

From "Kerry Dunnell" <kdunnell@needhamma.gov>

To "Jason Belmonte" <jbelmonte@doverma.gov>; "jedwards@sherbornma.org" <jedwards@sherbornma.org>; "bhealy@medfield.net" <bhealy@medfield.net>; "Kristine Trierweiler" <ktrierweiler@medfield.net>; "Timothy McDonald" <tmcDonald@needhamma.gov>

Cc "Samantha Menard" <smenard@needhamma.gov>

Date 2024-05-16 23:53:03+00:00

Subject RE: Charles River Health District Advisory Board meeting MAY 16 FOLLOW UP ITEMS

Attachments FY25-Workplan-Template_Final-3.xlsx; self-assessment-tool.xlsx; OLRH-Collab-Planning-Sessions-FLYER.pdf; Racial-Equity-Guidance-Document_Final-2.pdf

Thanks all for your time today.

As promised, I am sending materials and links as follows

1. **Racial Equity Guidance Document** (pdf attached)– *5-page chart document organized by themes (linguistic justice, environmental justice, workforce diversity, community engagement, CLAS Standards) with specific objective suggestions for each theme. The last page includes a substantial list of other resources related to racial equity.*

Linguistic Justice For Charles River FY 25, the proposed purchase of pocket talk translation devices to support inspectors in the field. For example, Needham has a small but not insignificant number of native Russian speakers. I've also asked Sam to think about how to gather data from each community about the demand for translated materials and the languages/dialects and content areas those materials are needed for, such as establishments that employ staff who speak less than fluent English.

Environmental Justice – None of the four communities include any bloc groups that meet the definition of environmental justice populations. MAP LINK <https://mass-eoeaa.maps.arcgis.com/apps/webappviewer/index.html?id=1d6f63e7762a48e5930de84ed4849212>. Definition Link <https://www.mass.gov/info-details/environmental-justice-populations-in-massachusetts#environmental-justice-maps-update-2022->

Workforce Diversity. There are several action items under this theme that may be appropriate for our four communities.

Community Engagement. The listed considerations and strategies are helpful. *Please let me know if any community is working on incorporating these kinds of engagement considerations and & strategies.*

Culturally and Linguistically Appropriate Services (CLAS) Standards. Implementation of CLAS standards allows an organization to provide culturally and linguistically appropriate services proactively. *Please let me know if any community is working on incorporating these kinds of engagement considerations and & strategies.*

2. **OLRH Collab Planning Sessions FLYER** (pdf attached)

Working sessions hosted by HRIA, Inc to identify strategies for designing program objectives that incorporate racial

equity.

3. **3. FY 25 Workplan Template.** (excel doc attached)

I suggest starting review of this document at the white tabs labeled ABOUT and INSTRUCTIONS.

4. **4. Self-assessment Tool** (excel doc attached)

This tool was mentioned during our meeting today. This tool was created to enable communities to identify progress on the standards, and prioritize activities by the SSA and communities that will help meet the standards. OLRH will not issue another capacity assessment until Fall 2025.

5. **5. Link to Capacity Assessment Interactive Dashboard.** <https://www.mass.gov/info-details/capacity-assessment-interactive-data-dashboard>

6. **6. Link to Opioid Settlement Dashboard.** <https://www.caremass.org/ma-opioid-abatement-municipality-data>

7. **7. Link to Town of Needham job postings including Regional Environmental Health Inspector and Regional Public Health Nurse openings.** <https://www.governmentjobs.com/careers/needhamma?page=1>

Best,

Kerry

Kerry C. Dunnell (she/hers)

Shared Services & Training Hub Manager

Cell phone 781-223-6246

Charles River Health District - Towns of Dover, Medfield, Needham & Sherborn

North Central & MetroWest Training Hub - serving five shared services arrangements: MetroWest Shared Public Health Services, Nashoba Associated Boards of Health, Charles River Health District, The Greater Boroughs Partnership for Health, and Norfolk County-7 Public Health Coalition

A meeting helps every individual understand both the collective aim of the group and the way in which his own and everyone else's work can contribute to the group's success. A meeting is the place where the group revises, updates, and adds to what it knows as a group. -Antony Jay

From: Kerry Dunnell

Sent: Tuesday, May 14, 2024 11:05 PM

To: Jason Belmonte <jbelmonte@doverma.gov>; jedwards@sherbornma.org; bhealy@medfield.net; Kristine Trierweiler <ktrierweiler@medfield.net>; Timothy McDonald <tmcdonald@needhamma.gov>

Cc: Samantha Menard <smenard@needhamma.gov>

Subject: Charles River Health District Advisory Board meeting MAY 16

Good afternoon, Charles River Advisory Board —

Reminder --

VOTING MEMBERS FROM EACH COMMUNITY BOARD OF HEALTH ARE BLIND COPIED TO AVOID ANY OPEN MEETING LAW VIOLATIONS.

PLEASE DO NOT REPLY ALL.

We are meeting virtually this Thursday May 16 at 9:00 AM via Zoom. The meeting may be accessed using the link below.

<https://us02web.zoom.us/j/81752053742>

Meeting ID: 817 5205 3742

For our meeting, I am attaching four items —

1. 1. agenda for that meeting, which was sent to each community for posting Thursday May 9th.
2. 2. the minutes for our March 21 meeting for consideration and approval. There are no minutes from April as that meeting was not posted.
3. 3. A high-level budget that was submitted to Office of Local and Regional Health on Friday May 10. This budget represents our best effort to address community priorities and OLRH requirements within funding allocations. The budget is currently under review at OLRH, and program staff will begin building a detailed workplan and budget for submission to OLRH by Friday June 14th. I expect that much of our time together Thursday will be centered on the budget and the planning assumptions it was built with.
4. 4. The April 2024 monthly report of Shared Services staff activities and accomplishments for your review.

Looking forward to seeing you all Thursday morning.

Best,

Kerry

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