purchased by the community will be added to the main Web Module and, if also purchased, the Accessory Tablet Program.	One Time	\$2,250 each	☐ Select Qty : —
		Annual	\$950 each	
PermitEyes Program Building Complaints Sub-Module (Optional)	Record complaints and violations, receipt of fines, issuance of tickets, set global flags against parcels. Types can include the following: <i>Zoning and Building Code Violations including Unregistered Motor Vehicles, Work Without a Permit, Junk/Debris, Commercial Vehicles, Unsafe Structures, Signs</i> The Building Complaints Sub Module cannot be purchased without also purchasing the Building Module	One Time	\$5,370	☐ Select
	Support & Maintenance •Hosting & storage • All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$2,650	
PermitEyes Program Health Complaints Sub-Module (Optional)	Record complaints and violations, receipt of fines, issuance of tickets, set global flags against parcels. Types can include the following: <i>Food, Housing, Nuisance, Bedbugs, Tobacco, No Heat, Rats, Lead Paint, Asbestos</i> The BOH Complaints Sub Module cannot be purchased without also purchasing the BOH Module	One Time	\$5,370	☐ Select

	Support & Maintenance •Hosting & storage • All standard updates & upgrades under normal conditions • phone and email support	Annual	\$2,650	
PermitEyes Program Fire Complaints Sub-Module (Optional)	Record complaints and violations, receipt of fines, issuance of tickets, set global flags against parcels. Types can include the following: <i>Abandoned Vehicle, Fire Lane Violation, Non-Criminal Fire Code Violations, Notice of Hazard, Order of Notice</i> The Fire Complaints Sub Module cannot be purchased without also purchasing the Fire Module	One Time	\$5,370	☐ Select
	Support & Maintenance •Hosting & storage • All standard updates & upgrades under normal conditions • phone and email support	Annual	\$2,650	
Assessor System Integration Option 1 : Manual Import	Integration solution with assessor system to import property information. This manual ad hoc import of the Assessors DB extract allows applicants to choose from a bank of site addresses and the property owner details will flow in automatically into the application form as applicable.	Option 1	Included (as shown above)	
Assessor System Integration Option 2 : Automatic Import (Optional)	Periodic update by automated script for assessor DB one-way import into PermitEyes. This automatic import of the Assessors DB extract allows the address and property owner information to be kept up-to-date in PermitEyes through scheduled updates Typically, we provide an FTP folder to serve as the destination for exported DBs (in a predetermined format) from the Community's CAMA system. PermitEyes will then automatically retrieve this data and automatically import the parcel information into PermitEyes. The most up-to-date parcel and ownership information will then show on the front end of PermitEyes on any new application records, the Parcel Management Homepage, and any applicable PermitEyes GIS features configured for the Community. Third party CAMA software must be capable of <u>periodic import and/or export</u> for this feature to be implemented. Please note that it is the responsibility of the Community to ensure that any agreements between the Community and the third party software vendor will support periodic export / import integration. FCT may provide technical details where required, but FCT canNOT negotiate any agreements between the Community and any third party vendor.	One Time	\$2,700	☐ Select
		Annual	\$800	
GIS Integration Option 1 : By Extract (Optional)	Import all GIS/location information from GIS/Master Address Table into PermitEyes "staff side" PermitEyes is capable of creating a dynamic link between permit records and imported GIS databases through a built-in GIS web viewer engine. This allows the software to highlight or mark the property for which the application is made, and pull in the selected layers relevant to parcel information as provided by the Community. Other features may include the generation of abutter lists and the identification of wetland and conservation restrictions. With GIS Option 1, the related GIS data will be hosted by Full Circle as provided by the Community and / or State GIS. Extracted data will be imported into PermitEyes manually as delivered by the Community for updates .	One Time	\$2,300	☐ Select
		Annual	\$900	

	GIS Options 1 and 2 are <i>either-or</i> options (if desired) and will pertain to all applicable departmental modules			
GIS Integration Option 2 : Live Linkage to Third Party GIS Vendor or ESRI Server (Optional)	PermitEyes can link GIS/location information from third party GIS software through FTP autoscripts or API, such as the "Rest Services" API through ArcGIS Online. The built-in GIS web viewer engine on the "staff side" will sync to the Community's GIS server or published services in real time to pull in the relevant layers/services. Search functions are dynamically linked to the map and permit locations are updated dynamically on the map when the staff performs searches by location. As an application goes through its various stages, (eg. payment made, permit issued, inspection completed) these can in turn, trigger updates to be sent to some third party GIS software as configured/allowable there.	One Time	\$4,400	☐ Select
	With GIS Option 2, the related GIS data will be hosted by a third party vendor and fetched via API integration to be pulled into PermitEyes. Fetched data will be imported into PermitEyes automatically as triggered by a sync of the PermitEyes GIS interface with the configured set of services published by the third party. *Third party GIS software must have an API and / or be capable of import / export for this feature to be implemented. It is the responsibility of the Community to ensure that any agreements between the Community and any third party vendors allow and include the functionality required in the third party software for PermitEyes to integrate with accordingly. GIS Options 1 and 2 are <i>either-or</i> options (if desired) and will pertain to all applicable departmental modules	Annual	\$1,250	
Public View Interface Read Only (Optional)	Public View feature where members of the public can view permit data on a read-only basis and perform basic searches as needed. This is a third interface, separate from the staff and applicant "sides" of the Program. Each record on Public View can show details / transactions against that single application record pursuant to any rules configured during implementation. Please note that while any TYPE of application form MAY be redacted IN WHOLE by virtue of rules set up to dictate the treatment of data connected to named application types, individual fields or sections within any one form may NOT be redacted. Similarly, while any attachments in the attachment folder (Paperclip tool) MAY be redacted IN WHOLE by virtue of rules set up to dictate the treatment of data connected to named application types, individual files therein may NOT be redacted \$1,500 per module. One time costs for this option are per each configured departmental module.	One Time	By Module	☐ Select Qty : —
Historical Data Migration Option 1 : Tabulated Read-only Archival Links (Optional)	Key fields from the historical data will be tabulated and presented in a read-only format accessible through a link in the toolbar menu of the related module. Imported data will be presented for reference only and will not allow imported records to be processed in the PermitEyes Program (for processing of imported records, see "Historical Data Migration Option 2" below.) Data Migration Options 1 and 2 are <i>either-or</i> options (if desired). One or the other may be selected per DB, but not both. Please note that any database(s) proposed for import into PermitEyes may be <u>subject to review</u> before a quote can be provided. Imports will be quoted for <u>each database separately</u> based on the organization and integrity of the data.	One Time	By Review Only	☐ Select Qty : —

Historical Data Migration Option 2 : Field-by-field Import into PermitEyes Forms (Optional)	Individual field-by-field import by manually mapping the two databases so that previous system data will become PermitEyes data with best possible match rate* Imported elements will be seen as if originally entered in PermitEyes, will be searchable, and will allow imported records to be processed in the PermitEyes Program. Data Migration Options 1 and 2 are either-or options (if desired). One or the other may be selected per DB, but not both. Please note that any database(s) proposed for import into PermitEyes may be <u>subject to review</u> before a quote can be provided. Imports will be quoted for <u>each database separately</u> based on the organization and integrity of the data. * We cannot guarantee that 100% of data will migrate effectively due to inherent design differences between softwares. Success is contingent on the quality and organization of data which is exported from the previous system.	One Time	By Review Only	☐ Select Qty : —
Remote (Webinar) Departmental Staff Training MORE THAN Five (5) Sessions	Expert assistance from a project manager during which time you will gain an expert understanding of the Software as you tailor the system to suit your Community. Additional remote training sessions beyond the threshold of five (5) sessions will incur a cost of \$250 per one (1) 1.5 hr remote session. As a special consideration for extenuating circumstances, (e.g. high rate of municipal staff turn over) FCT reserves the right to waive the standard rate for remote training sessions as a way to better accommodate the successful launch and continued operation of the PermitEyes program for a community.	One Time	By Session	☐ Select Qty : —
On-Site Departmental Staff Training (Optional)	Expert assistance from a project manager during which time you will gain an expert understanding of the Software as you tailor the system to suit your community. \$950 per one (1) module per one (1) half-day session PLEASE NOTE: All onsite training and / or client meetings are suspended until further notice pursuant to the current COVID-19 pandemic. Remote, “webinar” style training and client meetings will still continue as regularly scheduled.	One Time	By Session	☐ Select Qty : —
Other API/FTP Autoscript Connectivity to Third Party Software (Optional)	Any other automated connectivity between PermitEyes and a third party software through the use of an API or bridge-files generated and passed through FTP between servers with an autoscript export/upload functionality Third party software must have an API and / or be capable of import / export for this feature to be implemented. It is the responsibility of the Community to ensure that any agreements between the Community and any third party vendors allow and include the functionality required in the third party software for PermitEyes to integrate with accordingly. FCT may provide technical details where required, but FCT canNOT negotiate any agreements between the Community and any third party vendor.	One Time	By Review Only	☐ Select

Pricing Disclaimer

Any update or revision of this document by FCT at the request of the Community which constitutes the provision of a new document, will render the information on this document void. If no replacement cost proposal document is issued, the pricing rates provided for the products and services presented in this document will be considered valid for a period of one (1) year from the document date, as indicated on the title page of the document. If no action is taken by the Community to procure products and / or services from Full Circle Technologies at the conclusion of the one (1) year period from the document date, the pricing contained in this document will be considered void. Updated pricing may be provided by FCT at that time, by request of the Community.

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