

From "Kerry Dunnell" <kdunnell@needhamma.gov>
To "Jason Belmonte" <jbelmonte@doverma.gov>
Cc "Samantha Menard" <smenard@needhamma.gov>; "Kristin Scoble" <kscoble@needhamma.gov>
Date 2023-09-12 17:16:48+00:00
Subject RE: 2023 MHOA Annual Meeting - Registration Confirmation
Attachments FY23-SSA-RVA-Planning-Project-Project-Overview-and-Implementation-Plan_final.pdf

Thanks Jason ---

Also, see report attached. Sorry I omitted that in previous message.

Best,

Kerry

Kerry

Mobile 781.223.6246

From: Jason Belmonte <jbelmonte@doverma.gov>
Sent: Tuesday, September 12, 2023 1:14 PM
To: Kerry Dunnell <kdunnell@needhamma.gov>
Cc: Samantha Menard <smenard@needhamma.gov>; Kristin Scoble <kscoble@needhamma.gov>
Subject: Re: 2023 MHOA Annual Meeting - Registration Confirmation

Ok got it. Understood. I will take a look and let you know where we are in our training line. Thanks!

Jason Belmonte, R.S, CHO

Health Director

Town of Dover, MA

603-285-2915

On Tue, Sep 12, 2023 at 1:12 PM Kerry Dunnell <kdunnell@needhamma.gov> wrote:

Hi Jason –

Regarding conference registration. While I had approached you regarding potential registrants to be paid for using the Shared Services funds, something you mentioned yesterday during our call has raised a question.

You indicated that the Town of Dover would pay for any attendees without any problem. Per allowable expense guidance from Office of Local and Regional Health, funds cannot be used to supplant existing training funds. If Dover has budgeted for training costs, we are unable to consider this request.

If and when Dover has exhausted funds for trainings, Shared Services dollars could be used to support attendance to an authorized training/conference.

I am attaching the report that includes the allowable expense guidance for your reference.

Please let me know if you have further questions.

Kerry

Mobile 781.223.6246

From: Jason Belmonte <jbelmonte@doverma.gov>

Sent: Tuesday, September 12, 2023 10:32 AM

To: Kerry Dunnell <kdunnell@needhamma.gov>

Subject: Fwd: 2023 MHOA Annual Meeting - Registration Confirmation

Kerry,

Should we pay this ourselves and then invoice the shared service for a reimbursement?

Jason Belmonte, R.S, CHO

Health Director

Town of Dover, MA

603-285-2915

----- Forwarded message -----

From: **Kay Petersen** <kpetersen@doverma.gov>

Date: Mon, Sep 11, 2023 at 6:05 PM
Subject: Fwd: 2023 MHOA Annual Meeting - Registration Confirmation
To: Jason Belmonte <jbelmonte@doverma.gov>

----- Forwarded message -----

From: **Massachusetts Health Officers Association** <info@mhoa.com>
Date: Mon, Sep 11, 2023 at 5:55 PM
Subject: 2023 MHOA Annual Meeting - Registration Confirmation
To: <kpetersen@doverma.gov>, <psteenbergen@doverma.gov>

Thank you for registering for the 2023 MHOA Annual Meeting!

We look forward to seeing you on October 25-27 at the Sea Crest Beach Hotel at 350 Quaker Road, North Falmouth, MA, 02556.

All hotel reservations are to be made directly with the Sea Crest Beach Hotel. Rates are \$169.00/night, excluding tax.

Book online: <https://reservations.travelclick.com/113704?groupID=3497515> or call the hotel directly for reservations and be sure to mention the MHOA rate. 1-800-225-3110.

REFUND POLICY: All conference cancellations must be received by October 15th in order to receive a full refund. Cancellations made after October 15th and before October 20th will receive a refund, less a \$50 administrative fee. No refunds will be given for cancellations after October 20th.

Please print email confirmation and send with check made payable to:

Massachusetts Health Officers Association
C/O Berkshire Bank
PO Box 911
Worcester, MA 01613-0911

INVOICE

Mr. Jason Belmonte
Dover Board of
Health
5 Springdale Avenue
Dover, MA 02030

Invoice #: **4608**

Date: 09/11/2023

Charges: \$1,340.00

Payments: \$0.00

Balance: \$1,340.00

Charges

09/11/2023 - 2023 MHOA Annual	\$1,340.00
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Conference

Payments

09/11/2023 - Manual payment via Check - \$0.00
(Pending)

Registration Details

Kay Petersen (Kay) / Board of Health Chair
Dover Board of Health

Full Conference Registration \$670.00

No, I will NOT be attending the Buffet Dinner

No, I will NOT be attending Dinner

No, I am NOT purchasing breakfast for Wednesday

No, I am NOT purchasing breakfast for Thursday

No, I am NOT purchasing breakfast for Friday

- Email: kpetersen@doverma.gov

- First time attendee.

Non-Member Total \$670.00

Priscilla Steenbergen / Administrative Assistant

Full Conference Registration \$670.00

No, I will NOT be attending the Buffet Dinner

No, I will NOT be attending Dinner

No, I am NOT purchasing breakfast for Wednesday

No, I am NOT purchasing breakfast for Thursday

No, I am NOT purchasing breakfast for Friday

- Email: psteenbergen@doverma.gov

- First time attendee.

Non-Member Total \$670.00

Date Received: 09/11/2023

TOTAL \$1340.00

Executive Director

Teresa Kett

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As of 11/23/22 MHOA's New Check Remittance address is: Massachusetts Health Officers Association C/O Berkshire Bank PO Box 911 Worcester, MA 01613-0911