

July 13, 2026

Mary Ann Giza
50 Payson Avenue
Easthampton, MA 01027

Re: Outstanding Public Records Request — City of Easthampton

Dear Records Access Officer:

I am writing to follow up on a public records request submitted to the City of Easthampton on June 9, 2026, on behalf of the New England Convenience Store & Energy Marketers Association (NECSEMA), pursuant to the Massachusetts Public Records Law (M.G.L. c. 66, § 10). Given the scope of the request, it was submitted through both the City's GovTransfer portal and directly to your office by email. Follow-up emails were sent to your office on June 22, 2026 and June 29, 2026. To date, the City has not acknowledged receipt, provided a written response, or produced a single responsive record.

Under Massachusetts law, a records access officer must permit inspection or furnish copies of responsive records within ten business days of receipt of a request (M.G.L. c. 66, § 10(a); 950 CMR 32.06(2)(d)). If the City did not intend to produce the records within that period, it was required to issue a written response within the same ten business days (M.G.L. c. 66, § 10(b)), and an extension of time is available only by petition to the Supervisor of Records (M.G.L. c. 66, § 10(c)). The compliance window closed on June 24, 2026, and no response of any kind has been received through either channel. I would further note that a records access officer that fails to respond within ten business days forfeits the right to assess any fee for the production of the requested records (M.G.L. c. 66, § 10(e); 950 CMR 32.06(2)(c)).

I respectfully request that the City provide all responsive records within five (5) business days of receipt of this letter. If the production is not completed by that date, I intend to file a petition with the Supervisor of Records pursuant to 950 CMR 32.08.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Ryan DiCenzo
On behalf of New England Convenience Store & Energy Marketers Association (NECSEMA)
100 Franklin Street
Boston, MA 02110

CC: Ryan Griffin, Director of Public Health