



MAURA T. HEALEY
GOVERNOR
KIMBERLY DRISCOLL
LT. GOVERNOR
SUSAN W. TERREY
INTERIM SECRETARY

The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Department of Fire Services

P.O. Box 1025 ~ State Road

Stow, Massachusetts 01775

(978) 567~3100 Fax: (978) 567~3121

www.mass.gov/dfs



JON M. DAVINE
STATE FIRE MARSHAL

October 31, 2025

Dear Recruit,

This letter is to advise you that you have been accepted into Class #336 at the Massachusetts Firefighting Academy's fifty-day Career Recruit Firefighter Training Program, being held at the DFS Stow Campus, 1 State Road, Stow, MA.

This class will have a Training Day 0 on Wednesday, November 26, 2025, and then return on Monday, December 1st, 2025. The graduation date for this class is Friday, February 13, 2025. Firefighters are to report every day of training before **0700** hours. Training will be from **0700** hours to **1530** hours every day: except every 5th day of rotation training, dismissal will be at **1500** hours.

This class will be affected by 1 shutdown week and 2 holidays. There will be no classes

- No classes week of December 22nd-December 26th
- No class Thursday January 1st due to New Years Day, Class will be made up Saturday, January 3rd, 2026.
- No class Monday January 19th, due to observance of Martin Luther King Jr. Day. Class will be made up on Saturday January 24th, 2026.

Incident Command System & Traffic Incident Management

Every student will be required to submit a certificate of completion prior to training day 5 for ICS 100, ICS 200, and TIM. Please see next page for links and instructions on how to access the courses.

Resource One

Please refer to the document called IFSTA account set-up instructions. Additional instructions will be sent once available.

Standard attire throughout career recruit training will be **Class B collared uniform**. Recruits are not permitted to leave the academy during the training day unless it is required by the academy. The recruit must also bring items shown on the sheet that is attached. Any student that needs to purchase a book before day one should look at the attached information.

If you have any questions or concerns, please contact Kate Zackrison at Kathryn.Zackrison@mass.gov

Sincerely,
Dean Babineau, Coordinator
Massachusetts Firefighting Academy

Administrative Services • Division of Fire Safety
Hazardous Materials Response • Massachusetts Firefighting Academy

Requirements Due by Training Day 5

Incident Command System- Approximately 2 hours

- ICS 100, Introduction to Incident Command System
<https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>
- ICS 200, Basic Incident Command System for Initial Response
<https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c>

Traffic Incident Management - 4 hours

- National Highway Institute
https://www.nhi.fhwa.dot.gov/course-search?course_no=133126A

To access the NHI training you need to use a Login.gov account which is tied to your NHI Blackboard account via your email address. **You will be creating two separate accounts.**

* Please download and follow the Account Creation instructions provided on the NHI website*

Step 1: Create Login.gov Account

Step 2: Create a Blackboard® Account

Step 3: Access NHI Learning Management System with Login.gov

Tips for the NHI site:

- Make sure that you are using a PC and not a MAC
- Make sure that you are using Chrome or Edge and not Internet Explorer
- If you are using these and still can't access the course modules, evaluation link, or certificate, please restart your browser session and clear your cache
- Please contact NHI's Customer Service team if you experience any difficulties
Phone (Local): (703) 235-0500
Phone (Toll-free): 1-877-558-6873
NHICustomerService@dot.gov

After completion, please send all 3 training certificates together to Kate

Zackrison at

Kathryn.Zackrison@mass.gov

In the email subject line, please include which class you are in.