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Date 2023-09-25 14:43:33+00:00

Subject Minutes from 7/10 & 8/14

Attachments 7-10-23-BOH-Meeting-Minutes-FOR-EDITS.docx; 08-14-23-BOH-Meeting-Minutes-FOR-EDITS.docx

Good morning everyone,

A reminder to please review and edit minutes as needed that I sent last week for 7/10 & 8/14 meetings. We'd like to include approval of these minutes on the agenda for Monday's meeting. I will need by Wednesday to go over edits and make final changes to have ready for the final draft for approval at the meeting. (I will send copies of those to you, when done.)

I have attached files with different names to use. They are located in the drive we share. You can make edits directly to these, I just ask that you put yourself in "Suggestions" mode so that we are able to see changes of others.

I have finished minutes for the 9/11 meeting and Charles River pool, but we will hold those for approval at the November meeting.

Please let me know if you have any questions.

Thank you,

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