RECEIVED
By Tanji Cifuni at 2:38 pm, May 06, 2025

CITY OF MELROSE

APPROPRIATIONS & OVERSIGHT COMMITTEE

AGENDA● MAY 8, 2025

Council Chamber, First Floor, Melrose City Hall **Budget Hearing** **7:30 PM**
562 Main Street, Melrose, MA 02176

I. CALL TO ORDER

Maya Jamaleddine	Vice Chair
Cal Finocchiaro	
Ward Hamilton	
Manjula Karamcheti	
John Obremski	
Devin Romanul	
Robb Stewart	
Kimberly Vandiver	
Ryan Williams	
Leila Migliorelli	President, Ex Oficio
Mark Garipay	Chair

II. PUBLIC COMMENT

Appropriation and Oversight Subcommittee Meetings
When: May 8, 2025 07:30 PM Eastern Time (US and Canada)
Topic: Appropriations and Oversight Subcommittee Meeting

Join from PC, Mac, iPad, or Android:
https://cityofmelrose-org.zoom.us/j/99508314090?pwd=zMqAjENbNKyP2i2EhWFcmH5GasYQ8h.1
Passcode:727481

III. MINUTES APPROVAL

1. Appropriations and Oversight - Committee Meeting - May 1, 2025 7:00 PM

IV. APPROPRIATION

1. **(ID # 12678):** Fiscal Year 2026 Operating Budget in the amount of $107,575,802.

From: City Council ASSIGNED TO COMMITTEE

V. ORDINANCES

1. **(ID # 12675):** Reauthorization of the City of Melrose Revolving Fund Table for Fiscal 2026.

   From: City Council ASSIGNED TO COMMITTEE

VI. DEPARTMENTS

Department	Presenter
121	Mayor
161	City Clerk
162	*Election/Registrar*
112	City Council
165	Liquor Commission
543	Veteran Services
2607	*Veteran Services Revolving Account*
141	Assessor

VII. ADJOURNMENT

CITY OF MELROSE

APPROPRIATIONS & OVERSIGHT COMMITTEE

MINUTES• MAY 1, 2025

Council Chamber, First Floor, Melrose City Hall Committee Meeting **7:09 PM**
562 Main Street, Melrose, MA 02176

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Maya Jamaleddine	Vice Chair	Present	
Cal Finocchiaro		Present	
Ward Hamilton		Present	
Manjula Karamcheti		Present	
John Obremski		Present	
Devin Romanul		Present	
Robb Stewart		Present	
Kimberly Vandiver		Present	
Ryan Williams		Present	
Leila Migliorelli	President, Ex Oficio	Present	
Mark Garipay	Chair	Present	

II. PUBLIC COMMENT

Motion to open the floor to Public Comment at 7:09 pm made by Chair Garipay
No comments on the floor and or via zoom
Motion to close Public Comment at 7:10 pm made by Chair Garipay

III. GRANTS

1. **(ID # 12633):** Acceptance of the FY25 Firefighter Safety Equipment Grant awarded to the Melrose Fire Department by The Commonwealth of Massachusetts, Department of Fire Services, in the amount of $4,282.02.

Motion to recommend to full council made by Councilor Williams
Seconded by Councilor Hamilton
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

IV. ORDER

1. **(ID # 12610):** That the City Council authorize the Mayor to enter into an Intermunicipal Agreement (IMA) with Malden, Medford, Wakefield, Winchester, and Stoneham as part of the Commonwealth's Public Health Excellence (PHE) for Shared Services Grant initiative.

   Motion to recommend to Full Council made by Councilor Finocchiaro
   Seconded by Councilor Karamcheti
   All were in favor
   Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

V. APPROPRIATION

1. **(ID # 12647):** An Appropriation from Free Cash (account 01-324001) in the amount of $48,000 to DPW-Parks (#475) for improvements to the Dog Park.

   Motion to recommend to Full Council made by Councilor Finocchiaro
   Seconded by Councilor Romanul
   All were in favor
   Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

2. **(ID # 12650):** An Appropriation from Free Cash (account 01-324001) in the amount of $16,000 to the Police Department (#211) for evidence software.

Minutes Acceptance: Minutes of May 1, 2025 7:00 PM (Minutes Approval)

Motion to recommend to full council made by Councilor Stewart
Seconded by Councilor Romanul
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

3. **(ID # 12651):** An Appropriation from Free Cash (01-324001) in the amount of $90,000 to the Police Department (#211) for the purchase of a new cruiser.

Motion to recommend to Full Council made by Councilor Jamaleddine
Seconded by Councilor Finocchiaro
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	Historical Commission	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

4. **(ID # 12648):** An Appropriation from Free Cash (account 01-324001) in the amount of $20,000 to HR (#152) to fund costs associated with physicals and advertising.

Motion to Recommend to Full Council made by Councilor Finocchiaro
Seconded by Councilor Migliorelli
Councilor Jamaleddine was a NO and the rest of the Councilors with a YES

RESULT:	**OUGHT TO PASS [10 TO 1]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	
NAYS:	Maya Jamaleddine	

5. **(ID # 12637):** An Appropriation from Free Cash(account 01-324001) in the amount of $175,000 to DPW Admin (#401) for Lebanon and Sylvan Street Stormwater Project.

Minutes Acceptance: Minutes of May 1, 2025 7:00 PM (Minutes Approval)

Motion to recommend to Full Council made by Councilor Romanul
Seconded by Councilor Finocchiaro
All were in Favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

6. **(ID # 12638):** An Appropriation from Free Cash (account 01-324001) in the amount of $150,000 to DPW Facilities (#402) for repairs to the Franklin School all purpose room.

Motion to recommend to Full Council made by Councilor Finocchiaro
Seconded by Councilor Karamcheti
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	Historical Commission	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

7. **(ID # 12639):** An Appropriation from Free Cash (account 01-324001) in the amount of $100,000 to DPW Facilities (#402) for asbestos remediation projects.

Motion to Recommend to Full Council made by Councilor Vandiver
Seconded by Councilor Finocchiaro
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

8. **(ID # 12640):** An Appropriation from Free Cash (account 01-324001) in the amount of $68,000 to DPW- Parks and Forestry (#475) for tree plantings.

Motion to amend the order to read from $68,000 to $34,000 of free cash to DPW for parks and forestry for tree plantings made by Councilor Stewart
Seconded by Councilor Hamilton
This didn't get the votes to pass and was revoked

Motion to recommend to Full Council as is made by Councilor Williams
Seconded by Councilor Romanul
Councilor Jamaleddine Councilor Finocchiaro Councilor Hamilton and Councilor Stewart all voted NO
The rest of the councilors stated Yes
Motion passed

RESULT:	**OUGHT TO PASS [7 TO 4]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Karamcheti, Obremski, Romanul, Vandiver, Williams, Migliorelli, Garipay	
NAYS:	Maya Jamaleddine, Cal Finocchiaro, Ward Hamilton, Robb Stewart	

9. **(ID # 12641):** An Appropriation from Free Cash (account 01-324001) in the amount of $50,000 to DPW Highway (#422) for sidewalk repairs.

Motion to recommend to Full Council made by Councilor Finocchiaro
Seconded by Councilor Williams
All were in Favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:00 PM**
TO:	Historical Commission	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

10. **(ID # 12642):** An Appropriation from Free Cash (account 01-324001) in the amount of $25,000 to DPW-Admin (#401) to fund a Stormwater Enterprise Study.

Motion to recommend to Full Council made by Councilor Romanul
Seconded by Councilor Williams
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

11. **(ID # 12644):** An Appropriation from Free Cash (01-324001) in the amount of $75,000 to DPW Highway (#422) for traffic improvements.

Motion to recommend to Full Council made by Councilor Migliorelli
Seconded by Councilor Finocchiaro
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

12. **(ID # 12646):** An Appropriation from Free Cash(account 01-324001) in the amount of $189,000 to DPW Facilities (#402) for repairs to the Franklin School.

Motion to recommend to Full Council made by Councilor Finocchiaro
Seconded by Councilor Karamcheti
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

13. **(ID # 12643):** An Appropriation from Free Cash (01-324001) in the amount of $80,000 to DPW Admin (#401) for Stormwater improvements at Ell Pond Park.

Motion to recommend to Full Council made by Councilor Williams
Seconded by Councilor Romanul
All were in favor
Motion passed

Minutes Acceptance: Minutes of May 1, 2025 7:00 PM (Minutes Approval)

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

14. **(ID # 12645):** An Appropriation from Free Cash (account 01-324001) in the amount of $8,000 to DPW - Parks (#475) for flowers at Veterans memorials.

Motion to recommend to Full Council made by Councilor Karamcheti
Seconded by Councilor Finocchiaro
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

15. **(ID # 12649):** An Appropriation from Free Cash(account 01-324001) in the amount of $20,000 to the Melrose Cultural Council (#2543).

Motion to recommend to Full Council made by Councilor Karamcheti
Seconded by Councilor Romanul
All were in favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

16. **(ID # 12653):** An Appropriation from Free Cash (01-324001) in the amount of $2,000 to the Mayor's Office (#121) for costs associated with the inauguration.

Motion to recommend to Full Council made by Councilor Finocchiaro
Seconded by Councilr Romanul
All were in Favor
Motion passed

RESULT:	**OUGHT TO PASS [UNANIMOUS]**	**Next: 5/5/2025 7:45 PM**
TO:	City Council	
AYES:	Jamaleddine, Finocchiaro, Hamilton, Karamcheti, Obremski, Romanul, Stewart, Vandiver, Williams, Migliorelli, Garipay	

VI. ADJOURNMENT

Motion to adjourn made by Councilor Stewart at 9:36 PM
Seconded by Councilor Finocchiaro

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

112 CITY COUNCIL

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
CITY COUNCIL SALARIES							
011121 - 511000	SALARY & WAGES	109,119.00	109,811.00	109,811.00	51,799.42	72,595.00	-33.9%
CITY COUNCIL SALARIES TOTAL		109,119.00	109,811.00	109,811.00	51,799.42	72,595.00	-33.9%
CITY COUNCIL CONTRACTUAL							
011122 - 520500	ADVERTISING	0.00	300.00	300.00	280.00	300.00	0.0%
011122 - 521000	PRINTING	1,221.80	700.00	700.00	206.00	700.00	0.0%
011122 - 523100	EXPENSES	10,999.56	11,000.00	11,000.00	9,166.74	11,000.00	0.0%
011122 - 525308	AGENDA SOFTWARE	17,322.21	13,600.00	13,600.00	6,977.58	0.00	-100.0%
011122 - 525401	WEBSITE	7,293.04	9,000.00	9,000.00	6,835.66	0.00	-100.0%
CITY COUNCIL CONTRACTUAL TOTAL		36,836.61	34,600.00	34,600.00	23,465.98	12,000.00	-65.3%
CITY COUNCIL OTHER CHARGES							
011122 - 540700	SEMINARS & SCHOOLING	0.00	535.00	535.00	0.00	0.00	-100.0%
CITY COUNCIL OTHER CHARGES TOTAL		0.00	535.00	535.00	0.00	0.00	-100.0%
112 CITY COUNCIL BUDGET TOTAL		**145,955.61**	**144,946.00**	**144,946.00**	**75,265.40**	**84,595.00**	**-41.6%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

121 MAYOR

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
MAYOR SALARIES							
011211 - 511000	SALARY & WAGES	318,755.38	336,920.00	336,920.00	283,707.31	345,726.00	2.6%
MAYOR SALARIES TOTAL		318,755.38	336,920.00	336,920.00	283,707.31	345,726.00	2.6%
MAYOR CONTRACTUAL							
011212 - 521000	PRINTING	702.31	750.00	750.00	456.76	750.00	0.0%
011212 - 523100	EXPENSE ACCOUNT	7,000.24	7,000.00	7,000.00	5,949.73	7,000.00	0.0%
011212 - 525401	WEBSITE	0.00	0.00	0.00	0.00	9,000.00	0.0%
011212 - 529000	PROFESSIONAL SERVICES	6,030.84	6,000.00	6,000.00	486.90	4,000.00	-33.3%
MAYOR CONTRACTUAL TOTAL		13,733.39	13,750.00	13,750.00	6,893.39	20,750.00	50.9%
MAYOR OTHER CHARGES							
011212 - 540500	DUES & MEMBERSHIPS	22,370.00	24,500.00	24,500.00	7,828.00	24,500.00	0.0%
011212 - 540600	EDUCATION/SEMINARS	4,524.39	4,684.00	4,684.00	265.00	2,250.00	-52.0%
011212 - 548950	COMMUNITY OUTREACH	16,009.64	13,500.00	13,500.00	8,438.41	0.00	-100.0%
MAYOR OTHER CHARGES TOTAL		42,904.03	42,684.00	42,684.00	16,531.41	26,750.00	-37.3%
121 MAYOR BUDGET TOTAL		**375,392.80**	**393,354.00**	**393,354.00**	**307,132.11**	**393,226.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

135 AUDITOR

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
AUDITOR SALARIES							
011351 - 511000	SALARY & WAGES	403,850.42	404,435.00	404,435.00	326,295.87	407,422.00	0.7%
AUDITOR SALARIES TOTAL		403,850.42	404,435.00	404,435.00	326,295.87	407,422.00	0.7%
AUDITOR CONTRACTUAL							
011352 - 528600	AUDITING SERVICES	52,640.00	61,640.00	61,640.00	61,640.00	80,165.00	30.1%
011352 - 529000	PROFESSIONAL SERVICES	11,800.00	11,800.00	11,800.00	11,800.00	11,800.00	0.0%
AUDITOR CONTRACTUAL TOTAL		64,440.00	73,440.00	73,440.00	73,440.00	91,965.00	25.2%
AUDITOR OTHER CHARGES							
011352 - 540500	DUES & MEMBERSHIPS	755.00	1,000.00	1,000.00	225.00	600.00	-40.0%
011352 - 540600	EDUCATION/SEMINARS	3,165.00	3,000.00	3,000.00	2,527.00	1,000.00	-66.7%
AUDITOR OTHER CHARGES TOTAL		3,920.00	4,000.00	4,000.00	2,752.00	1,600.00	-60.0%
135 AUDITOR BUDGET TOTAL		**472,210.42**	**481,875.00**	**481,875.00**	**402,487.87**	**500,987.00**	**4.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

141 ASSESSORS

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
ASSESSORS SALARIES							
011411 - 511000	SALARY & WAGES	223,452.67	245,393.00	245,393.00	206,167.08	256,712.00	4.6%
ASSESSORS SALARIES TOTAL		223,452.67	245,393.00	245,393.00	206,167.08	256,712.00	4.6%
ASSESSORS CONTRACTUAL							
011412 - 521000	PRINTING	250.00	250.00	250.00	223.55	250.00	0.0%
011412 - 523000	MILEAGE	91.70	1,000.00	1,000.00	343.31	1,000.00	0.0%
011412 - 528000	FEES	196.11	300.00	300.00	0.00	300.00	0.0%
011412 - 529000	PROFESSIONAL SERVICES	1,365.00	15,900.00	15,900.00	0.00	15,900.00	0.0%
011412 - 529300	REVALUATION	67,674.35	103,500.00	103,500.00	67,242.84	103,500.00	0.0%
ASSESSORS CONTRACTUAL TOTAL		69,577.16	120,950.00	120,950.00	67,809.70	120,950.00	0.0%
ASSESSORS SUPPLIES & MATERIAL							
011412 - 530200	COPY MACHINE SUPPLIES	200.00	200.00	200.00	200.00	200.00	0.0%
ASSESSORS SUPPLIES & MATERIAL TOTAL		200.00	200.00	200.00	200.00	200.00	0.0%
ASSESSORS OTHER CHARGES							
011412 - 540500	DUES & MEMBERSHIPS	700.00	700.00	700.00	645.00	700.00	0.0%
011412 - 540600	EDUCATION/SEMINARS	5,418.94	6,000.00	6,000.00	5,688.39	3,000.00	-50.0%
ASSESSORS OTHER CHARGES TOTAL		6,118.94	6,700.00	6,700.00	6,333.39	3,700.00	-44.8%
141 ASSESSORS BUDGET TOTAL		**299,348.77**	**373,243.00**	**373,243.00**	**280,510.17**	**381,562.00**	**2.2%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

145 TREASURER/COLLECTOR

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
TREASURER/COLLECTOR SALARIES							
011451 - 511000	SALARY & WAGES	392,117.27	420,763.00	420,763.00	354,830.19	441,481.00	4.9%
TREASURER/COLLECTOR SALARIES TOTAL		392,117.27	420,763.00	420,763.00	354,830.19	441,481.00	4.9%
TREASURER/COLLECTOR CONTRACTUAL							
011452 - 521000	PRINTING	10,293.39	20,693.00	20,693.00	7,703.05	20,000.00	-3.3%
011452 - 521500	POSTAGE	66,302.45	60,000.00	60,000.00	66,457.08	60,000.00	0.0%
011452 - 521801	FOLDER INSERTER MAINTENANCE	1,400.00	1,400.00	1,400.00	1,470.00	1,400.00	0.0%
011452 - 527600	OFFICE EQUIPMENT MAINTENANCE	1,259.95	1,215.00	1,215.00	1,210.94	1,215.00	0.0%
011452 - 528002	TAX TITLE FEES	0.00	1,260.00	1,260.00	105.00	1,260.00	0.0%
011452 - 529000	PROFESSIONAL SERVICES	10,473.88	14,848.00	14,848.00	7,048.00	14,848.00	0.0%
TREASURER/COLLECTOR CONTRACTUAL TOTAL		89,729.67	99,416.00	99,416.00	83,994.07	98,723.00	-0.7%
TREASURER/COLLECTOR OTHER CHARGES							
011452 - 540500	DUES & MEMBERSHIPS	190.00	135.00	135.00	265.00	165.00	22.2%
011452 - 540600	EDUCATION/SEMINARS	778.83	3,304.00	3,304.00	873.13	1,500.00	-54.6%
011452 - 544100	SURETY BOND	375.00	750.00	750.00	2,000.00	2,075.00	176.7%
TREASURER/COLLECTOR OTHER CHARGES TOTAL		1,343.83	4,189.00	4,189.00	3,138.13	3,740.00	-10.7%
145 TREASURER/COLLECTOR BUDGET TOTAL		**483,190.77**	**524,368.00**	**524,368.00**	**441,962.39**	**543,944.00**	**3.7%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

151 CITY SOLICITOR

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
CITY SOLICITOR SALARIES							
011511 - 511000	SALARY & WAGES	216,543.10	209,721.00	209,721.00	141,756.64	148,603.00	-29.1%
01151771 - 511000	SALARY & WAGES	114,906.60	114,307.00	114,307.00	97,075.82	119,475.00	4.5%
CITY SOLICITOR SALARIES TOTAL		331,449.70	324,028.00	324,028.00	238,832.46	268,078.00	-17.3%
CITY SOLICITOR CONTRACTUAL							
011512 - 523100	EXPENSES	488.23	2,475.00	2,475.00	256.14	1,200.00	-51.5%
011512 - 529000	PROFESSIONAL SERVICES	26,897.50	30,000.00	30,000.00	25,096.25	30,000.00	0.0%
CITY SOLICITOR CONTRACTUAL TOTAL		27,385.73	32,475.00	32,475.00	25,352.39	31,200.00	-3.9%
CITY SOLICITOR SUPPLIES & MATERIAL							
011512 - 534200	BOOKS & PERIODICALS	153.50	500.00	500.00	357.00	500.00	0.0%
011512 - 534250	ELECTRONIC MASS GENERAL LAWS	3,325.50	3,650.00	3,650.00	3,123.00	3,850.00	5.5%
CITY SOLICITOR SUPPLIES & MATERIAL TOTAL		3,479.00	4,150.00	4,150.00	3,480.00	4,350.00	4.8%
CITY SOLICITOR OTHER CHARGES							
011512 - 540500	DUES & MEMBERSHIPS	1,390.00	2,730.00	2,730.00	720.00	2,730.00	0.0%
011512 - 540600	EDUCATION/SEMINARS	1,585.05	3,000.00	3,000.00	1,657.09	3,000.00	0.0%
011512 - 544310	PROPERTY & CASUALTY INSURANCE	804,951.18	846,487.00	846,487.00	805,604.40	884,112.00	4.4%
011512 - 544500	SUITS & CLAIMS	18,773.75	10,000.00	10,000.00	6,458.95	10,000.00	0.0%
CITY SOLICITOR OTHER CHARGES TOTAL		826,699.98	862,217.00	862,217.00	814,440.44	899,842.00	4.4%
151 CITY SOLICITOR BUDGET TOTAL		**1,189,014.41**	**1,222,870.00**	**1,222,870.00**	**1,082,105.29**	**1,203,470.00**	**-1.6%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

152 HUMAN RESOURCES

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
HUMAN RESOURCES SALARIES							
011521 - 511000	SALARY & WAGES	154,902.81	156,949.00	156,949.00	133,397.17	164,061.00	4.5%
HUMAN RESOURCES SALARIES TOTAL		154,902.81	156,949.00	156,949.00	133,397.17	164,061.00	4.5%
HUMAN RESOURCES CONTRACTUAL							
011522 - 520500	ADVERTISING	9,503.49	8,000.00	8,000.00	5,417.25	0.00	-100.0%
011522 - 521000	PRINTING	0.00	100.00	100.00	0.00	100.00	0.0%
HUMAN RESOURCES CONTRACTUAL TOTAL		9,503.49	8,100.00	8,100.00	5,417.25	100.00	-98.8%
HUMAN RESOURCES OTHER CHARGES							
011522 - 540500	DUES & MEMBERSHIPS	519.00	519.00	519.00	539.00	519.00	0.0%
011522 - 540600	EDUCATION/SEMINARS	390.00	500.00	500.00	197.99	500.00	0.0%
011522 - 540700	SCHOOLING	0.00	5,000.00	5,000.00	0.00	0.00	-100.0%
011522 - 543000	PHYSICAL EXAMS	18,741.00	12,000.00	12,000.00	13,747.00	0.00	-100.0%
HUMAN RESOURCES OTHER CHARGES TOTAL		19,650.00	18,019.00	18,019.00	14,483.99	1,019.00	-94.3%
152 HUMAN RESOURCES BUDGET TOTAL		**184,056.30**	**183,068.00**	**183,068.00**	**153,298.41**	**165,180.00**	**-9.8%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

155 INFORMATION TECHNOLOGY

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
INFORMATION TECHNOLOGY SALARIES							
011551 - 511000	SALARY & WAGES	417,614.00	394,787.00	394,787.00	330,936.08	410,358.00	3.9%
INFORMATION TECHNOLOGY SALARIES TOTAL		417,614.00	394,787.00	394,787.00	330,936.08	410,358.00	3.9%
INFORMATION TECHNOLOGY CONTRACTUAL							
011552 - 522000	TELEPHONE	48,088.08	100,000.00	100,000.00	51,348.40	100,000.00	0.0%
011552 - 522004	WAN COMMUNICATIONS	0.00	12,000.00	12,000.00	599.90	12,000.00	0.0%
011552 - 525105	COMPUTER MAINTENANCE	2,147.98	29,280.00	29,280.00	18,995.62	29,280.00	0.0%
011552 - 525301	MUNIS SOFTWARE ANNUAL SUPPORT	118,055.62	130,343.00	130,343.00	121,833.50	130,343.00	0.0%
011552 - 525303	SOFTWARE LICENSES	160,653.02	241,355.00	241,355.00	207,001.51	265,491.00	10.0%
011552 - 525305	IT COMMUNITY NOTIFICATION SYST	6,867.13	7,417.00	7,417.00	6,867.13	7,417.00	0.0%
011552 - 525309	OSDBA SUPPORT CONTRACT	-3,362.80	10,000.00	10,000.00	0.00	10,000.00	0.0%
011552 - 525402	INTERNET ACCESS	6,135.47	9,180.00	9,180.00	5,789.80	9,180.00	0.0%
011552 - 529000	PROFESSIONAL SERVICES	-5,804.56	105,000.00	105,000.00	98,700.00	105,000.00	0.0%
INFORMATION TECHNOLOGY CONTRACTUAL TOTAL		332,779.94	644,575.00	644,575.00	511,135.86	668,711.00	3.7%
INFORMATION TECHNOLOGY SUPPLIES & MATERIAL							
011552 - 530120	COMPUTER MISC SUPPLIES	1,454.50	2,000.00	2,000.00	1,997.24	2,000.00	0.0%
INFORMATION TECHNOLOGY SUPPLIES & MATERIAL TOTAL		1,454.50	2,000.00	2,000.00	1,997.24	2,000.00	0.0%
INFORMATION TECHNOLOGY OTHER CHARGES							
011552 - 540700	SEMINARS & SCHOOLING	0.00	5,000.00	5,000.00	800.00	2,500.00	-50.0%
INFORMATION TECHNOLOGY OTHER CHARGES TOTAL		0.00	5,000.00	5,000.00	800.00	2,500.00	-50.0%
INFORMATION TECHNOLOGY CAPITAL OUTLAY							
01155772 - 551097	SCHOOL IT	0.00	0.00	455,000.00	157,047.20	0.00	0.0%
INFORMATION TECHNOLOGY CAPITAL OUTLAY TOTAL		0.00	0.00	455,000.00	157,047.20	0.00	0.0%
155 INFORMATION TECHNOLOGY BUDGET TOTAL		**751,848.44**	**1,046,362.00**	**1,501,362.00**	**1,001,916.38**	**1,083,569.00**	**3.6%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

161 CITY CLERK

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
CITY CLERK SALARIES							
011611 - 511000	SALARY & WAGES	262,476.20	283,487.00	283,487.00	209,758.80	293,212.00	3.4%
011611 - 513000	OVERTIME	8,332.74	11,400.00	11,400.00	8,791.07	11,400.00	0.0%
CITY CLERK SALARIES TOTAL		270,808.94	294,887.00	294,887.00	218,549.87	304,612.00	3.3%
CITY CLERK CONTRACTUAL							
011612 - 520500	ADVERTISING	-232.67	1,500.00	1,500.00	-26.07	1,500.00	0.0%
011612 - 521000	PRINTING	2,783.90	3,000.00	3,000.00	942.63	3,000.00	0.0%
011612 - 525109	DOG PROGRAM MAINTENANCE	2,697.71	1,700.00	1,700.00	1,000.00	1,700.00	0.0%
011612 - 525308	AGENDA SOFTWARE	0.00	0.00	0.00	0.00	10,000.00	0.0%
011612 - 529301	RECODIFICATION	5,636.00	10,000.00	10,000.00	1,910.00	10,000.00	0.0%
CITY CLERK CONTRACTUAL TOTAL		10,884.94	16,200.00	16,200.00	3,826.56	26,200.00	61.7%
CITY CLERK SUPPLIES & MATERIAL							
011612 - 530501	VITAL RECORD SUPPLIES	4,900.00	5,000.00	5,000.00	2,716.51	5,000.00	0.0%
CITY CLERK SUPPLIES & MATERIAL TOTAL		4,900.00	5,000.00	5,000.00	2,716.51	5,000.00	0.0%
CITY CLERK OTHER CHARGES							
011612 - 540500	DUES & MEMBERSHIPS	550.00	700.00	700.00	485.00	700.00	0.0%
011612 - 540600	EDUCATION/SEMINARS	2,518.27	4,000.00	4,000.00	855.60	4,000.00	0.0%
011612 - 544100	SURETY BOND	255.00	255.00	255.00	20.00	75.00	-70.6%
CITY CLERK OTHER CHARGES TOTAL		3,323.27	4,955.00	4,955.00	1,360.60	4,775.00	-3.6%
161 CITY CLERK BUDGET TOTAL		**289,917.15**	**321,042.00**	**321,042.00**	**226,453.54**	**340,587.00**	**6.1%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

162 ELECTION/REGISTRAR

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
ELECTION/REGISTRAR SALARIES							
011621 - 511000	SALARY & WAGES	3,884.76	4,569.00	4,569.00	3,129.25	4,569.00	0.0%
011621 - 512000	PART TIME SALARIES & WAGES	92,445.65	80,000.00	80,000.00	83,246.79	55,000.00	-31.3%
ELECTION/REGISTRAR SALARIES TOTAL		96,330.41	84,569.00	84,569.00	86,376.04	59,569.00	-29.6%
ELECTION/REGISTRAR CONTRACTUAL							
011622 - 521000	PRINTING	37,425.89	9,200.00	9,200.00	16,638.14	13,000.00	41.3%
011622 - 521500	POSTAGE	6,897.47	11,000.00	11,000.00	8,101.83	11,000.00	0.0%
011622 - 525102	EQUIP MAINTENANCE/PROGRAMMING	4,240.81	30,950.00	30,950.00	15,864.50	16,000.00	-48.3%
011622 - 529000	PROFESSIONAL SERVICES	36,863.83	9,200.00	9,200.00	8,089.46	10,000.00	8.7%
ELECTION/REGISTRAR CONTRACTUAL TOTAL		85,428.00	60,350.00	60,350.00	48,693.93	50,000.00	-17.1%
ELECTION/REGISTRAR SUPPLIES & MATERIAL							
011622 - 530506	ELECTION SUPPLIES	7,465.80	6,400.00	6,400.00	924.79	3,000.00	-53.1%
ELECTION/REGISTRAR SUPPLIES & MATERIAL TOTAL		7,465.80	6,400.00	6,400.00	924.79	3,000.00	-53.1%
ELECTION/REGISTRAR OTHER CHARGES							
011622 - 540500	DUES & MEMBERSHIPS	175.00	200.00	200.00	25.00	200.00	0.0%
011622 - 540600	EDUCATION/SEMINARS	873.63	1,000.00	1,000.00	0.00	1,000.00	0.0%
ELECTION/REGISTRAR OTHER CHARGES TOTAL		1,048.63	1,200.00	1,200.00	25.00	1,200.00	0.0%
162 ELECTION/REGISTRAR BUDGET TOTAL		**190,272.84**	**152,519.00**	**152,519.00**	**136,019.76**	**113,769.00**	**-25.4%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

165 LIQUOR COMMISSION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
LIQUOR COMMISSION CONTRACTUAL							
011652 - 529000	PROFESSIONAL SERVICES	999.17	1,000.00	1,000.00	387.00	1,000.00	0.0%
011652 - 529027	COMPLIANCE CHECK	573.00	1,000.00	1,000.00	0.00	1,000.00	0.0%
LIQUOR COMMISSION CONTRACTUAL TOTAL		1,572.17	2,000.00	2,000.00	387.00	2,000.00	0.0%
165 LIQUOR COMMISSION BUDGET TOTAL		**1,572.17**	**2,000.00**	**2,000.00**	**387.00**	**2,000.00**	**0.0%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

171 CONSERVATION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
CONSERVATION CONTRACTUAL							
011712 - 528810	CONSERVATION MAINTENANCE	-20,007.58	0.00	0.00	0.00	0.00	0.0%
CONSERVATION CONTRACTUAL TOTAL		-20,007.58	0.00	0.00	0.00	0.00	0.0%
171 CONSERVATION BUDGET TOTAL		**-20,007.58**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

175 PLANNING & COMMUNITY DEVELOP

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PLANNING & COMMUNITY DEVELOP SALARIES							
011751 - 511000	SALARY & WAGES	374,340.20	386,411.00	386,411.00	309,800.40	374,802.00	-3.0%
PLANNING & COMMUNITY DEVELOP SALARIES TOTAL		374,340.20	386,411.00	386,411.00	309,800.40	374,802.00	-3.0%
PLANNING & COMMUNITY DEVELOP CONTRACTUAL							
011752 - 520500	ADVERTISING	645.52	880.00	880.00	880.00	880.00	0.0%
011752 - 521000	PRINTING	721.87	1,280.00	1,280.00	1,233.15	1,280.00	0.0%
011752 - 528810	CONSERVATION MAINTENANCE	0.00	14,000.00	14,000.00	4,378.42	14,000.00	0.0%
011752 - 529000	PROFESSIONAL SERVICES	-471.78	0.00	0.00	0.00	0.00	0.0%
011752 - 529026	MESSINA ARTS GRANT	780.57	0.00	0.00	0.00	0.00	0.0%
PLANNING & COMMUNITY DEVELOP CONTRACTUAL TOTAL		1,676.18	16,160.00	16,160.00	6,491.57	16,160.00	0.0%
PLANNING & COMMUNITY DEVELOP OTHER CHARGES							
011752 - 540000	ENERGY INITIATIVE	370.39	2,500.00	2,500.00	0.00	2,500.00	0.0%
011752 - 540500	DUES & MEMBERSHIPS	0.00	1,925.00	1,925.00	1,394.00	1,925.00	0.0%
011752 - 540600	EDUCATION/SEMINARS	0.00	2,455.00	2,455.00	2,335.67	2,455.00	0.0%
PLANNING & COMMUNITY DEVELOP OTHER CHARGES TOTAL		370.39	6,880.00	6,880.00	3,729.67	6,880.00	0.0%
PLANNING & COMMUNITY DEVELOP CAPITAL OUTLAY							
01175772 - 551072	CONTRACTUAL SERVICES	-125,000.00	0.00	0.00	0.00	0.00	0.0%
PLANNING & COMMUNITY DEVELOP CAPITAL OUTLAY TOTAL		-125,000.00	0.00	0.00	0.00	0.00	0.0%
175 PLANNING & COMMUNITY DEVELOP BUDGET TOTAL		**251,386.77**	**409,451.00**	**409,451.00**	**320,021.64**	**397,842.00**	**-2.8%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

211 POLICE

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
POLICE SALARIES							
012111 - 511000	SALARY & WAGES	4,788,212.04	5,084,923.00	5,084,923.00	4,135,563.10	5,182,115.00	1.9%
012111 - 513000	OVERTIME	548,594.50	457,900.00	457,900.00	543,222.06	457,900.00	0.0%
012111 - 513010	OVERTIME TRAINING	226,896.46	75,000.00	75,000.00	209,025.63	125,000.00	66.7%
012111 - 514000	COURT TIME	21,944.65	45,000.00	45,000.00	14,973.40	26,000.00	-42.2%
POLICE SALARIES TOTAL		5,585,647.65	5,662,823.00	5,662,823.00	4,902,784.19	5,791,015.00	2.3%
POLICE CONTRACTUAL							
012112 - 521000	PRINTING	2,441.00	2,540.00	2,540.00	1,703.62	2,540.00	0.0%
012112 - 521500	POSTAGE	3,745.36	3,750.00	3,750.00	603.88	3,750.00	0.0%
012112 - 523500	LAUNDRY & CLEANING	690.00	800.00	800.00	517.50	800.00	0.0%
012112 - 525103	LEAPS REPAIR/MAINTENANCE COMP	839.50	1,240.00	1,240.00	839.50	1,240.00	0.0%
012112 - 525108	GENERATOR MAINTENANCE	0.00	1,500.00	1,500.00	0.00	0.00	-100.0%
012112 - 525202	COMPUTER SUPPORT	71,551.97	60,000.00	60,000.00	44,546.30	60,000.00	0.0%
012112 - 527305	RADIO SYSTEMS UPGRADE	16,551.41	29,000.00	29,000.00	751.28	20,000.00	-31.0%
012112 - 529000	PROFESSIONAL SERVICES	8,344.33	9,036.00	9,036.00	7,788.60	10,000.00	10.7%
POLICE CONTRACTUAL TOTAL		104,163.57	107,866.00	107,866.00	56,750.68	98,330.00	-8.8%
POLICE SUPPLIES & MATERIAL							
012112 - 530120	COMPUTER MISC SUPPLIES	1,682.40	2,500.00	2,500.00	81.20	2,500.00	0.0%
012112 - 530202	FILM SUPPLIES	465.00	590.00	590.00	617.98	590.00	0.0%
012112 - 530501	MISC SUPPLIES	739.55	2,969.00	2,969.00	519.04	2,969.00	0.0%
012112 - 530505	RADAR	3,351.00	5,000.00	5,000.00	108.25	5,000.00	0.0%
012112 - 533400	ACCREDITATION - SUPP & MAT	3,827.00	3,900.00	3,900.00	3,220.00	3,900.00	0.0%
012112 - 534200	BOOKS & PERIODICALS	719.93	1,200.00	1,200.00	0.00	800.00	-33.3%
012112 - 535400	FOOD FOR PRISONERS	113.24	500.00	500.00	108.25	500.00	0.0%
012112 - 535500	UNIFORMS	74,090.99	75,500.00	75,500.00	64,654.86	73,000.00	-3.3%
012112 - 535600	NARCAN	881.78	2,500.00	2,500.00	372.00	2,500.00	0.0%
012112 - 535700	AMMUNITION	6,718.86	12,500.00	12,500.00	8,310.41	12,500.00	0.0%
POLICE SUPPLIES & MATERIAL TOTAL		92,589.75	107,159.00	107,159.00	77,991.99	104,259.00	-2.7%
POLICE OTHER CHARGES							
012112 - 540000	COMMUNITY ENGAGEMENT	9,697.26	10,000.00	10,000.00	3,822.97	10,000.00	0.0%
012112 - 540500	DUES & MEMBERSHIPS	12,939.54	12,800.00	12,800.00	12,820.08	13,500.00	5.5%
012112 - 540702	TRAINING	21,822.40	25,000.00	25,000.00	22,414.34	20,000.00	-20.0%
POLICE OTHER CHARGES TOTAL		44,459.20	47,800.00	47,800.00	39,057.39	43,500.00	-9.0%
211 POLICE BUDGET TOTAL		**5,826,860.17**	**5,925,648.00**	**5,925,648.00**	**5,076,584.25**	**6,037,104.00**	**1.9%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

221 FIRE

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
FIRE SALARIES							
012211 - 511000	SALARY & WAGES	3,767,533.58	4,424,604.00	4,926,901.00	4,168,985.16	5,201,301.00	17.6%
012211 - 513000	OVERTIME	1,154,817.39	489,300.00	489,300.00	1,475,518.96	489,300.00	0.0%
012211 - 513010	OVERTIME TRAINING	5,289.62	10,000.00	10,000.00	11,359.36	11,500.00	15.0%
012211 - 515000	MUTUAL AID	0.00	1,500.00	1,500.00	0.00	0.00	-100.0%
FIRE SALARIES TOTAL		4,927,640.59	4,925,404.00	5,427,701.00	5,655,863.48	5,702,101.00	15.8%
FIRE CONTRACTUAL							
012212 - 521000	PRINTING	250.00	250.00	250.00	173.10	250.00	0.0%
012212 - 527311	LIFE/SAFETY EQUIPMENT	7,987.61	10,900.00	10,900.00	12,464.92	10,900.00	0.0%
012212 - 527500	MOTOR VEHICLE REPAIR & MAINT	69,240.64	100,000.00	100,000.00	69,602.27	80,000.00	-20.0%
012212 - 527605	FIRE CONTRACTS	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.0%
012212 - 527606	RADIO MAINT CONTRACT	8,361.99	13,500.00	13,500.00	339.34	10,000.00	-25.9%
012212 - 529000	PROFESSIONAL SERVICES	22,153.24	37,912.00	37,912.00	29,429.35	50,000.00	31.9%
FIRE CONTRACTUAL TOTAL		112,993.48	167,562.00	167,562.00	117,008.98	156,150.00	-6.8%
FIRE SUPPLIES & MATERIAL							
012212 - 530100	COMPUTER PURCHASES & UPGRADES	3,123.00	2,000.00	2,000.00	1,070.73	0.00	-100.0%
012212 - 530503	FIRE PREVENTION SUPPLIES	2,429.22	3,000.00	3,000.00	2,850.10	3,000.00	0.0%
012212 - 530514	EMS SUPPLIES	0.00	0.00	0.00	0.00	25,000.00	0.0%
012212 - 531000	GAS & OIL	0.00	500.00	500.00	0.00	0.00	-100.0%
012212 - 531200	TIRES	0.00	6,000.00	6,000.00	766.73	4,500.00	-25.0%
012212 - 531500	BATTERIES	692.88	1,500.00	1,500.00	632.78	750.00	-50.0%
012212 - 532000	CLEANING & DISINFECTANT SUP	7,157.37	6,000.00	6,000.00	6,493.49	7,000.00	16.7%
012212 - 533000	PAINTS	0.00	500.00	500.00	0.00	0.00	-100.0%
012212 - 533200	ELECTRICAL SUPPLIES	425.75	1,000.00	1,178.73	1,677.55	1,000.00	0.0%
012212 - 533300	ALARM SYSTEM	2,946.30	5,000.00	5,000.00	209.35	4,000.00	-20.0%
012212 - 533500	TOOLS & HARDWARE	4,044.01	3,000.00	3,000.00	2,041.55	3,000.00	0.0%
012212 - 534200	BOOKS & PERIODICALS	168.00	2,000.00	2,000.00	549.21	2,000.00	0.0%
012212 - 535500	UNIFORMS	43,555.36	57,100.00	57,100.00	50,708.00	52,100.00	-8.8%
012212 - 535501	CLOTHING	460.00	500.00	500.00	0.00	500.00	0.0%
012212 - 535502	PROTECTIVE CLOTHING	1,518.00	2,400.00	2,400.00	2,252.00	2,400.00	0.0%
012212 - 535505	FIRE TURNOUT GEAR	35,654.00	75,000.00	75,000.00	10,171.00	0.00	-100.0%
FIRE SUPPLIES & MATERIAL TOTAL		102,173.89	165,500.00	165,678.73	79,422.49	105,250.00	-36.4%
FIRE OTHER CHARGES							
012212 - 540500	DUES & MEMBERSHIPS	1,475.00	1,100.00	1,100.00	1,100.00	1,100.00	0.0%
012212 - 540600	EDUCATION/SEMINARS	570.00	1,500.00	1,500.00	275.00	1,500.00	0.0%

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
221 FIRE							
FIRE OTHER CHARGES (continued from previous page)							
FIRE OTHER CHARGES TOTAL		2,045.00	2,600.00	2,600.00	1,375.00	2,600.00	0.0%
FIRE MISCELLANEOUS							
012212 - 560200	EDUCATION REIMBURSEMENT	8,410.72	24,356.00	24,356.00	24,972.83	20,000.00	-17.9%
012212 - 568000	FIRE NEW HOSE	418.00	3,700.00	3,700.00	2,923.99	3,700.00	0.0%
FIRE MISCELLANEOUS TOTAL		8,828.72	28,056.00	28,056.00	27,896.82	23,700.00	-15.5%
221 FIRE BUDGET TOTAL		**5,153,681.68**	**5,289,122.00**	**5,791,597.73**	**5,881,566.77**	**5,989,801.00**	**13.2%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

241 INSPECTION SERVICES

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
INSPECTION SERVICES SALARIES							
012411 - 511000	SALARY & WAGES	365,074.39	375,940.00	375,940.00	327,565.64	406,890.00	8.2%
012411 - 513000	OVERTIME	1,981.44	1,900.00	1,900.00	471.36	1,900.00	0.0%
INSPECTION SERVICES SALARIES TOTAL		367,055.83	377,840.00	377,840.00	328,037.00	408,790.00	8.2%
INSPECTION SERVICES CONTRACTUAL							
012412 - 521000	PRINTING	0.00	400.00	400.00	43.10	325.00	-18.8%
012412 - 529000	PROFESSIONAL SERVICES	2,940.00	10,000.00	10,000.00	8,710.00	10,000.00	0.0%
INSPECTION SERVICES CONTRACTUAL TOTAL		2,940.00	10,400.00	10,400.00	8,753.10	10,325.00	-0.7%
INSPECTION SERVICES SUPPLIES & MATERIAL							
012412 - 530502	WEIGHTS & MEASURES SUPPLIES	379.91	1,500.00	1,500.00	0.00	1,000.00	-33.3%
012412 - 534200	BOOKS & PERIODICALS	60.00	1,080.00	1,080.00	396.00	750.00	-30.6%
INSPECTION SERVICES SUPPLIES & MATERIAL TOTAL		439.91	2,580.00	2,580.00	396.00	1,750.00	-32.2%
INSPECTION SERVICES OTHER CHARGES							
012412 - 540500	DUES & MEMBERSHIPS	330.00	500.00	500.00	720.00	500.00	0.0%
012412 - 540600	EDUCATION/SEMINARS	1,190.00	2,600.00	2,600.00	904.00	1,300.00	-50.0%
INSPECTION SERVICES OTHER CHARGES TOTAL		1,520.00	3,100.00	3,100.00	1,624.00	1,800.00	-41.9%
241 INSPECTION SERVICES BUDGET TOTAL		**371,955.74**	**393,920.00**	**393,920.00**	**338,810.10**	**422,665.00**	**7.3%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

291 EMERGENCY MANAGEMENT

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
EMERGENCY MANAGEMENT SALARIES							
012911 - 511000	SALARY & WAGES	28,080.00	28,080.00	28,080.00	25,872.00	10,000.00	-64.4%
EMERGENCY MANAGEMENT SALARIES TOTAL		28,080.00	28,080.00	28,080.00	25,872.00	10,000.00	-64.4%
EMERGENCY MANAGEMENT CONTRACTUAL							
012912 - 521000	PRINTING	65.00	100.00	100.00	0.00	0.00	-100.0%
012912 - 521500	POSTAGE	0.00	25.00	25.00	0.00	0.00	-100.0%
EMERGENCY MANAGEMENT CONTRACTUAL TOTAL		65.00	125.00	125.00	0.00	0.00	-100.0%
EMERGENCY MANAGEMENT SUPPLIES & MATERIAL							
012912 - 530703	RADIO - EMERGENCY MGMT	586.24	2,000.00	2,000.00	205.99	0.00	-100.0%
012912 - 535501	CLOTHING	0.00	250.00	250.00	0.00	0.00	-100.0%
EMERGENCY MANAGEMENT SUPPLIES & MATERIAL TOTAL		586.24	2,250.00	2,250.00	205.99	0.00	-100.0%
EMERGENCY MANAGEMENT OTHER CHARGES							
012912 - 540000	OTHER CHARGES AND EXPENDITURES	158.05	1,555.00	1,555.00	130.60	0.00	-100.0%
012912 - 540702	TRAINING	318.23	400.00	400.00	43.01	0.00	-100.0%
EMERGENCY MANAGEMENT OTHER CHARGES TOTAL		476.28	1,955.00	1,955.00	173.61	0.00	-100.0%
291 EMERGENCY MANAGEMENT BUDGET TOTAL		**29,207.52**	**32,410.00**	**32,410.00**	**26,251.60**	**10,000.00**	**-69.1%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

296 PARKING

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PARKING SALARIES							
012961 - 511000	SALARY & WAGES	14,508.54	15,483.00	15,483.00	13,067.31	15,931.00	2.9%
PARKING SALARIES TOTAL		14,508.54	15,483.00	15,483.00	13,067.31	15,931.00	2.9%
PARKING CONTRACTUAL							
012962 - 521000	PRINTING	5,153.09	6,200.00	6,200.00	5,031.50	6,750.00	8.9%
012962 - 527950	GROVE/MYRTLE ST PARKING	34,999.92	35,000.00	35,000.00	35,000.00	35,000.00	0.0%
012962 - 529000	PROFESSIONAL SERVICES	11,488.71	13,000.00	13,000.00	8,738.60	12,000.00	-7.7%
PARKING CONTRACTUAL TOTAL		51,641.72	54,200.00	54,200.00	48,770.10	53,750.00	-0.8%
296 PARKING BUDGET TOTAL		**66,150.26**	**69,683.00**	**69,683.00**	**61,837.41**	**69,681.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

300 SCHOOL Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
SCHOOL SALARIES							
013001 - 511000	SALARY & WAGES	0.00	41,000,000.00	41,000,000.00	0.00	42,523,875.00	3.7%
SCHOOL SALARIES TOTAL		0.00	41,000,000.00	41,000,000.00	0.00	42,523,875.00	3.7%
300 SCHOOL BUDGET TOTAL		**0.00**	**41,000,000.00**	**41,000,000.00**	**0.00**	**42,523,875.00**	**3.7%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

399 REGIONAL SCHOOL ASSESSMENT

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
REGIONAL SCHOOL ASSESSMENT OTHER CHARGES							
013012 - 547100	REGIONAL SCHOOL ASSESS EXP	1,270,738.00	1,619,030.00	1,619,030.00	1,619,030.00	1,951,636.00	20.5%
013012 - 547200	MINUTEMAN REGIONAL HS	0.00	0.00	0.00	0.00	28,201.00	0.0%
013012 - 547300	ESSEX NORTH SHORE AGRICULTURAL	173,496.00	177,112.00	177,112.00	177,112.00	191,310.00	8.0%
REGIONAL SCHOOL ASSESSMENT OTHER CHARGES TOTAL		1,444,234.00	1,796,142.00	1,796,142.00	1,796,142.00	2,171,147.00	20.9%
399 REGIONAL SCHOOL ASSESSMENT BUDGET TOTAL		**1,444,234.00**	**1,796,142.00**	**1,796,142.00**	**1,796,142.00**	**2,171,147.00**	**20.9%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

401 PW ADMINISTRATION/ ENGINEERING

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PW ADMINISTRATION/ ENGINEERING SALARIES							
014011 - 511000	SALARY & WAGES	771,271.86	778,133.00	778,133.00	669,882.31	694,535.00	-10.7%
014011 - 512000	PART TIME SALARIES & WAGES	16,248.00	21,840.00	21,840.00	15,911.50	0.00	-100.0%
014011 - 513000	OVERTIME	2,593.05	7,510.00	7,510.00	1,117.67	4,000.00	-46.7%
PW ADMINISTRATION/ ENGINEERING SALARIES TOTAL		790,112.91	807,483.00	807,483.00	686,911.48	698,535.00	-13.5%
PW ADMINISTRATION/ ENGINEERING CONTRACTUAL							
014012 - 520500	ADVERTISING	6,884.50	4,000.00	4,000.00	4,000.00	4,000.00	0.0%
014012 - 521000	PRINTING	5,150.00	4,500.00	4,500.00	82.02	4,500.00	0.0%
014012 - 521500	POSTAGE	4,486.28	4,250.00	4,250.00	936.95	4,250.00	0.0%
014012 - 529000	PROFESSIONAL SERVICES	-52,912.22	40,000.00	40,000.00	17,170.99	45,000.00	12.5%
014012 - 529304	WELLNESS	0.00	1,500.00	1,500.00	500.00	1,500.00	0.0%
014012 - 529500	GIS SERVICES	0.00	6,000.00	6,000.00	3,240.00	6,000.00	0.0%
01401772 - 529025	PW SCHOOL OUTREACH	2,386.91	3,500.00	3,500.00	0.00	0.00	-100.0%
PW ADMINISTRATION/ ENGINEERING CONTRACTUAL TOTAL		-34,004.53	63,750.00	63,750.00	25,929.96	65,250.00	2.4%
PW ADMINISTRATION/ ENGINEERING SUPPLIES & MATERIAL							
014012 - 533502	PROFESSIONAL TOOLS & EQUIP	3,797.56	5,000.00	5,000.00	5,487.61	5,000.00	0.0%
014012 - 533503	OPERATIONS TOOLS & EQUIP	4,850.50	10,000.00	10,000.00	3,161.49	6,000.00	-40.0%
014012 - 535501	CLOTHING	27,105.44	39,015.00	39,015.00	25,993.26	28,000.00	-28.2%
014012 - 535509	SAFETY EQUIPMENT	11,601.52	8,000.00	8,000.00	548.49	8,000.00	0.0%
PW ADMINISTRATION/ ENGINEERING SUPPLIES & MATERIAL TOTAL		47,355.02	62,015.00	62,015.00	35,190.85	47,000.00	-24.2%
PW ADMINISTRATION/ ENGINEERING OTHER CHARGES							
014012 - 540704	PROFESSIONAL DEVELOPMENT	6,284.69	15,000.00	15,000.00	8,909.70	12,000.00	-20.0%
PW ADMINISTRATION/ ENGINEERING OTHER CHARGES TOTAL		6,284.69	15,000.00	15,000.00	8,909.70	12,000.00	-20.0%
PW ADMINISTRATION/ ENGINEERING CAPITAL OUTLAY							
014012 - 551184	ACCESSIBILITY PROJECTS	-75,000.00	0.00	0.00	0.00	0.00	0.0%
PW ADMINISTRATION/ ENGINEERING CAPITAL OUTLAY TOTAL		-75,000.00	0.00	0.00	0.00	0.00	0.0%
401 PW ADMINISTRATION/ ENGINEERING BUDGET TOTAL		**734,748.09**	**948,248.00**	**948,248.00**	**756,941.99**	**822,785.00**	**-13.2%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

402 PW FACILITY MAINTENANCE

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PW FACILITY MAINTENANCE SALARIES							
014021 - 511000	SALARY AND WAGES	147,767.09	191,581.00	191,581.00	113,837.62	128,870.00	-32.7%
014021 - 512004	INTERNS & SEASONAL STAFFING	66,300.00	69,120.00	69,120.00	92,242.50	0.00	-100.0%
014021 - 513000	OVERTIME	3,234.21	15,461.00	15,461.00	8,300.28	15,461.00	0.0%
01402531 - 512002	LIBRARY PART TIME SALARIES	20,880.00	25,000.00	25,000.00	12,388.50	25,000.00	0.0%
01402771 - 511041	SALARIES CUSTODIANS	661,915.10	845,303.00	845,303.00	688,494.51	877,783.00	3.8%
01402771 - 511042	MAINTENANCE SALARIES	396,560.04	365,412.00	365,412.00	300,843.22	382,744.00	4.7%
01402771 - 511170	SALARY ED STATIONS	16,100.09	0.00	0.00	-10,804.26	0.00	0.0%
01402771 - 512003	ALL SCHOOL PART TIME SALARIES	26,610.00	25,000.00	25,000.00	0.00	25,000.00	0.0%
01402771 - 513000	OVERTIME SCH BUILDING	62,059.44	60,000.00	60,000.00	46,356.11	60,000.00	0.0%
01402771 - 513008	OT FRED GREEN MHS ATHLETIC	50,738.72	7,960.00	7,960.00	39,086.35	7,960.00	0.0%
01402771 - 513160	OT SCHOOL RENTAL	0.00	0.00	0.00	83,732.51	0.00	0.0%
01402771 - 513170	OT ED STATIONS	3,927.73	0.00	0.00	52,222.65	0.00	0.0%
PW FACILITY MAINTENANCE SALARIES TOTAL		1,456,092.42	1,604,837.00	1,604,837.00	1,426,699.99	1,522,818.00	-5.1%
PW FACILITY MAINTENANCE CONTRACTUAL							
014022 - 522525	ESCO PROJECT	223,191.20	230,457.00	230,457.00	230,456.94	237,941.00	3.2%
014022 - 522526	ESCO QC	0.00	16,621.00	16,621.00	0.00	16,621.00	0.0%
014022 - 527700	MUNICIPAL BLDG REPAIR & MAINT	112,774.46	120,000.00	120,000.00	86,324.15	120,000.00	0.0%
014022 - 527759	MUNBLD MAJOR CLEANING	6,088.00	30,000.00	30,000.00	7,000.00	30,000.00	0.0%
014022 - 529000	PROFESSIONAL SERVICES	18,048.00	20,000.00	20,000.00	20,000.00	20,000.00	0.0%
01402502 - 522506	CITY HALL ELECTRICITY	15,745.19	54,000.00	54,000.00	38,847.32	55,620.00	3.0%
01402502 - 522611	CITY HALL GAS & OIL HEAT	11,773.64	18,700.00	18,700.00	16,437.99	18,700.00	0.0%
01402512 - 522507	STREET LIGHTS ELECTRICITY	115,060.11	168,000.00	168,000.00	113,939.79	168,000.00	0.0%
01402522 - 522509	COA ELECTRICITY	8,288.67	6,800.00	6,800.00	6,773.63	6,800.00	0.0%
01402522 - 522613	COA GAS & OIL HEAT	2,338.87	4,910.00	4,910.00	2,187.87	4,910.00	0.0%
01402532 - 522510	LIBRARY ELECTRICITY	73,229.70	28,723.00	28,723.00	15,628.02	60,000.00	108.9%
01402532 - 522614	LIBRARY GAS & OIL HEAT	2,195.49	10,350.00	10,350.00	1,401.12	0.00	-100.0%
01402542 - 522511	POLICE ELECTRICITY	19,053.19	22,200.00	22,200.00	18,346.29	22,200.00	0.0%
01402542 - 522615	POLICE GAS & OIL HEAT	8,035.89	7,500.00	7,500.00	8,901.81	7,500.00	0.0%
01402552 - 522512	FIRE ELECTRICITY	31,005.05	33,300.00	33,300.00	29,337.66	33,300.00	0.0%
01402552 - 522616	FIRE GAS & OIL HEAT	19,465.56	20,000.00	20,000.00	18,250.69	20,000.00	0.0%
01402582 - 522515	PARKS ELECTRICITY	27,668.28	31,800.00	31,800.00	24,827.29	31,800.00	0.0%
01402592 - 522516	CEMETERY ELECTRICITY	3,722.07	6,900.00	6,900.00	3,540.81	6,900.00	0.0%
01402592 - 522619	CEMETERY GAS & OIL HEAT	4,250.00	4,250.00	4,250.00	4,250.46	4,250.00	0.0%
01402602 - 522508	OPERATIONS FACILITY ELECTRICIT	15,332.37	48,000.00	48,000.00	20,588.15	49,440.00	3.0%
01402602 - 522612	OPERATIONS GAS & OIL HEAT	31,936.38	33,000.00	33,000.00	33,019.48	39,000.00	18.2%

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

402 PW FACILITY MAINTENANCE

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PW FACILITY MAINTENANCE CONTRACTUAL (continued from previous page)							
01402772 - 522524	ALL SCHOOL ELECTRICITY	778,715.97	840,000.00	840,000.00	822,733.37	840,000.00	0.0%
01402772 - 522627	SCHOOL GAS & OIL HEAT	266,670.29	260,000.00	260,000.00	270,925.27	267,800.00	3.0%
01402772 - 527550	SCHOOL CLEANING CONTRACT	300,825.13	230,000.00	230,000.00	105,163.48	236,900.00	3.0%
01402772 - 527551	SCHOOL GROUNDS MAINTENANCE	0.00	25,000.00	25,000.00	0.00	25,000.00	0.0%
01402772 - 527552	SCHOOL EQUIPMENT MAINTENANCE	184,082.10	75,000.00	75,000.00	193,976.90	77,250.00	3.0%
01402772 - 527553	SCHOOL SYSTEMS CONTROL	2,637.48	21,800.00	21,800.00	4,322.53	21,800.00	0.0%
01402772 - 527554	SCHOOL DOOR SECURITY	11,798.28	5,000.00	5,000.00	13,781.00	5,000.00	0.0%
01402772 - 527555	SCHOOL SECURITY MAINTENANCE	43,921.29	10,000.00	10,000.00	9,085.33	10,000.00	0.0%
PW FACILITY MAINTENANCE CONTRACTUAL TOTAL		2,337,852.66	2,382,311.00	2,382,311.00	2,120,047.35	2,436,732.00	2.3%
PW FACILITY MAINTENANCE SUPPLIES & MATERIAL							
014022 - 533100	CLEANING SUPPLIES & MATERIALS	13,743.38	20,000.00	20,000.00	11,290.64	20,000.00	0.0%
014022 - 533107	CLEANING EQUIP TOOLS&HARDWARE	17,728.48	13,750.00	13,750.00	4,412.99	13,750.00	0.0%
01402772 - 531825	SCHOOL CONTRACTUAL	441,184.26	425,000.00	425,000.00	468,444.19	437,750.00	3.0%
01402772 - 533115	SCH BLDG CUSTODIAL SUPPLIES	115,451.00	146,000.00	146,000.00	86,785.95	146,000.00	0.0%
01402772 - 533116	SCHOOL MAINTENANCE SUPPLIES	174,939.07	98,000.00	98,000.00	130,022.69	98,000.00	0.0%
PW FACILITY MAINTENANCE SUPPLIES & MATERIAL TOTAL		763,046.19	702,750.00	702,750.00	700,956.46	715,500.00	1.8%
PW FACILITY MAINTENANCE CAPITAL OUTLAY							
014023 - 551171	FACILITIES- ROOF	29,400.00	0.00	0.00	0.00	0.00	0.0%
01402773 - 551172	FACILITIES-SCHOOL PROJECTS	-116,448.78	0.00	0.00	0.00	0.00	0.0%
PW FACILITY MAINTENANCE CAPITAL OUTLAY TOTAL		-87,048.78	0.00	0.00	0.00	0.00	0.0%
402 PW FACILITY MAINTENANCE BUDGET TOTAL		**4,469,942.49**	**4,689,898.00**	**4,689,898.00**	**4,247,703.80**	**4,675,050.00**	**-0.3%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

422 PUBLIC WORKS HIGHWAY

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PUBLIC WORKS HIGHWAY SALARIES							
014221 - 511000	SALARY & WAGES	281,212.32	309,139.00	309,139.00	231,909.98	297,292.00	-3.8%
014221 - 512004	INTERNS & SEASONAL STAFFING	0.00	4,800.00	4,800.00	0.00	0.00	-100.0%
014221 - 513000	OVERTIME	35,247.69	30,973.00	30,973.00	26,544.21	27,973.00	-9.7%
PUBLIC WORKS HIGHWAY SALARIES TOTAL		316,460.01	344,912.00	344,912.00	258,454.19	325,265.00	-5.7%
PUBLIC WORKS HIGHWAY CONTRACTUAL							
014222 - 520200	TRAFFIC SIGNALS MAINTENANCE	9,999.90	17,000.00	17,000.00	12,630.00	17,000.00	0.0%
014222 - 520450	STREET LIGHTING MAINTENANCE	14,104.32	21,400.00	21,400.00	21,500.00	15,000.00	-29.9%
014222 - 524000	HIRED EQUIPMENT	37,510.24	32,500.00	32,500.00	18,734.36	27,500.00	-15.4%
014222 - 526900	TRAFFIC MARKING	783.65	60,000.00	60,000.00	53,069.81	50,000.00	-16.7%
014222 - 527100	CATCH BASIN CLEANING	26,553.30	30,000.00	30,000.00	30,000.00	30,000.00	0.0%
014222 - 527101	PW NPDES STORM DRAIN MAINT	25,090.04	70,000.00	70,000.00	0.00	62,000.00	-11.4%
014222 - 527102	PW STORM DRAIN MAINTENANCE	15,321.20	20,000.00	20,000.00	0.00	20,000.00	0.0%
014222 - 527105	MS4 DRAIN PROGRAM	12,417.98	44,725.00	44,725.00	14,910.00	44,725.00	0.0%
014222 - 527307	SIDEWALK REPAIRS	7,965.00	35,100.00	35,100.00	0.00	20,100.00	-42.7%
014222 - 529012	STREET SWEEPING	50,000.00	55,000.00	55,000.00	52,208.85	55,000.00	0.0%
PUBLIC WORKS HIGHWAY CONTRACTUAL TOTAL		199,745.63	385,725.00	385,725.00	203,053.02	341,325.00	-11.5%
PUBLIC WORKS HIGHWAY SUPPLIES & MATERIAL							
014222 - 533000	PAINTS	6,682.88	8,266.00	8,266.00	6,655.76	8,266.00	0.0%
014222 - 533504	BARRICADE	173.58	2,100.00	2,100.00	0.00	0.00	-100.0%
014222 - 535800	BUTUMINOUS PATCH	42,686.84	44,000.00	44,000.00	36,885.80	40,000.00	-9.1%
014222 - 536000	CEMENT & CONCRETE	0.00	4,536.00	4,536.00	1,500.00	2,500.00	-44.9%
014222 - 536210	ROADWAY STRUCTURES	2,835.00	7,560.00	7,560.00	4,315.99	7,560.00	0.0%
014222 - 537200	LUMBER	4,463.40	2,400.00	2,400.00	1,000.00	2,400.00	0.0%
014222 - 538000	SIGN MATERIALS	8,979.50	15,000.00	15,000.00	10,000.00	10,000.00	-33.3%
PUBLIC WORKS HIGHWAY SUPPLIES & MATERIAL TOTAL		65,821.20	83,862.00	83,862.00	60,357.55	70,726.00	-15.7%
PUBLIC WORKS HIGHWAY CAPITAL OUTLAY							
014222 - 551183	HIGHWAY-TRAFFIC CALMING	-50,000.00	0.00	0.00	0.00	0.00	0.0%
PUBLIC WORKS HIGHWAY CAPITAL OUTLAY TOTAL		-50,000.00	0.00	0.00	0.00	0.00	0.0%
422 PUBLIC WORKS HIGHWAY BUDGET TOTAL		**532,026.84**	**814,499.00**	**814,499.00**	**521,864.76**	**737,316.00**	**-9.5%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

423 PUBLIC WORKS SNOW REMOVAL

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PUBLIC WORKS SNOW REMOVAL SALARIES							
014231 - 513000	OVERTIME	123,271.36	125,000.00	125,000.00	217,462.29	144,125.00	15.3%
PUBLIC WORKS SNOW REMOVAL SALARIES TOTAL		123,271.36	125,000.00	125,000.00	217,462.29	144,125.00	15.3%
PUBLIC WORKS SNOW REMOVAL CONTRACTUAL							
014232 - 524000	HIRED EQUIPMENT	133,241.25	273,700.00	273,700.00	192,634.46	273,700.00	0.0%
014232 - 529015	YOUTH SNOW SHOVELING FORCE	0.00	1,000.00	1,000.00	0.00	0.00	-100.0%
014232 - 529220	WEATHER SERVICE	2,723.00	2,300.00	2,300.00	2,794.40	2,300.00	0.0%
PUBLIC WORKS SNOW REMOVAL CONTRACTUAL TOTAL		135,964.25	277,000.00	277,000.00	195,428.86	276,000.00	-0.4%
PUBLIC WORKS SNOW REMOVAL SUPPLIES & MATERIAL							
014232 - 531000	GAS & OIL	66,729.95	15,000.00	15,000.00	55,020.41	15,000.00	0.0%
014232 - 531201	TIRE CHAINS & BELTS	13,202.73	2,000.00	2,000.00	7,165.05	2,000.00	0.0%
014232 - 531203	SNOWPLOW PARTS	49,624.84	30,000.00	30,000.00	42,773.09	30,000.00	0.0%
014232 - 531800	MOTOR VEHICLE PARTS & REPAIRS	80,760.65	35,000.00	35,000.00	71,949.16	35,000.00	0.0%
014232 - 533500	TOOLS & HARDWARE	15,930.21	2,000.00	2,000.00	12,114.18	2,000.00	0.0%
014232 - 534900	SALT & CHEMICALS	188,884.14	222,000.00	222,000.00	370,524.54	237,000.00	6.8%
014232 - 535000	SAND & GRAVEL	0.00	15,000.00	15,000.00	0.00	0.00	-100.0%
014232 - 535401	SNOW REMOVAL MEALS	740.00	2,000.00	2,000.00	0.00	2,000.00	0.0%
PUBLIC WORKS SNOW REMOVAL SUPPLIES & MATERIAL TOTAL		415,872.52	323,000.00	323,000.00	559,546.43	323,000.00	0.0%
423 PUBLIC WORKS SNOW REMOVAL BUDGET TOTAL		**675,108.13**	**725,000.00**	**725,000.00**	**972,437.58**	**743,125.00**	**2.5%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

433 PUBLIC WORKS SOLID WASTE/SANI

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PUBLIC WORKS SOLID WASTE/SANI SALARIES							
014331 - 511000	SALARY & WAGES	138,896.39	136,487.00	136,487.00	105,913.86	138,355.00	1.4%
014331 - 512000	PART TIME SALARIES & WAGES	1,927.00	7,500.00	7,500.00	2,225.00	5,000.00	-33.3%
014331 - 513000	OVERTIME	59,251.98	55,100.00	55,100.00	50,064.12	38,300.00	-30.5%
PUBLIC WORKS SOLID WASTE/SANI SALARIES TOTAL		200,075.37	199,087.00	199,087.00	158,202.98	181,655.00	-8.8%
PUBLIC WORKS SOLID WASTE/SANI CONTRACTUAL							
014332 - 522702	HAZARDOUS COLLECTION	-4,736.02	0.00	0.00	0.00	0.00	0.0%
014332 - 524000	HIRED EQUIPMENT	49,662.34	50,000.00	50,000.00	33,041.39	40,000.00	-20.0%
PUBLIC WORKS SOLID WASTE/SANI CONTRACTUAL TOTAL		44,926.32	50,000.00	50,000.00	33,041.39	40,000.00	-20.0%
PUBLIC WORKS SOLID WASTE/SANI CAPITAL OUTLAY							
014333 - 551005	RUBBISH TRUCKS - P.W.	289,671.30	0.00	0.00	0.00	0.00	0.0%
PUBLIC WORKS SOLID WASTE/SANI CAPITAL OUTLAY TOTAL		289,671.30	0.00	0.00	0.00	0.00	0.0%
433 PUBLIC WORKS SOLID WASTE/SANI BUDGET TOTAL		**534,672.99**	**249,087.00**	**249,087.00**	**191,244.37**	**221,655.00**	**-11.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

475 PW PARK & FORESTRY

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PW PARK & FORESTRY SALARIES							
014751 - 511000	SALARY & WAGES	494,894.12	614,522.00	614,522.00	478,144.86	641,092.00	4.3%
014751 - 512000	PART TIME SALARIES & WAGES	10,320.00	24,000.00	24,000.00	12,120.00	0.00	-100.0%
014751 - 513000	OVERTIME	69,829.09	40,375.00	40,375.00	51,203.41	40,375.00	0.0%
PW PARK & FORESTRY SALARIES TOTAL		575,043.21	678,897.00	678,897.00	541,468.27	681,467.00	0.4%
PW PARK & FORESTRY CONTRACTUAL							
014752 - 524006	FORESTRY HIRED EQUIPMENT	18,245.53	21,500.00	21,500.00	10,000.00	21,500.00	0.0%
014752 - 524007	PARKS HIRED EQUIPMENT	28,934.41	30,000.00	30,000.00	26,080.20	30,000.00	0.0%
014752 - 527400	IRRIGATION SYSTEM REPAIR	13,594.00	12,000.00	12,000.00	12,000.00	12,000.00	0.0%
014752 - 527806	PLAYGROUND & EQUIP REPAIRS	5,046.43	6,500.00	6,500.00	1,474.44	6,500.00	0.0%
014752 - 528805	MOWING & MAINTENANCE	50,170.00	68,000.00	68,000.00	29,950.00	50,000.00	-26.5%
PW PARK & FORESTRY CONTRACTUAL TOTAL		115,990.37	138,000.00	138,000.00	79,504.64	120,000.00	-13.0%
PW PARK & FORESTRY SUPPLIES & MATERIAL							
014752 - 531826	EQUIPMENT & FIELD PARTS	3,700.33	6,500.00	6,500.00	2,425.95	6,500.00	0.0%
014752 - 533050	FIELDMARKING	7,309.40	7,500.00	7,500.00	0.00	7,500.00	0.0%
014752 - 533505	LANDSCAPING EQUIP & HARDWARE	3,006.77	6,500.00	6,500.00	1,000.00	6,500.00	0.0%
014752 - 535200	LANDSCAPING SUPPLIES	51,326.90	54,000.00	54,000.00	37,822.79	50,000.00	-7.4%
014752 - 537300	FENCE MATERIALS	3,804.48	4,200.00	4,200.00	1,500.00	4,200.00	0.0%
014752 - 537610	BENCHES & BARRELS	575.00	4,200.00	4,200.00	0.00	4,200.00	0.0%
014752 - 537640	ADOPT-A-SITE	270.00	5,000.00	5,000.00	160.00	0.00	-100.0%
PW PARK & FORESTRY SUPPLIES & MATERIAL TOTAL		69,992.88	87,900.00	87,900.00	42,908.74	78,900.00	-10.2%
PW PARK & FORESTRY CAPITAL OUTLAY							
014752 - 551182	PARKS - TREES	-2,502.15	0.00	0.00	0.00	0.00	0.0%
014753 - 551168	PARK CAPTIAL PROJECTS	-1,625.40	0.00	0.00	0.00	0.00	0.0%
014753 - 551169	PICKLEBALL COURT	-8,131.90	0.00	0.00	0.00	0.00	0.0%
PW PARK & FORESTRY CAPITAL OUTLAY TOTAL		-12,259.45	0.00	0.00	0.00	0.00	0.0%
475 PW PARK & FORESTRY BUDGET TOTAL		**748,767.01**	**904,797.00**	**904,797.00**	**663,881.65**	**880,367.00**	**-2.7%**

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PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

485 PW AUTOMOTIVE

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PW AUTOMOTIVE SALARIES							
014851 - 511000	SALARY & WAGES	155,399.80	210,204.00	210,204.00	144,641.49	155,827.00	-25.9%
014851 - 513000	OVERTIME	14,895.95	6,160.00	6,160.00	4,624.73	6,160.00	0.0%
PW AUTOMOTIVE SALARIES TOTAL		170,295.75	216,364.00	216,364.00	149,266.22	161,987.00	-25.1%
PW AUTOMOTIVE SUPPLIES & MATERIAL							
014852 - 531000	GAS & OIL	123,263.92	140,000.00	140,000.00	28,714.59	120,000.00	-14.3%
014852 - 531200	TIRES	8,632.95	21,775.00	21,775.00	15,000.00	15,000.00	-31.1%
014852 - 531204	POLICE TIRES	0.00	3,308.00	3,308.00	3,000.00	3,308.00	0.0%
014852 - 531205	WELDING SUPPLIES	2,398.58	2,040.00	2,040.00	2,500.00	2,040.00	0.0%
014852 - 531500	BATTERIES	4,440.38	4,245.00	4,245.00	1,500.00	4,245.00	0.0%
014852 - 531800	MOTOR VEHICLE PARTS & REPAIRS	93,772.75	98,313.00	98,313.00	90,604.31	98,313.00	0.0%
014852 - 532000	CLEANING & DISINFECTANT SUP	1,347.59	3,360.00	3,360.00	1,996.34	3,360.00	0.0%
014852 - 533500	TOOLS & HARDWARE	3,818.67	4,500.00	4,500.00	3,000.00	4,500.00	0.0%
01485542 - 531804	POLICE MOTOR VEHICLE REPAIRS	17,882.18	25,650.00	25,650.00	16,300.00	20,000.00	-22.0%
01485772 - 531814	ALL SCHOOL MV REPAIR	6,181.50	8,400.00	8,400.00	5,000.00	8,400.00	0.0%
PW AUTOMOTIVE SUPPLIES & MATERIAL TOTAL		261,738.52	311,591.00	311,591.00	167,615.24	279,166.00	-10.4%
485 PW AUTOMOTIVE BUDGET TOTAL		**432,034.27**	**527,955.00**	**527,955.00**	**316,881.46**	**441,153.00**	**-16.4%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

491 CEMETERY

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
CEMETERY SALARIES							
014911 - 511000	SALARY & WAGES	192,573.46	202,559.00	202,559.00	143,862.63	146,694.00	-27.6%
014911 - 512000	PART TIME SALARIES & WAGES	23,215.86	24,650.00	24,650.00	12,998.68	15,000.00	-39.1%
014911 - 513000	OVERTIME	18,349.02	15,400.00	15,400.00	10,481.30	15,400.00	0.0%
CEMETERY SALARIES TOTAL		234,138.34	242,609.00	242,609.00	167,342.61	177,094.00	-27.0%
CEMETERY CONTRACTUAL							
014912 - 524000	HIRED EQUIPMENT	0.00	4,800.00	4,800.00	43.10	3,000.00	-37.5%
CEMETERY CONTRACTUAL TOTAL		0.00	4,800.00	4,800.00	43.10	3,000.00	-37.5%
CEMETERY SUPPLIES & MATERIAL							
014912 - 530704	CEMETERY MARKERS	0.00	2,500.00	2,500.00	0.00	2,500.00	0.0%
014912 - 531205	WELDING SUPPLIES	277.83	850.00	850.00	750.00	850.00	0.0%
014912 - 532000	CLEANING & DISINFECTANT SUP	231.52	900.00	900.00	0.00	500.00	-44.4%
014912 - 535200	LANDSCAPING SUPPLIES	11,410.89	15,000.00	15,000.00	9,200.00	12,000.00	-20.0%
014912 - 536000	CEMENT & CONCRETE	541.05	4,500.00	4,500.00	0.00	1,000.00	-77.8%
014912 - 536100	PIPES & FITTINGS	0.00	1,500.00	1,500.00	0.00	0.00	-100.0%
014912 - 537300	FENCING MATERIALS	0.00	200.00	200.00	0.00	0.00	-100.0%
CEMETERY SUPPLIES & MATERIAL TOTAL		12,461.29	25,450.00	25,450.00	9,950.00	16,850.00	-33.8%
CEMETERY CAPITAL OUTLAY							
014912 - 551185	PW CEMETERY-PROJECTS	-16,500.00	0.00	0.00	0.00	0.00	0.0%
CEMETERY CAPITAL OUTLAY TOTAL		-16,500.00	0.00	0.00	0.00	0.00	0.0%
491 CEMETERY BUDGET TOTAL		**230,099.63**	**272,859.00**	**272,859.00**	**177,335.71**	**196,944.00**	**-27.8%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

511 HEALTH

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
HEALTH SALARIES							
015111 - 511000	SALARY & WAGES	546,988.71	547,648.00	547,648.00	465,536.47	539,369.00	-1.5%
01511771 - 511000	SALARY SCHOOL NURSE	628,558.48	713,821.00	713,821.00	507,565.64	747,047.00	4.7%
HEALTH SALARIES TOTAL		1,175,547.19	1,261,469.00	1,261,469.00	973,102.11	1,286,416.00	2.0%
HEALTH CONTRACTUAL							
015112 - 520500	ADVERTISING	0.00	800.00	800.00	0.00	250.00	-68.8%
015112 - 521000	PRINTING	0.00	500.00	500.00	133.79	250.00	-50.0%
015112 - 522711	SHARPS DISPOSAL	1,610.00	1,800.00	1,800.00	1,330.00	1,800.00	0.0%
015112 - 523000	MILEAGE	930.64	1,000.00	1,000.00	350.99	1,000.00	0.0%
015112 - 524500	PEST CONTROL	14,204.87	24,000.00	24,000.00	20,196.22	21,500.00	-10.4%
015112 - 529000	PROFESSIONAL SERVICES	0.00	12,140.00	12,140.00	380.64	8,000.00	-34.1%
015112 - 529031	ANIMAL SHELTERING	3,873.29	4,000.00	4,000.00	2,517.59	4,000.00	0.0%
01511772 - 529000	PROFESSIONAL SERVICES	13,124.70	9,000.00	9,000.00	4,718.69	9,000.00	0.0%
HEALTH CONTRACTUAL TOTAL		33,743.50	53,240.00	53,240.00	29,627.92	45,800.00	-14.0%
HEALTH SUPPLIES & MATERIAL							
015112 - 530501	MISC SUPPLIES	131.61	600.00	600.00	726.23	600.00	0.0%
015112 - 533500	TOOLS & HARDWARE	320.62	600.00	600.00	227.51	600.00	0.0%
01511772 - 532100	MEDICAL & SURGICAL SUPPLES	0.00	8,900.00	8,900.00	8,667.69	8,900.00	0.0%
01511772 - 535501	CLOTHING	3,200.00	4,400.00	4,400.00	4,000.00	4,400.00	0.0%
HEALTH SUPPLIES & MATERIAL TOTAL		3,652.23	14,500.00	14,500.00	13,621.43	14,500.00	0.0%
HEALTH OTHER CHARGES							
015112 - 540500	DUES & MEMBERSHIPS	295.00	800.00	800.00	805.64	800.00	0.0%
015112 - 540700	SEMINARS & SCHOOLING	2,014.00	2,500.00	2,500.00	2,480.37	2,500.00	0.0%
HEALTH OTHER CHARGES TOTAL		2,309.00	3,300.00	3,300.00	3,286.01	3,300.00	0.0%
511 HEALTH BUDGET TOTAL		**1,215,251.92**	**1,332,509.00**	**1,332,509.00**	**1,019,637.47**	**1,350,016.00**	**1.3%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

540 BEEBE ESTATE

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
BEEBE ESTATE CONTRACTUAL							
015402 - 522505	BEEBE ESTATE ELECTRIC	1,671.53	1,800.00	1,800.00	2,915.60	1,800.00	0.0%
015402 - 522605	BEEBE ESTATE GAS	3,217.99	3,900.00	3,900.00	3,387.37	3,900.00	0.0%
015402 - 527700	BUILDING REPAIR & MAINTENANCE	2,000.00	2,000.00	2,000.00	749.82	2,000.00	0.0%
BEEBE ESTATE CONTRACTUAL TOTAL		6,889.52	7,700.00	7,700.00	7,052.79	7,700.00	0.0%
BEEBE ESTATE SUPPLIES & MATERIAL							
015402 - 530501	MISC SUPPLIES	119.70	200.00	200.00	0.00	200.00	0.0%
BEEBE ESTATE SUPPLIES & MATERIAL TOTAL		119.70	200.00	200.00	0.00	200.00	0.0%
540 BEEBE ESTATE BUDGET TOTAL		**7,009.22**	**7,900.00**	**7,900.00**	**7,052.79**	**7,900.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

541 COUNCIL ON AGING

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
COUNCIL ON AGING SALARIES							
015411 - 511000	SALARY & WAGES	291,801.00	288,875.00	288,875.00	243,283.23	260,084.00	-10.0%
COUNCIL ON AGING SALARIES TOTAL		291,801.00	288,875.00	288,875.00	243,283.23	260,084.00	-10.0%
COUNCIL ON AGING CONTRACTUAL							
015412 - 521000	PRINTING	600.00	400.00	400.00	0.00	400.00	0.0%
015412 - 523000	MILEAGE	100.00	50.00	50.00	130.25	50.00	0.0%
COUNCIL ON AGING CONTRACTUAL TOTAL		700.00	450.00	450.00	130.25	450.00	0.0%
COUNCIL ON AGING SUPPLIES & MATERIAL							
015412 - 530501	PROGRAM SUPPLIES	2,595.28	1,095.00	1,095.00	538.85	1,095.00	0.0%
015412 - 535500	UNIFORMS	500.00	400.00	400.00	0.00	400.00	0.0%
COUNCIL ON AGING SUPPLIES & MATERIAL TOTAL		3,095.28	1,495.00	1,495.00	538.85	1,495.00	0.0%
COUNCIL ON AGING OTHER CHARGES							
015412 - 540000	OTHER CHARGES AND EXPENDITURES	-3,650.00	0.00	0.00	0.00	0.00	0.0%
015412 - 540500	DUES & MEMBERSHIPS	3,332.00	3,332.00	3,332.00	3,332.00	3,332.00	0.0%
COUNCIL ON AGING OTHER CHARGES TOTAL		-318.00	3,332.00	3,332.00	3,332.00	3,332.00	0.0%
541 COUNCIL ON AGING BUDGET TOTAL		**295,278.28**	**294,152.00**	**294,152.00**	**247,284.33**	**265,361.00**	**-9.8%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

542 WOMEN'S COMMISSION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
WOMEN'S COMMISSION OTHER CHARGES							
015422 - 540000	OTHER CHARGES AND EXPENDITURES	960.00	2,000.00	2,000.00	725.52	0.00	-100.0%
WOMEN'S COMMISSION OTHER CHARGES TOTAL		960.00	2,000.00	2,000.00	725.52	0.00	-100.0%
542 WOMEN'S COMMISSION BUDGET TOTAL		**960.00**	**2,000.00**	**2,000.00**	**725.52**	**0.00**	**-100.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

543 VETERANS

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
VETERANS SALARIES							
015431 - 511000	SALARY & WAGES	175,681.10	182,473.00	182,473.00	154,408.46	74,256.00	-59.3%
VETERANS SALARIES TOTAL		175,681.10	182,473.00	182,473.00	154,408.46	74,256.00	-59.3%
VETERANS CONTRACTUAL							
015432 - 523000	MILEAGE	0.00	500.00	500.00	88.58	100.00	-80.0%
015432 - 525303	SOFTWARE LICENSES	0.00	800.00	800.00	973.04	1,000.00	25.0%
015432 - 527803	WAR MEMORIALS MAINTENANCE	424.57	5,000.00	5,000.00	1,547.40	5,000.00	0.0%
VETERANS CONTRACTUAL TOTAL		424.57	6,300.00	6,300.00	2,609.02	6,100.00	-3.2%
VETERANS OTHER CHARGES							
015432 - 540500	DUES & MEMBERSHIPS	0.00	250.00	250.00	185.91	250.00	0.0%
015432 - 540600	EDUCATION/SEMINARS	0.00	2,000.00	2,000.00	747.54	1,000.00	-50.0%
015432 - 542501	RENTAL OF QUARTERS - VETERANS	0.00	1,550.00	1,550.00	0.00	0.00	-100.0%
015432 - 544000	VETERANS' BENEFITS	164,838.08	200,000.00	200,000.00	129,100.20	175,000.00	-12.5%
015432 - 544020	OUTREACH PROGRAM	0.00	2,000.00	2,000.00	0.00	0.00	-100.0%
VETERANS OTHER CHARGES TOTAL		164,838.08	205,800.00	205,800.00	130,033.65	176,250.00	-14.4%
543 VETERANS BUDGET TOTAL		**340,943.75**	**394,573.00**	**394,573.00**	**287,051.13**	**256,606.00**	**-35.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

544 HUMAN RIGHTS

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
HUMAN RIGHTS CONTRACTUAL							
015442 - 521000	PRINTING	0.00	525.00	525.00	0.00	0.00	-100.0%
015442 - 529000	PROFESSIONAL SERVICES	1,284.44	2,475.00	2,475.00	0.00	0.00	-100.0%
HUMAN RIGHTS CONTRACTUAL TOTAL		1,284.44	3,000.00	3,000.00	0.00	0.00	-100.0%
544 HUMAN RIGHTS BUDGET TOTAL		**1,284.44**	**3,000.00**	**3,000.00**	**0.00**	**0.00**	**-100.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

545 DISABILITY COMMISSION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
DISABILITY COMMISSION OTHER CHARGES							
015452 - 540000	OTHER CHARGES AND EXPENDITURES	1,314.92	2,500.00	2,500.00	461.45	0.00	-100.0%
DISABILITY COMMISSION OTHER CHARGES TOTAL		1,314.92	2,500.00	2,500.00	461.45	0.00	-100.0%
545 DISABILITY COMMISSION BUDGET TOTAL		**1,314.92**	**2,500.00**	**2,500.00**	**461.45**	**0.00**	**-100.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

611 LIBRARY

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
LIBRARY SALARIES							
016111 - 511000	SALARY & WAGES	1,026,893.64	1,062,885.00	1,062,885.00	889,083.67	1,052,032.00	-1.0%
016111 - 513000	OVERTIME	12,722.41	14,901.00	14,901.00	10,012.80	12,881.00	-13.6%
LIBRARY SALARIES TOTAL		1,039,616.05	1,077,786.00	1,077,786.00	899,096.47	1,064,913.00	-1.2%
LIBRARY CONTRACTUAL							
016112 - 521000	PRINTING	1,000.00	1,000.00	1,000.00	461.72	1,000.00	0.0%
016112 - 521500	POSTAGE	833.04	1,000.00	1,000.00	1,000.00	1,000.00	0.0%
016112 - 523000	MILEAGE	341.27	250.00	250.00	85.93	250.00	0.0%
016112 - 525104	NOBLE ASSESSMENT & MAINTENANCE	52,087.02	52,780.00	52,780.00	43,983.35	54,372.00	3.0%
016112 - 527702	CONTRACT MAINTENANCE	15,310.67	15,235.00	15,235.00	15,787.47	15,235.00	0.0%
LIBRARY CONTRACTUAL TOTAL		69,572.00	70,265.00	70,265.00	61,318.47	71,857.00	2.3%
LIBRARY SUPPLIES & MATERIAL							
016112 - 530100	COMPUTER PURCHASES & UPGRADES	0.00	1,500.00	1,500.00	1,484.00	1,500.00	0.0%
016112 - 530500	OFFICE SUPPLIES	4,000.00	8,000.00	8,000.00	7,575.42	8,000.00	0.0%
016112 - 534100	AUDIO VISUAL MATERIALS	3,815.63	3,000.00	3,000.00	1,221.24	3,000.00	0.0%
016112 - 534150	VIDEO FORMATS	3,252.72	3,000.00	3,000.00	1,910.13	3,000.00	0.0%
016112 - 534200	BOOKS & PERIODICALS	67,668.84	30,000.00	45,000.00	45,000.00	35,000.00	16.7%
016112 - 534210	ELECTRONIC FORMATS	1,921.80	2,330.00	2,330.00	1,792.75	2,330.00	0.0%
016112 - 534220	NETWORK ECONTENT	22,058.00	27,225.00	27,225.00	27,225.00	27,225.00	0.0%
016112 - 534230	DOWNLOADABLE AV	19,015.98	20,000.00	20,000.00	19,959.48	20,000.00	0.0%
016112 - 534240	ELECTRONIC DATABASES	17,470.00	17,800.00	17,800.00	16,581.74	17,800.00	0.0%
016112 - 534300	LIBRARY MUSEUM PASSES	2,000.00	2,375.00	2,375.00	2,375.00	2,375.00	0.0%
016112 - 534800	RECREATIONAL SUPPLIES	1,000.00	1,000.00	1,000.00	1,031.29	1,000.00	0.0%
LIBRARY SUPPLIES & MATERIAL TOTAL		142,202.97	116,230.00	131,230.00	126,156.05	121,230.00	4.3%
LIBRARY OTHER CHARGES							
016112 - 540500	DUES & MEMBERSHIPS	381.00	300.00	300.00	814.00	300.00	0.0%
016112 - 540600	EDUCATION/SEMINARS	855.43	500.00	500.00	500.00	500.00	0.0%
016112 - 542700	RECREATIONAL PROGRAMS	2,163.57	2,600.00	2,600.00	2,086.00	2,600.00	0.0%
LIBRARY OTHER CHARGES TOTAL		3,400.00	3,400.00	3,400.00	3,400.00	3,400.00	0.0%
611 LIBRARY BUDGET TOTAL		**1,254,791.02**	**1,267,681.00**	**1,282,681.00**	**1,089,970.99**	**1,261,400.00**	**-0.5%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

631 RECREATION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
RECREATION SALARIES							
016311 - 511000	SALARY & WAGES	64,130.00	0.00	0.00	0.00	0.00	0.0%
RECREATION SALARIES TOTAL		64,130.00	0.00	0.00	0.00	0.00	0.0%
RECREATION OTHER CHARGES							
016312 - 542704	RECREATION SCHOLARSHIP	4,000.00	0.00	0.00	0.00	0.00	0.0%
016312 - 548950	COMMUNITY OUTREACH	2,500.00	0.00	0.00	0.00	0.00	0.0%
RECREATION OTHER CHARGES TOTAL		6,500.00	0.00	0.00	0.00	0.00	0.0%
RECREATION CAPITAL OUTLAY							
016312 - 551067	TEEN PROGRAMMING	9,800.00	0.00	0.00	0.00	0.00	0.0%
RECREATION CAPITAL OUTLAY TOTAL		9,800.00	0.00	0.00	0.00	0.00	0.0%
631 RECREATION BUDGET TOTAL		**80,430.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

652 PINE BANKS

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PINE BANKS SALARIES							
016521 - 511000	SALARY & WAGES	200,708.16	248,825.00	248,825.00	180,233.78	266,928.00	7.3%
016521 - 513000	OVERTIME	5,300.37	5,770.00	5,770.00	3,521.09	5,770.00	0.0%
PINE BANKS SALARIES TOTAL		206,008.53	254,595.00	254,595.00	183,754.87	272,698.00	7.1%
PINE BANKS CONTRACTUAL							
016522 - 522000	TELEPHONE	5,000.00	5,500.00	5,500.00	5,500.00	5,500.00	0.0%
016522 - 522500	ELECTRICITY	12,900.00	21,050.00	21,050.00	21,050.00	21,050.00	0.0%
016522 - 527500	MOTOR VEHICLE REPAIR & MAINT	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	0.0%
016522 - 527700	BUILDING REPAIR & MAINTENANCE	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.0%
016522 - 528600	AUDITING SERVICES	9,625.00	13,000.00	13,000.00	13,000.00	13,000.00	0.0%
016522 - 528804	ATHLETIC FIELD MAINT	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00	0.0%
016522 - 529000	PROFESSIONAL SERVICES	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.0%
PINE BANKS CONTRACTUAL TOTAL		43,825.00	55,850.00	55,850.00	55,850.00	55,850.00	0.0%
PINE BANKS SUPPLIES & MATERIAL							
016522 - 530500	OFFICE SUPPLIES	500.00	500.00	500.00	500.00	500.00	0.0%
016522 - 530800	HEATING FUEL	7,000.00	4,000.00	4,000.00	4,000.00	4,000.00	0.0%
016522 - 531000	GAS & OIL	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
016522 - 532000	CLEANING & DISINFECTANT SUP	500.00	500.00	500.00	500.00	500.00	0.0%
016522 - 533000	PAINTS	500.00	500.00	500.00	500.00	500.00	0.0%
016522 - 533500	TOOLS & HARDWARE	500.00	500.00	500.00	500.00	500.00	0.0%
016522 - 535100	PARKS & FIELDS MAINTENANCE SUP	54,999.99	55,000.00	55,000.00	55,000.00	55,000.00	0.0%
016522 - 537200	LUMBER	499.99	500.00	500.00	500.00	500.00	0.0%
PINE BANKS SUPPLIES & MATERIAL TOTAL		67,999.98	65,000.00	65,000.00	65,000.00	65,000.00	0.0%
PINE BANKS OTHER CHARGES							
016522 - 543201	WORKERS' COMP INS - PINE BANKS	4,300.00	4,750.00	4,750.00	4,750.00	4,750.00	0.0%
016522 - 544320	FIRE INSURANCE	6,000.00	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
016522 - 544325	PINE BANKS LIABILITY INSURANCE	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	0.0%
016522 - 544330	AUTO INSURANCE	1,900.00	2,550.00	2,550.00	2,550.00	2,550.00	0.0%
PINE BANKS OTHER CHARGES TOTAL		13,450.00	15,550.00	15,550.00	15,550.00	15,550.00	0.0%
PINE BANKS CAPITAL OUTLAY							
016523 - 551099	PINE BANKS CAPITAL PROJECTS	0.00	101,295.00	101,295.00	101,294.18	101,295.00	0.0%
016523 - 551102	PINE BANKS FACILITY SHED	0.00	48,598.00	48,598.00	48,597.67	48,598.00	0.0%
016523 - 551189	PINE BANKS TURF/PLAYGROUND	0.00	76,829.00	76,829.00	76,828.15	76,829.00	0.0%
PINE BANKS CAPITAL OUTLAY TOTAL		0.00	226,722.00	226,722.00	226,720.00	226,722.00	0.0%

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

652 PINE BANKS Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
	PINE BANKS CAPITAL OUTLAY (continued from previous page)						
652	**PINE BANKS BUDGET TOTAL**	**331,283.51**	**617,717.00**	**617,717.00**	**546,874.87**	**635,820.00**	**2.9%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

693 MEMORIAL BUILDING

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
MEMORIAL BUILDING SALARIES							
016931 - 511000	SALARY & WAGES	140,262.22	160,865.00	160,865.00	132,995.90	148,886.00	-7.4%
MEMORIAL BUILDING SALARIES TOTAL		140,262.22	160,865.00	160,865.00	132,995.90	148,886.00	-7.4%
MEMORIAL BUILDING CONTRACTUAL							
016932 - 522500	ELECTRICITY	30,089.46	20,700.00	20,700.00	13,435.98	20,700.00	0.0%
016932 - 522600	GAS HEAT	16,246.83	12,295.00	12,295.00	14,353.35	12,295.00	0.0%
016932 - 527303	ELEVATOR MAINTENANCE	5,422.36	6,094.00	6,094.00	5,535.92	5,813.00	-4.6%
016932 - 527700	BUILDING REPAIR & MAINTENANCE	3,199.18	6,273.00	6,273.00	6,014.33	6,273.00	0.0%
016932 - 529000	PROFESSIONAL SERVICES	25,501.03	16,000.00	16,000.00	10,269.19	16,000.00	0.0%
MEMORIAL BUILDING CONTRACTUAL TOTAL		80,458.86	61,362.00	61,362.00	49,608.77	61,081.00	-0.5%
MEMORIAL BUILDING SUPPLIES & MATERIAL							
016932 - 530501	MISC SUPPLIES	5,266.59	5,170.00	5,170.00	4,224.55	5,170.00	0.0%
016932 - 530508	MARKETING SUPPLIES	695.00	800.00	800.00	393.00	800.00	0.0%
MEMORIAL BUILDING SUPPLIES & MATERIAL TOTAL		5,961.59	5,970.00	5,970.00	4,617.55	5,970.00	0.0%
693 MEMORIAL BUILDING BUDGET TOTAL		**226,682.67**	**228,197.00**	**228,197.00**	**187,222.22**	**215,937.00**	**-5.4%**

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City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

711 MUNICIPAL DEBT

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
MUNICIPAL DEBT MISCELLANEOUS							
017112 - 565000	MUNICIPAL DEBT	2,189,500.00	2,259,500.00	2,259,500.00	2,259,500.00	2,333,100.00	3.3%
017112 - 565010	EXEMPT PRINCIPAL	1,658,909.35	1,733,910.00	1,733,910.00	1,733,909.35	1,809,910.00	4.4%
MUNICIPAL DEBT MISCELLANEOUS TOTAL		3,848,409.35	3,993,410.00	3,993,410.00	3,993,409.35	4,143,010.00	3.7%
711 MUNICIPAL DEBT BUDGET TOTAL		**3,848,409.35**	**3,993,410.00**	**3,993,410.00**	**3,993,409.35**	**4,143,010.00**	**3.7%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

751 MUNICIPAL DEBT INTEREST

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
MUNICIPAL DEBT INTEREST OTHER CHARGES							
017512 - 549102	MUNICIPAL DEBT INTEREST	825,245.04	730,295.00	730,295.00	1,127,840.76	1,472,667.00	101.7%
017512 - 549103	EXEMPT INTEREST	291,714.12	227,256.00	227,256.00	227,255.94	159,778.00	-29.7%
MUNICIPAL DEBT INTEREST OTHER CHARGES TOTAL		1,116,959.16	957,551.00	957,551.00	1,355,096.70	1,632,445.00	70.5%
751 MUNICIPAL DEBT INTEREST BUDGET TOTAL		**1,116,959.16**	**957,551.00**	**957,551.00**	**1,355,096.70**	**1,632,445.00**	**70.5%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

752 PROJECTED DEBT & TEMP INTEREST

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PROJECTED DEBT & TEMP INTEREST OTHER CHARGES							
017522 - 549100	PROJECTED DEBT & TEMP INTEREST	245,814.12	1,004,263.00	1,004,263.00	311,275.56	380,300.00	-62.1%
PROJECTED DEBT & TEMP INTEREST OTHER CHARGES TOTAL		245,814.12	1,004,263.00	1,004,263.00	311,275.56	380,300.00	-62.1%
752 PROJECTED DEBT & TEMP INTEREST BUDGET TOTAL		**245,814.12**	**1,004,263.00**	**1,004,263.00**	**311,275.56**	**380,300.00**	**-62.1%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

800 INTERGOV CHERRY SHEET

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
INTERGOV CHERRY SHEET INTERGOVERNMENTAL							
018006 - 560010	CHARTER SCHOOL TUITION ASSESS	3,640,470.00	0.00	0.00	3,586,889.00	0.00	0.0%
INTERGOV CHERRY SHEET INTERGOVERNMENTAL TOTAL		3,640,470.00	0.00	0.00	3,586,889.00	0.00	0.0%
800 INTERGOV CHERRY SHEET BUDGET TOTAL		**3,640,470.00**	**0.00**	**0.00**	**3,586,889.00**	**0.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

911 PENSION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PENSION SALARIES							
019111 - 511010	CONTRIBUTORY RETIREMENT	7,355,676.00	7,366,574.00	7,366,574.00	7,366,574.00	7,620,971.00	3.5%
PENSION SALARIES TOTAL		7,355,676.00	7,366,574.00	7,366,574.00	7,366,574.00	7,620,971.00	3.5%
911 PENSION BUDGET TOTAL		**7,355,676.00**	**7,366,574.00**	**7,366,574.00**	**7,366,574.00**	**7,620,971.00**	**3.5%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

912 WORKER'S COMPENSATION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
WORKER'S COMPENSATION OTHER CHARGES							
019122 - 543100	WORKERS' COMP MEDICAL	149,964.78	100,000.00	100,000.00	116,458.53	100,000.00	0.0%
019122 - 543101	WORKERS' COMP EXPENSES	36,548.98	50,000.00	50,000.00	29,921.10	50,000.00	0.0%
019122 - 543102	WORKERS' COMP BENEFITS	236,060.12	200,000.00	200,000.00	198,918.43	234,000.00	17.0%
019122 - 543200	INDEMNIFICATION	16,028.91	70,000.00	70,000.00	34,019.80	70,000.00	0.0%
WORKER'S COMPENSATION OTHER CHARGES TOTAL		438,602.79	420,000.00	420,000.00	379,317.86	454,000.00	8.1%
912 WORKER'S COMPENSATION BUDGET TOTAL		**438,602.79**	**420,000.00**	**420,000.00**	**379,317.86**	**454,000.00**	**8.1%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

05/01/2025 11:39 am

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

913 UNEMPLOYMENT

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
UNEMPLOYMENT OTHER CHARGES							
019132 - 544400	UNEMPLOYMENT EXPENSES	100,448.47	100,000.00	100,000.00	65,659.86	411,000.00	311.0%
UNEMPLOYMENT OTHER CHARGES TOTAL		100,448.47	100,000.00	100,000.00	65,659.86	411,000.00	311.0%
913 UNEMPLOYMENT BUDGET TOTAL		**100,448.47**	**100,000.00**	**100,000.00**	**65,659.86**	**411,000.00**	**311.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

914 EMPLOYEE BENEFITS

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
EMPLOYEE BENEFITS SALARIES							
019141 - 511000	SALARY & WAGES	94,533.38	96,820.00	96,820.00	82,294.31	101,220.00	4.5%
EMPLOYEE BENEFITS SALARIES TOTAL		94,533.38	96,820.00	96,820.00	82,294.31	101,220.00	4.5%
EMPLOYEE BENEFITS OTHER CHARGES							
019142 - 549201	GROUP HEALTH PROVIDERS	12,185,335.85	14,068,463.00	14,068,463.00	10,879,886.56	14,500,000.00	3.1%
019142 - 549214	LIFE INSURANCE PREMIUM	82,490.41	100,000.00	100,000.00	73,387.91	90,000.00	-10.0%
019142 - 549215	SENTINEL FSA PREMIUM	15,451.30	17,500.00	17,500.00	11,644.90	16,000.00	-8.6%
019142 - 549217	PART B MEDICARE PREMIUM (70%)	884,153.11	955,000.00	955,000.00	925,805.92	985,000.00	3.1%
019142 - 549218	PART B MEDICARE PENALTIES	26,489.90	28,000.00	28,000.00	18,232.90	22,000.00	-21.4%
019142 - 549223	HIATUS REIMBURSEMENT	11,467.15	0.00	0.00	0.00	0.00	0.0%
019142 - 549224	HEALTH OPT-OUT PROGRAM	780,579.31	816,800.00	816,800.00	657,496.46	816,800.00	0.0%
EMPLOYEE BENEFITS OTHER CHARGES TOTAL		13,985,967.03	15,985,763.00	15,985,763.00	12,566,454.65	16,429,800.00	2.8%
914 EMPLOYEE BENEFITS BUDGET TOTAL		**14,080,500.41**	**16,082,583.00**	**16,082,583.00**	**12,648,748.96**	**16,531,020.00**	**2.8%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

916 MEDICARE TAX CITY PORTION

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
MEDICARE TAX CITY PORTION OTHER CHARGES							
019162 - 548000	MEDICARE TAX, CITY PORTION	957,195.88	920,000.00	920,000.00	769,642.49	1,005,581.00	9.3%
MEDICARE TAX CITY PORTION OTHER CHARGES TOTAL		957,195.88	920,000.00	920,000.00	769,642.49	1,005,581.00	9.3%
916 MEDICARE TAX CITY PORTION BUDGET TOTAL		**957,195.88**	**920,000.00**	**920,000.00**	**769,642.49**	**1,005,581.00**	**9.3%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

930 DEPARTMENTAL EQUIPMENT

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
DEPARTMENTAL EQUIPMENT CONTRACTUAL							
019302 - 527602	INFO TECH COPY MACHINE LEASE	-1,144.57	27,707.00	27,707.00	18,288.24	27,707.00	0.0%
DEPARTMENTAL EQUIPMENT CONTRACTUAL TOTAL		-1,144.57	27,707.00	27,707.00	18,288.24	27,707.00	0.0%
DEPARTMENTAL EQUIPMENT SUPPLIES & MATERIAL							
019302 - 530100	IT COMPUTER PURCHASES & UPGRAD	0.00	28,000.00	28,000.00	24,773.19	28,000.00	0.0%
019302 - 530103	IT PRINTER PURCHASES	-371.26	2,000.00	2,000.00	479.97	2,000.00	0.0%
019302 - 530500	OFFICE SUPPLIES	22,518.49	33,329.00	33,329.00	36,963.67	33,329.00	0.0%
DEPARTMENTAL EQUIPMENT SUPPLIES & MATERIAL TOTAL		22,147.23	63,329.00	63,329.00	62,216.83	63,329.00	0.0%
DEPARTMENTAL EQUIPMENT CAPITAL OUTLAY							
019303 - 551059	PERMITTING SOFTWARE	44,747.79	60,000.00	60,000.00	35,690.59	60,000.00	0.0%
019303 - 551165	DRAINAGE	-78,619.88	0.00	0.00	0.00	0.00	0.0%
019303 - 551180	PUBLIC SAFETY RADIOS	-12,688.06	0.00	0.00	0.00	0.00	0.0%
DEPARTMENTAL EQUIPMENT CAPITAL OUTLAY TOTAL		-46,560.15	60,000.00	60,000.00	35,690.59	60,000.00	0.0%
930 DEPARTMENTAL EQUIPMENT BUDGET TOTAL		**-25,557.49**	**151,036.00**	**151,036.00**	**116,195.66**	**151,036.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

931 CAPITAL OUTLAY

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
CAPITAL OUTLAY CAPITAL OUTLAY							
019313 - 551081	BACKUP AMBULANCE	-265,000.00	0.00	0.00	0.00	0.00	0.0%
019313 - 551098	CITY IT TECHNOLOGY	-14,237.92	0.00	0.00	0.00	0.00	0.0%
01931773 - 551097	SCHOOL IT	-75,375.10	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY CAPITAL OUTLAY TOTAL		-354,613.02	0.00	0.00	0.00	0.00	0.0%
931 CAPITAL OUTLAY BUDGET TOTAL		**-354,613.02**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET

0100 GENERAL FUND

942 STABILIZATION FUNDS

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
STABILIZATION FUNDS MISCELLANEOUS							
019422 - 561300	STABILIZATION TRUST	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.0%
019422 - 561400	OPEB TRUST	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.0%
STABILIZATION FUNDS MISCELLANEOUS TOTAL		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.0%
942 STABILIZATION FUNDS BUDGET TOTAL		**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**0.0%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET
0100 GENERAL FUND

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
General Fund BUDGET TOTAL		**61,122,783.09**	**104,140,012.00**	**105,112,487.73**	**59,536,133.62**	**107,575,802.00**	**3.3%**

Attachment: Fiscal2026-OperatingBudget (12678 : Fiscal Year 2026 Operating Budget in the amount of

Mayor Presents FY 26 Budget

Full Text of the Mayor's May 5, 2025 Remarks before a Joint Hearing of the Melrose City Council and School Committee

Posted online: May 6, 2025 - 9:11am

https://www.cityofmelrose.org/mayor-jennifer-grigoraitis/news/mayor-presents-fy-26-budget

Good evening, Madam President, Madam Chair, and the honorable members of the City Council and School Committee. First and foremost, thank you for being here and for your service to our shared community. It is my honor to join you in service to the people of Melrose, and my duty tonight to present my proposed budget for Fiscal Year 2026, which begins July 1st.

Before I begin, please allow me to thank several others who have played an indispensable role in the budget process up to this point.

Thank you to:

- CFO Kerri Golden – in her first budget as CFO, she continues to bring her deep understanding of municipal finance **and** her commitment to Melrose to the work of stewarding the city's financial resources
- My executive team: Lauren Grymek, Chief of Staff; Tom Dalton, Comms & Events Manager; Shannon Phillips, City Solicitor; and Polly Latta, HR Director
- Our City department heads and senior staff, who deserve particular thanks during this difficult budget cycle. Across the City and schools, only the 60 non-union City employees, mostly managers and senior staff, did not receive any compensation increases last year. In fact, several department heads offered to again not receive a raise in this proposed budget if it helped to protect their staff. Despite bearing a significant part of our budgetary burdens, they continue to show up and work hard for Melrose.
- Superintendent Adam Deleidi, Business Manager Ken Kelley, and the school business office staff for their work in developing a very challenging school budget.
- Thank you to all of our employees, City and Schools, who are working hard every day for our community, and doing so while holding their own anxiety and uncertainty about what these budget reductions mean for them and their families.
- Thank you to my fellow School Committee members, and the members of the public who joined in thoughtful engagement for the school budget process over the past several months.
- Thank you to our residents for sharing their thoughts, concerns, ideas, and priorities for our city's resources.
- And thanks again to you, members of the City Council, for your continued active and thoughtful stewardship of our City and our City funds.

I know that this has been a hard year for all of us in elected office and in leadership roles in Melrose. And we know that next year, whoever sits in this chamber, will be faced with the

Attachment: Mayor Presents FY 26 Budget Remarks to CC and SC 5 5 25 (12678 : Fiscal Year 2026 Operating Budget in the amount of

prospect of either working to set up budgets funded by an override, or working to drastically reduce or eliminate parts of our city government and public schools due to insufficient funds. I know that weighs heavily on us all.

Since I took office at the beginning of last year, City Hall has prioritized providing the most transparency into the city budget of any administration to date. You all joined us for a mid-year budget update on City and schools to both the City Council and School Committee, we've also provided regular memos with updates as we move through the budget, and regularly added documentation on the City website. We continue to work towards even more access: by mid-May, the City's visual budget will be available on the city website, thanks to our use of ARPA funds to support the adoption of ClearGov, a platform which will enable us to share the budget with the public in a more comprehensive and digestible manner.

Earlier this year, I also met with every Councilor who took me up on my invitation to hear your feedback and your priorities for this year's budget. As the elected officials with the shared responsibility of serving our constituents' needs and allocating limited resources across countless important priorities, I believe we should all work together where we can. But as you all know, the Council's formal role in the budget process is to approve, reject, or reduce budget lines, and we now enter the phase of the budget season in which you will exercise that chartered authority.

At my request last year, the Division of Local Services (DLS) of the Massachusetts Department of Revenue began a financial management review of the City of Melrose. DLS will provide a comprehensive review of Melrose's local accounting, treasury, collection, assessing, and overall administrative functions. At the conclusion of their work, DLS will give us recommendations and best practices on how to improve day-to-day management practices and procedures. DLS has already been on-site to meet with key staff and we look forward to receiving their report and recommendations.

We can all be proud that the latest S&P review of our city's bond rating, last summer, returned AA+ rating, helping us keep borrowing costs low and giving Melrose the best possible financial position. S&P cited our strong local economy, budgetary flexibility and liquidity, and sound financial management practices as positive credit factors. Our City and School audit reports came back clean, and our City finance team was awarded the certificate of achievement in financial reporting for FY 23.

All of this means that, despite limited revenue streams and funding sources, the City of Melrose maintains a strong and stable financial outlook and reputation with lenders. This high bond rating should provide us with access to more favorable rates when borrowing, which is particularly important as we begin bonding for the public safety building projects approved by voters in 2023.

This is a survival budget – it is balanced, but it is not moving us forward; at best, we are treading water and trying to keep from being submerged. As rising costs outpace flattening revenues, I cannot say tonight that I am proud of this budget. Although many say that towns and cities like ours should "live within our means," I regret to reply that this kind of budget does reflect our limited means. This kind of budget, which will not satisfy the priorities and requests of so many of our constituents, is the best that we can do with the resources we have.

Some of the biggest cost drivers for our budget are: employee benefits (both health and pension); collective bargaining agreements (over 90% of City and School employees are in unionized roles); regional school assessments; and utility costs. All of these costs have increased well beyond the 2.5% property tax levy increase allowed under state law.

From City Hall, I have the privilege of hearing from a broad swath of the community. Our residents ask local government to deliver on their priorities. But those priorities are not always the same – for many, it is frequently paved roads, or more well-resourced schools. Others prioritize expanding community gardens or ensuring that well-loved traditions such as the Victorian Fair as well as new community events continue to happen, the maintenance and expansion of veterans memorials, or that playing fields and parks are improved, senior center programming expands, bike lanes are added, or fees for school and city services and activities are reduced or eliminated. And you all have priorities too – it is why you ran for these seats (I know it wasn't for the pay and the glory). But we do not have the sustained funds to deliver on all those priorities, which can mean that the dialogue amongst us and amongst the community becomes about ranking priorities, or, worst, pitting them against one another. But we really need to get to a place where we can deliver. For everyone.

I know many of you are watching what is happening in other communities as so many are facing similar budget challenges. Milton, which is often used as a comparable community to Melrose given our similar size and largely residential property tax base, successfully passed a $9 million override last week to avoid significant budget cuts next year; meanwhile, our neighbor, Stoneham, failed to pass an override and is currently preparing to eliminate (or nearly do so) all library and senior center services and to drain stabilization funds to close next year's school budget shortfall. We too will be faced with a similar choice in what path we want to take for our community next year.

We are grateful to our state legislators, Kate Lipper-Garabedian and Jason Lewis, for continuing to advocate in the state budget for increased funding to Melrose. However, the state is also preparing a challenging budget, anticipating the need to plug significant financial holes across Massachusetts as the federal government pulls away from funding things like Medicaid and special education.

I know we all hear from residents who are disheartened by our current national politics and would like it to have no place in local issues. We need to acknowledge that at this moment, national politics IS very much present in our budget. We are doing our best to prepare for potentially historic reductions in federal funding. We have two multi-million-dollar federal grants pending, one through FEMA and one through the EPA, for which it is unclear whether we will ever be able to access the funding we are awarded. Much of our work on climate resiliency, including managing stormwater on our fields and roads, decarbonizing our city and school buildings, and decreasing our reliance on fossil fuels, is funded through or in partnership with the federal government, and we are unsure if that financial support will continue. We will not be able to make up for the loss of the funds on our own, no matter how creatively we try.

In light of our own financial outlook and the overwhelming likelihood of disruptions to state and federal funding, I want to be clear – there is no improving this budget. It will not be impacted by a successful override later in 2025. The chance to "save" FY 26 was last June's override. The public told us what they wanted to see, and we are delivering it to the best of our ability.

Preparation for the FY 26 budget before you began right after the last override failure. My executive team and department heads have been making tough decisions all year – not filling vacant positions even though they were budgeted for this year, carefully guarding overtime spending, and deferring important projects, repairs and initiatives to stay within our budget limits.

In this budget, we eliminate 21 city positions across multiple departments, which is in addition to the three positions we eliminated last year. This brings our total staff reduction to ten percent of the City workforce over the past two years.

These reductions include both unfilled vacancies and the wholesale elimination of positions: five positions in the Department of Public Works; two positions in the police department; one position at the Library, one position in the Solicitor's Office; the Emergency Management Director; reduction of Veterans Services staff by 50%; and reductions to the Clerk and Elections staff positions.

All of these cuts will come in addition to the difficult cuts we made last year for the FY 25 budget: the elimination of the City's Sustainability Manager, Economic Development Director, and Social Services Coordinator. Deferred investment in our information technology capital needs. Cuts to Health Department, Veterans Services Department and Council on Aging programs. And the painful elimination of several teacher positions at our public schools.

As part of closing next year's budget gap, I am choosing to decline the compensation increase that the City Council approved for the mayor which would have taken effect on January 1, 2026—event though the mayoral salary has not been adjusted in 12 years.

The City of Melrose is also eliminating our ambulance and switching to private ambulance service– and I am grateful for the leadership of Chief John White, who has spent his entire career in Melrose, including time as an EMT, for making this difficult decision. Moving to a private service puts us in the company of nearly every community within I-95, allows us to address forced holdovers and the corresponding morale challenges within the department, **and** assists us in eliminating significant overtime costs required to sufficiently staff the ambulance. It will also reduce the number of budgeted positions in the fire department by eight.

As we move toward the changeover of ambulance service on June 1, the public safety facilities committee is discussing how this impacts our work on fire station renovations, and should, at best, enable us to produce savings for taxpayers on that project and, at worst, better position us to respond to increased construction costs due to tariffs, continuing to keep the project on budget. Chief White and our firefighter's union are both at the table for all of these discussions, and we thank them for their pragmatic leadership and advice.

As councilors are aware from their recent meetings, we have also begun to use this year's free cash to prepare for next year's budget cuts. In order to preserve positions as much as possible, we are asking the Council to allow us to pay for more stuff – non-recurring non-personnel costs - with free cash – things like firefighter turnout gear and Chromebooks for teachers. The Council was also asked to fill a gap in the Fire overtime budget, which stems in particular from challenges in staffing our ambulance, in the amount of $905,000. As we budgeted a higher percentage of local receipts last year to help reduce the school's FY 25 budget shortfall, we anticipate that in FY 27, we will have less free cash available for needs both planned and unexpected.

We are also trying to put money away for a rainy day – a day even rainier than this one. I am proud that, thanks to the vote of this Council, our special education stabilization fund balance now sits at just over $1 million. While Melrose can never make up the over $2 million in school funding we receive each year from the federal government, I do believe we have taken meaningful steps to prepare and insulate ourselves from changes to (or even the elimination of) the Department of Education.

This budget includes service reductions which our residents will see and feel firsthand:

- We have eliminated City support for the downtown flower basket program that has been conducted for over a decade in partnership with the Chamber of Commerce because of the cost of overtime to water and care for the flowers
- We will not install parklets this spring, in spite of their popularity and high rates of utilization, to save money on repairs, upkeep, and removal next fall
- And although we allocated $30,000 in federal ARPA funds to the Chamber of Commerce for their use to cover City-related costs for their community events, the overtime for Police, Fire, and DPW for the Victorian Fair, Main Street Trick or Treat, Home for the Holidays, and the Summer Stroll have historically come out of these department's overtime budgets, a practice we cannot sustain going forward. While we have provided the Chamber with an off-ramp via ARPA funding, it will likely only cover one year of costs, especially as we implement new collective bargaining agreements across our unions.

And in order to balance the budget, beginning July 1, we will:

- Eliminate Sunday hours at the library
- Reduce the number of Saturdays that the city yard is open for residents
- Reduce or eliminate the number of trash barrels at public parks around the City, adopting a "carry in carry out approach" for trash at these locations
- Eliminate the seasonal Sunday trash pick-up from municipal barrels citywide
- Reduce roadway line painting and road sign replacements to only critical work
- Reduce sidewalk repairs and field maintenance budgets
- Require residents to purchase a sticker, one per vehicle, to access the City Yard during calendar year 2026
- Reduce the part-time custodial staff hours at Memorial Hall, which is per contract not managed by DPW, which will result in periods of time in which the building is not available for rental use
- Eliminate DPW budget line for the Adopt-A-Site program

- Shifting funding for a public health specialist position, our senior van drivers, and our Milano Center part-time staff off budget to be entirely supported by grant or special revenue funds

This budget includes the wholesale "zeroing out" of several longstanding budget line items, including:

- My office's community outreach budget, which historically funded community events like the Kindergarten Welcome night and provided supplemental support for one time community causes, like purchasing new shirts for the Melrose Unified Basketball team, buying folding tables for use in MHS student activities, creating brochures for the Senior Resource Fair, or providing additional communications and publicity for the annual census and local elections
- The Commission on Women, the Human Rights Commission, and the Disability Commission, which have previously utilized their budgets for important community education and engagement opportunities, will not have any funding next year

At my request, City Boards, Commissions, and departments reviewed fee schedules for services and many have increased fees, or are proposing increases effective July 1st, some of which will go before the City Council for approval, including:

- Increases to Memorial Hall rental fees (the first in 16 years)
- Increases to the Wyoming Cemetery fees (the first in 5 years)
- Increases to fees charged by the City Clerk's office
- Increases to fees overseen by the Planning Board and Zoning Board of Appeals
- Increases to certain DPW disposal fees
- The Liquor Commission and the Park Commission are reviewing their fee schedules as well

Other fees, such as those for the Inspectional Services Department, the Beebe Estate and the Milano Center, have already been reviewed and raised in the last year.

Many of these changes are in line with longstanding practices in neighboring communities; the bottom line is, we cannot afford to continue to deliver services without making the users, our fellow community members, directly bear the cost.

We are also creatively seeking ways to bring more resources to the budget. Our HR department piloted a program this spring to allow our retirees to opt out of retiree health benefits; if all eligible retirees (those 65 and under) had opted in, the savings to the city's health insurance budget would have been close to $800,000. However, we saw no interest in the program from our retirees.

We applied for and successfully received a technical assistance grant from the Metropolitan Area Planning Committee for an outside consultant to develop a strategic plan for Memorial Hall – how we can best maximize that building, which is a beloved community treasure, a key part of our City's arts and culture activities, **and** a structure that needs significant financial investment to stay functioning and become budget neutral, and, ideally, a revenue generator.

Attachment: Mayor Presents FY 26 Budget Remarks to CC and SC 5 5 25 (12678 : Fiscal Year 2026 Operating Budget in the amount of

We worked closely with all of our City unions to settle outstanding contracts and to negotiate one-year extensions with unions whose contracts were set to expire in 2026. We are grateful to our unions for collaborating with us and recognizing the City's challenging financial situation while advocating for their members. For the first time in over a decade, Melrose has active contracts with ALL unions, city and schools, for the next fiscal year, which better enabled us to accurately plan for the budget before you all.

This means that, in 2027, we will need to settle contracts with several unions, including the Melrose Educators Union; Melrose Firefighters Union; laborers; and clerical. These unions represent over 80% of our City workforce.

The City will also begin the PEC agreement negotiation in FY 26, to set the premium split for the City and active/retired employees for benefits packages. Changing the split requires a majority vote of all unions and special state legislation, and the outcome of the negotiations will affect our bottom line substantially.

Next year, we will again ask the Recreation Department to continue funding itself from user fees alone, without departmental funding from the City's operating budget. Based on current revenue projections, this reliance on user fees to support department operating costs will not be feasible in FY 27.

Although we are cutting back library hours in spite of recently reopening our beautiful, historic library facility, there are also limits on our ability to cut costs through closures there – as part of our agreement to receive an $8 million grant from the state Board of Library Commissioners to support the renovation, we must keep our library open and in compliance in terms of staffing and hours or we will be required to repay the grant plus interest.

So this budget comes at a crossroad for Melrose. Without additional investment, we will need to look next year to cut any spending not mandated by law or contract.

I continue to believe that our path out of these budget woes is clear: In order for us to sustainably provide the level of services this community needs and deserves, we need a greater and more predictable source of revenue. That option **is** available to us under Proposition 2 ½. It is an option that Melrose has used once in the past 30 years – there was a successful override in 2019, which provided critical funding to our school district. Prior to 2019, there was not a successful override in Melrose since 1993, which is also the only time City departments received override revenues to support non-school services.

I know that everyone in this room and in City Hall and Melrose Public Schools will deliver the very best they can next year, based on the budget they have to work with. But we need the public to tell us what they want that budget to be – and an override in November is the right way to change our course. I look forward to discussing that topic with this Council later this month, based on the hard work of our Finance Task Force and the input of countless residents and other stakeholders.

Everyone in Melrose has important decisions to make in the weeks and months ahead, but Councilors, you're up first. Thank you for approaching your responsibilities with gravity and thoughtful care.

I'm proud and honored to have the opportunity to serve this great City, and I know you are too. Thank you.

Attachment: Mayor Presents FY 26 Budget Remarks to CC and SC 5 5 25 (12678 : Fiscal Year 2026 Operating Budget in the amount of

Department: Assessors

Name of Department Head: Sarah MacLellan

Department Overview:

The mission of the Melrose Assessment Department is to provide fiscal stability by promptly, fairly and equitably determining the valuation of all real and personal property located in the City of Melrose.

The Assessment Department is obligated under the law to assess all property at its full and fair market value as of January 1st of each year for the purpose of taxation. In addition, the department administers motor vehicle excise tax, real, personal and motor vehicle excise tax abatements, and all statutory tax exemptions as allowed by law.

FY 25 Accomplishments:

- Onboarded and trained a new Head Clerk.
- Increased Tax Base through discovery of New Growth in the City of $770,138.
- Conducted a Personal Property Account Audit to capture additional new growth for the City.
- In conjunction with the Council on Aging, conducted a well-attended workshop on tax relief options available to older adults at the Milano Center.
- Maintained 100% compliance with Department of Revenue standards to complete the annual certification of values and set a timely tax rate.
- Streamlined Department operations to reduce the average response time for public inquiries and excise abatement requests.
- Provided professional development and certification training for all Assessor staff.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

The Assessors Training and Education budget has been cut by 50%.

- The Department has used the entire budget each year to attain training which keeps the Department updated on changes in guidelines and requirements set by the Department of Revenue, which oversees the work we do and annually certifies our tax rate. Through these training courses, the Assessors are also informed of any new laws and regulations related to property assessment and how they impact our community. Additionally, Assessors are kept abreast of current Appellate Tax Board decisions and outcomes though this training.
- The Chief Assessor uses this budget line to receive the required continuing education credits to maintain licensure as a Massachusetts Accredited Assessor.
- The budget line is also used to provide training for the Assistant Assessor and Head Clerk to enable them to assist the Assessor in capturing new growth for the City, to submit required forms and documentation correctly to the Department of Revenue and to better serve the public by understanding the complexities in property assessment and in turn be able to educate the public accordingly.

What Remains in the Budget for FY 26:

Remaining in the budget are the line items that support the Department in achieving its primary function – to value all property in the City at its full and fair cash value as of January 1st. These lines are Revaluation, Professional Services, Mileage, Printing, Fees and Supplies.

Department: City Clerks Office

Name of Department Head: Tanji Cifuni

Department Overview: The City Clerk is the official keeper of the history and records of Melrose. Our mission remains dedicated to maintaining and protecting historical records as safely as possible while also servicing the public by providing information in an efficient and timely manner.

At the literal and figurative main entrance to City Hall, the Clerk's office is a busy, vibrant gateway to municipal services. Often the first point of contact with the public is to respond to questions and concerns that arise with our residents.

The 4-person department consists of a City Clerk, an Assistant City Clerk, an Elections Administrator and a Senior Clerk.

City Clerk	Tanji Cifuni
Asst. City Clerk	Linda Reed
Election Clerk	James Harris
Senior Clerk	Kathy Maihack

Records kept by the office include:

- Vitals Statistics: Births, Deaths, Marriages, Affidavits & Correction of Vitals
- Election and Census records
- Business Certificate Filings and Dissolution
- Original filings of Zoning Board of Appeals, Planning, Site Plan and Slope Protection Decisions (29 cases)
- All notifications of meetings of municipal governmental bodies (253 meetings)
- Common Victualler Licenses, Second Hand Dealers Licenses, Class I & II Motor Vehicle Licenses, and Gasoline Storage Certificates
- Dog Licenses
- Claim filings
- Raffle permits
- Conflict of Interest completion records
- All City Council documents: Orders, ordinances, resolutions and motions minutes, agenda for all meetings, Council related Mayoral communications and all City of Melrose Board and Commission appointments (25 council meetings)

FY 25 Accomplishments:

- Conducted state/federal primary and state/federal election

- Distribution of annual online Conflict of Interest training information to all City employees including public safety and public school personnel.
- Annual training for Boards, Commissions and Committee appointive members regarding open meeting and public record law regulations.
- Annual training of election workers
- Continued organization, inspection and preservation of municipal records
- Electronic distribution of monthly Campaign Finance newsletter
- Refresh and update to departmental webpages
- Reorganized the Election and City Clerk offices
- Rebuilt the department (reduced the number of hours for Election Administrator)
    - Promoted Senior Clerk to Asst Clerk
    - Hired a new Senior Clerk
    - Hired a new Elections Administrator
- Coordinated a SAFE audit with the State (Paid for by the State) on our election procedures on a daily basis as well as Election Day
- Revamped the nomination packages for the local election

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Our line item for Elections has been reduced because there will only be one election this upcoming Fiscal year. We have also reduced our salary line items in City Clerk and Elections office from what we were spending on Clerk, Asst City Clerk, Sr Clerk and Elections in the past.

What Remains in the Budget for FY 26:

Most lines will remain level funded....

Advertising, Printing, Agenda software, Website fees, Training, and Professional services

Attachment: Clerk and Elections - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

Department:

Council on Aging

Name of Department Head:

Erica Brown

Department Overview:

The Council on Aging provides daily programming, resource referrals, and transportation for residents of Melrose and surrounding towns over the age of 60. Payroll is the largest budget line, accounting for 98% of overall city budget spending. Most programs rely on grant funding to support purchasing supplies and other expenses. Much of the annual grant funding received is sourced from state and federal government. A small portion of spending is reliant on event fees from participants, however, these fees are kept to a minimum to ensure affordable ($5.00) access to programs for all.

FY 25 Accomplishments:

- Execution of Age-Friendly/Dementia-Friendly Capacity Building Grant
    - Offered educational programming related to dementia to city staff, public, and local businesses
    - Created an accessibility map of high traffic areas which includes public restrooms, seating, shaded areas
    - Created a resource guide to be distributed to the public
- Created social media presence to promote programming
- Increased daily traffic at the Milano Center from 66/day in FY24 to 80/day in FY25
- Increased fitness class offerings
- Instituted collaborative programming with neighboring towns to reduce financial burden of large programs and increase attendance
- Building improvements in Tierney Hall to create more efficient space
- Secured over $200,000 in grant funding to support the COA Transportation program
- Creation of a digital resource library with videos of helpful workshops/presentations conducted at the Milano
- Revised Milano Center rental agreement to increase revenue generation

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

- Free daily coffee service
- Free printing access in our computer lab

- Transportation driver payroll shifted from City Budget to grant funding. As a result there is proportionally less funding for programming.
- Reduction of transportation driver hours resulting in a rearrangement of programming to meet transportation schedule and possible unmet needs for medical rides.

What Remains in the Budget for FY 26:

- Payroll for full-time staff
- Dues and memberships
- Printing
- Mileage
- Uniforms

Department: Treasurer Collector

711 – Municipal Debt
751 – Municipal Interest
752 – Projected Debt & Temporary Interest Payments

Name of Department Head:

Kathryn Armata

Department Overview:

The Treasurer Collector is responsible for the management of the municipal bond program. This includes working in collaboration with internal and external partners in forecasting, issuing and retiring the City's debt.

FY 25 Accomplishments:

During FY25, the City issued $23.565 million of general obligation bonds with varying maturities and $5.5 million 360 day Bond Anticipation Notes. The issue included the refunding of certain previously issued bonds resulting in budgetary savings of $252,399 over the remaining life of the bonds refunded.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Not applicable. The debt issued by the City of Melrose is a contractual obligation taken on at the time the debt is issued. Failure to pay per the terms of the bond documents would result in default of the debt, reputational damage in the market and decline of the City's Standard & Poor's rating of AA+.

What Remains in the Budget for FY 26:

Total debt payments in FY26, including Projected Debt and Temporary Interest, will be $6,155,755. The breakdown is as follows:

Bonds	Principal (711)	Interest (751)
Exempt	$1,809,910	$ 159,778
Non-exempt	$2,333,100	$1,472,667
Total	$4,143,010	$1,632,445

The Projected Debt & Temporary Interest payments are the amounts due on the maturity and re-issuance of Bond Anticipation Notes (BANS) that are due in FY26.

Projected Debt & Temporary Interest (752)	
Projected Debt & Temp Int	$380,300

Attachment: Debt - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Department:

Department of Public Works

Name of Department Head:

Elena Proakis Ellis, Director

Department Overview:

The Melrose Department of Public Works provides quality services to the community in the areas of drinking water, wastewater, solid waste, recycling, parks, forestry, fleet, highway, cemetery, facilities, engineering, and administration, while promoting health, safety, sustainability, and fiscal responsibility through the teamwork and commitment of an honest and dependable workforce.

The DPW's budget is a combination of several components. The operating budget is broken down into budgets for:

1) Administration and Engineering
2) Facilities Maintenance
3) Highway
4) Snow Removal
5) Sanitation
6) Parks and Forestry
7) Automotive
8) Wyoming Cemetery

In addition, the DPW manages three enterprise funds with independent budgets: Water, Sewer, and Solid Waste/Recycling.

FY 25 Accomplishments:

Since the beginning of Fiscal Year 2024, these are some of the items DPW has completed:

- Potholes filled: 461 locations
- Storms responded to: 17.2 inches of snow
- Vehicles in fleet maintained: 140 pc. of equipment
- Tonnage of trash/recycling:
    - 4981.73 tons of trash
    - 1,669.63 tons of recycling
- Parks/fields/open spaces maintained: 81 locations
- Total work orders: 4698 resolved
- Invoices processed: 1,084 purchase orders
- Recycled 167 mattresses as part of the mattress recycling drop-off program

The Department of Public Works also played a critical role in several large projects/events such as:

- Capital projects including paving, water main replacement, sewer main improvements, and drainage improvements

Attachment: DPW FY 26 Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

- Support of City events including school sports, elections, memorials, Earth Week, Victorian Fair, and private facility rentals
- Installed and maintained parklets and traffic calming pilots
- Applied for and received multiple grants for infrastructure and environmental initiatives

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Reductions in the DPW budget, including the three enterprise fund budgets, are as follows:

- Reductions in salaries and wages resulting from not backfilling six vacant positions: City Engineer, Facilities Manager, two custodial roles, and one Operations Division employee in each of the Fleet and Cemetery divisions
- Reductions in part-time/intern salaries across DPW Divisions, to reflect removing the summer help program out of the operating budget. The FY26 summer help program will be funded at a reduced level using a spring 2025 free cash allocation.
- Reduction in Administration overtime to reflect a reduction in event support without reimbursement. Also, solid waste and recycling events will likely be grouped in spring 2026 to reduce overtime spending.
- Reductions in projected spending on clothing, tools, and professional development for DPW staff.
- Reductions in Highway Division overtime and contractual services consistent with reducing the volume of FY26 traffic line painting Citywide.
- Reductions in Highway Division street light maintenance and hired equipment, consistent with recent spending trends.
- Reductions in spending on National Pollutant Discharge Elimination System (NPDES) drainage spending, consistent with a reduction in related services to the minimum required by our federal permit.
- Reduction in sidewalk repairs to only repairing immediate safety concerns within the operating budget. Any further repairs will rely on free cash allocations.
- Reduction in Highway Division equipment and materials (e.g., signs) to minimal levels to address the highest safety needs.
- Reduction of Sanitation overtime, reflecting a significant reduction in the City Yard Saturday schedule in FY26 and removal of the Sunday public barrel pickups that were added several years ago. We also plan to pilot carry in/carry out trash and recycling at several of the City's parks in FY26 consistent with this reduction.
- Reduction of contractual services in Parks and Forestry consistent with a commensurate reduction in mowing and maintenance.
- Removal of the budget to support the Adopt-a-Site program.
- Reductions in Automotive parts and fuel, consistent with actual spending but eliminating contingencies for unforeseen vehicle maintenance needs. Should unforeseen events arise, we will need to request individual allocations on an emergency basis.
- Reduction in cemetery contractual services and supplies.
- The Water and Sewer Enterprise Funds are level-funded, aside from reductions from vacant staff positions that are not being filled, and reductions in the MWRA assessments in each

fund. There are also reductions in debt service repayments in both funds in FY25 compared to FY24.

What Remains in the Budget for FY 26:

The DPW budget, including both the general fund and enterprise fund budgets, have been reduced to the minimum feasible while continuing to provide essential services to the community. Increases in the budget are generally contractual in nature, including salaries for staff, many of which are union positions, and services provided through on-call contracts. In addition, the library operating expenses in the Facilities budget have been shifted to reflect the change to full electrification of the new building. While the budget as submitted will allow the DPW to continue to operate, our capacity will be limited to existing programs and projects, with no buffer to accommodate new initiatives or unforeseen issues.

Attachment: DPW FY 26 Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Department:

- Fire – C221

Name of Department Head:

- Chief John White

Department Overview:

- The Melrose Fire Department is a dedicated and professional emergency response agency established in the mid to late 1800's. Our department is committed to protecting lives, property, and the environment through a comprehensive range of services including fire suppression, emergency medical services, rescue operations, hazardous materials response, and public education.

  Our department operates out of three fire stations strategically placed throughout the city, staffed by a combination of EMT and paramedic-trained firefighters. We maintain a fleet of modern apparatus including Ladder 1 (Headquarters/Main Street), Engine 2 (West Side/Tremont Street), and Engine 3 (East Side/East Foster Street), all of which are available for responding to emergency calls 24/7, 365 days a year.

  In addition to emergency response, we place a strong emphasis on fire prevention and community risk reduction. Our Fire Prevention division, managed by Captain James Gibson, conducts inspections, enforces fire codes, and provides fire safety education programs to schools, businesses, and residents.

  The Melrose Fire Department is committed to ongoing training, professionalism, and community engagement. We take pride in our mission to serve with courage, compassion, and commitment, ensuring the safety and well-being of all those who live, work, and visit in our community.

FY 25 Accomplishments:

- **Staffing:** Amid a nationwide first responder staffing shortage, the Melrose Fire Department successfully hired six new full-time employees. This achievement reflects our department's proactive recruitment efforts, commitment to maintaining high service levels, and dedication to finding quality personnel who align with our mission and values.
- **EMS Division:** This year, two of our experienced paramedics assumed key leadership roles within the department; Firefighter Anthony Scalisi as the EMS Coordinator and Firefighter Devin Bornstein as the EMS Liaison. These roles enhance the quality and consistency of our emergency medical services by providing focused oversight on clinical standards, training, and quality assurance. Their strong leadership ensures that our EMS operations remain aligned with best practices and evolving protocols, ultimately improving patient care and department efficiency.
- **Responses:** In FY25, the Melrose Fire Department responded to 3,991 emergency calls *(as of April 29, 2025)*. Despite increasing call volumes and industry-wide staffing challenges, our personnel continued to deliver timely, effective service to the community, reflecting our commitment to operational excellence and public safety.
- **Training:** In response to evolving operational demands and the value of inter-agency collaboration, the Malden Fire Department began hosting joint training sessions on select Saturdays with neighboring fire departments (Everett, Medford, Revere) at a Boston Fire Department training facility on Moon Island.

These multi-agency drills enhance coordination, improve communication, and promote consistency in tactics across jurisdictions. This initiative strengthens regionals readiness and builds strong working relationships with our partner departments.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

- As part of the City's broader effort to optimize municipal spending, the Mayor's Office conducted a review of departmental budgets and adjusted the Fire Department's 30 budget line items for the upcoming fiscal year. As a result, seven budget lines were reduced and five were eliminated due to consistent underutilization or lack of demonstrated need. The Fire Department remains fully capable of operating effectively and continuing to meet its service obligations. This adjustment reflects a collaborative approach to fiscal stewardship, ensuring that public funds are allocated to areas of highest impact.
  - 012211-515000 Mutual Aid: -100%
  - 012212-52700 Motor Vehicle Repairs/Maintenance: -20%
  - 012212-527606 Radio Contracts: -25.9%
  - 012212-530100 Computer Purchases: -100%
  - 012212-531000 Gas & Oil: -100%
  - 012212-531200 Tires: -25%
  - 012212-531500 Batteries: -50%
  - 012212-533000 Paints: -100%
  - 012212-533300 Alarm System: -20%
  - 012212-535500 Uniforms: -8.8%
  - 012212-535505 Turnout Gear: -100%
  - 012212-560200 Education Reimbursement: -17.9%
- The Fire Department will continue to monitor the effects of these changes throughout the year to ensure that operational readiness and service quality are not compromised.

What Remains in the Budget for FY 26:

- Despite the FY26 budget reductions and eliminations, the Fire Department retains funding for all core operational functions necessary to sustain high-quality emergency services. Two key budget lines were increased to support staffing needs, new contract rates, and ongoing professional development.
  - 012211-511000 Salary & Wages +17.6%
  - 012211-513010 Overtime Training: +15%
- Additionally, 012212-529000 Professional Services and 012212-532000 Cleaning/Station Supplies saw modest increases to account for regular annual cost increases and service fee adjustments.
- All other remaining budget lines were level funded, preserving essential support for life safety equipment, SCBA purchases, training programs, emergency software, and facility operations. These preserved and adjusted allocations ensure the Fire Department can continue delivering reliable fire protection, EMS response, and community support without disruption.

Attachment: Fire - FY26 Budget Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Department:

Health and Human Services

Name of Department Head:

Anthony Chui

Department Overview:

The Melrose HHS Department is part of a regional agreement shared with the Town of Wakefield and the Town of Stoneham. The department consists of shared staff positions and collaborative programming. The Melrose Board of Health, consisting of three members, meets monthly and as needed. Their role is to set policy, adopt regulations, and enforce local/state laws.

A large portion of the work the Melrose HHS Department performed in FY25 centered around improving access to social services, integrating the different branches of service, and better understanding the needs of the community. Mental health needs, behavioral health needs, and social services access were identified as priority areas that needed to be addressed. The HHS Department worked closely with many city departments as well as community partners and volunteers to effectively support the residents of Melrose.

FY 25 Accomplishments:

The Melrose Board of Health became only the third Board of Health in the nation to adopt the innovative Nicotine Free Generation (NFG) policy, marking a significant public health milestone. In addition to policy leadership, the department actively engaged the community through a variety of health promotion initiatives, including organizing a Social Services luncheon, hosting Dementia Friends and CPR training sessions, and conducting public Narcan trainings to increase overdose prevention and response. Public Health Nurses also held a regional meeting for all summer camp leadership to educate them about Massachusetts Department of Public Health (MDPH) camp regulations and enforcement requirements. Regular blood pressure clinics were held to support preventive health measures, and the department contributed to workforce development by serving as a preceptor for nursing students, helping to train and mentor future public health professionals. As a result of serving as the fiscal agent for the Public Health Excellence grant for six communities, the department has been able to maintain professional development and continued education opportunities for health inspection staff. School Nurses have continued to serve students, families, and school staff in a number of areas, including physical health, mental health, behavioral health, and chronic disease management.

Attachment: Health & Human Services FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

The department is seeing a reduction in pest control services due to the reduction in the budget for FY26. Additionally, there will be a reduction in Prevention and Wellness services related to grant applications, community health initiatives, gambling harm mitigation, and youth programming.

What Remains in the Budget for FY 26:

The health inspectors, public health nurses, substance use prevention staff, and administrative staff are remaining in the budget for FY26.

Department: Human Resources

Name of Department Head: Polina Latta

Department Overview:

The Human Resources Department is committed to promoting fair and consistent employment practices across the City of Melrose. It supports employees and retirees by administering health and wellness benefits, ensuring compliance with federal and state regulations, and upholding the terms of collective bargaining agreements. The department also serves as a key resource for effectively communicating employment-related matters to all City staff. Through high-quality service and by fostering a safe, respectful, and inclusive workplace, Human Resources aims to create an environment where employees from all backgrounds can succeed and thrive—ultimately helping to deliver outstanding services to the diverse community we serve.

To accomplish these responsibilities, the department is staffed with a Director of Human Resources and Labor Relations, a Human Resources Coordinator, and a Human Resources Assistant.

FY 25 Accomplishments:

1. **ADA expertise and capacity-** We have strengthened our ADA expertise and capacity by collaborating with the Melrose Commission on Disability (MCOD) to update ADA policies, create a comprehensive ADA Guide and launch a user-friendly webpage with updated policies, step-by-step processes, and necessary forms for requesting accommodation, submitting complaints, and accessing key resources for staff and community members seeking ADA support. HR has also offered ADA customer service training to staff and is currently collaborating with the MCOD to apply for a Municipal Office on Disability (MOD) grant to further advance our efforts and support accessibility and inclusion.
2. **Employment Manual Update** – In collaboration with the City Solicitor and the Mayor's Office, HR completed a comprehensive update of the Employment Manual to ensure compliance with current laws and regulations. New policies were introduced to reflect both internal organizational changes and shifting external environment. Outdated policies were revised for clarity and strengthened where needed. The updated Manual supports the City's risk management strategies and reinforces its core values.
3. **Successful Hiring and Onboarding of Five New Dept Heads**: HR played a key role in supporting the administration throughout the hiring process for five senior leadership positions. This included reviewing and updating job descriptions, posting vacancies, evaluating candidates, and coordinating the hiring and onboarding processes. Positions filled include the Fire Chief, Pine Banks Superintendent, Mount Hood Superintendent, Director of Planning and Community Development, and City Clerk.
4. **Successful Union Contract Negotiations** – Contributed as part of the negotiation team that successfully finalized five (5) union contracts. As a result, all eight (8) unions will enter FY26 with current and up-to-date collective bargaining agreements in place.
5. **Retiree Opt-Out Program –** Developed and launched a program allowing eligible retirees to voluntarily opt out of City-sponsored health insurance in exchange for a defined financial incentive. Although no retirees chose to participate this year, highlighting the strong value of

Attachment: Human Resources - FY26 Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

the health benefits currently offered by the City, HR is actively promoting this health cost avoiding program to increase awareness and encourage future participation.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

The Advertising Budget ($8,000) and the Pre-employment exams Budget ($12,000) have shifted funding through free cash, reducing the pressure on the operating budget for expenses that may not occur in FY26.

The Life Insurance, Flexible Spending, and CMS Surcharge Budgets have been reduced due to analysis of utilization and enrollment. These reductions will not impact service delivery rather they free funds that can be utilized elsewhere to alleviate the structural deficit.

What Remains in the Budget for FY 26:

Employee Benefits, Worker's Compensation and Unemployment are budgets that are contractual and legally mandated budget obligations for the City of Melrose.

The **Employee Benefits Budget**, particularly the health contractual portion, is influenced by a variety of external factors, including economic conditions and the evolving healthcare landscape. This makes it inherently dynamic and difficult to control. At any given time, the budget reflects a snapshot of current membership enrollment, which is shaped by employees' life events and broader socioeconomic trends.

In addition to economic fluctuations, the budget is affected by Open Enrollment changes, Opt-Out enrollments, Medicare premium costs, and individual employee life changes. These factors contribute to a fluid and constantly shifting data. Over the years, Human Resources and the Auditor's Office have worked collaboratively and creatively to develop reasonable and well-informed estimates for the upcoming fiscal year.

For FY26, the overall average rate increases for Non-Medicare products is 12.9%, with plan increases ranging from 10.5% to 17.1%. The average premium increase for Medicare products is 7.3%. These rate increases have not translated in the equivalent percentage increase in the FY 26 Health insurance budget. This is due to the type of current enrollments the upcoming employee layoffs, which have lowered the overall health insurance cost.

At the same time, the **Unemployment Budget,** has been fairly stable in recent years, is rising substantially. Due to the layoffs that reduced the health insurance cost, we anticipate a significant 300% increase in unemployment benefit expenses. These two budget areas are interdependent: reductions in health insurance costs from layoffs are offset by corresponding increases in unemployment liabilities.

The **Workers' Compensation** budget has been level-funded for several years. Currently 87% of the Worker's Comp Benefits line is committed to three permanent benefit recipients, leaving only 13% available to cover any new claims. As a result, additional funds have been required at the end of the past several fiscal years. Increasing this line item by 17% would provide a more accurate reflection of actual costs and help avoid mid-year budget shortfalls.

Department:

Information Technology (IT)

Name of Department Head:

Tom Smulligan

Department Overview:

We help ensure that day-to-day city operations can properly function by maintaining server and network health. This consists of making sure all networking equipment is running and configured properly. Servers are all online, safeguarded, backed up, and disaster recovery systems are operational. The same processes also apply to the MPS environment. In addition to ensuring business continuity, we also advise and assist in the creation and deployment of new systems for all departments. This includes helping to ensure that new/renovated building projects are designed with the technological needs of the 21st century.

FY 25 Accomplishments:

We've had a physically busy FY25 that included the upgrades and replacement of much of the underlying network infrastructure of the city/school's environment. We finished replacing the last of the switching and wireless upgrades in the school system. These upgrades also included the installation of more than 75 new cameras and monitoring stations across all municipal buildings. More than 75% of the city networking equipment has been upgraded, to include a new city-wide wireless network. We also installed two new servers, which will become the backbone of a new virtual infrastructure that we are currently designing. In addition to the behind-the-scenes work we did, we also helped wrap up work at the new library and have been helping design the new public safety buildings.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Donna Cardillo is retiring at the end of the summer, and her position will not be filled. Donna currently fills many roles that are critical to core city function. She is the most experienced Munis user and invaluable in the water billing arena. Until people are fully trained to Donna's level, there will certainly be delays in some of these areas.

Critical IT software has seen massive increases in yearly licensing costs as of late. We have been able to absorb them as of now, but it is not sustainable. As a result of that, we are currently building and testing a new virtual server infrastructure. While it won't save us any funds for FY26, if testing goes well, we might be able to lower some licensing costs in the future.

We have purchased and will begin rolling out Chromebooks for teachers in the new school year. The currently teacher laptops were due to start being replaced anyway, and these Chromebooks are roughly 50% of the cost of what it would have been to replace them with a new Windows laptop. This will also lower some of our security and endpoint licensing requirements. With these savings we are exploring the

Attachment: Information Technology FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

ability to upgrade the city's endpoint protection system to the new Next Generation Endpoint Detections and Response (EDR) software. This potential upgrade will be a massive boost to our Cyber Security stance and could help save the city hundreds of thousands (or more) dollars in the event of a breach.

What Remains in the Budget for FY 26:

All lines have remained unchanged since last year, with the exception of the software line, which increased 10% due to rising subscription costs of critical platforms.

Department:
Inspectional Services

Name of Department Head:
Albert Talarico

Department Overview:
The Building Department consists of myself, one administrative assistant, and three part-time inspectors (building inspector, electrical inspector, and gas/ plumbing inspector). The purpose of the Inspectional Services Department is to ensure Public Safety and the quality of life in Melrose through the commitment to inform and manage the ever–changing life safety codes, consumer protection laws, health regulations, and land use laws. We promise to communicate, educate, and satisfy those seeking assistance with professionalism and integrity. We are dedicated to upholding our promise as we serve the public and strive for excellence in such a diverse demographic community as Melrose.

FY 25 Accomplishments:
Document scanning / Permitting System upgrades / Application processing and Customer Service

Last year, the ISD department completed a scanning project that involved digitizing nearly 95% of all our paper files. This initiative has eliminated the need for excessive printing and streamlined administrative tasks associated with fulfilling FOIA requests, interdepartmental requests, and general inquiries from attorneys, architects, and homeowners. As a result, we have freed up physical space. Now, with just a simple email, property information can be uploaded and sent out—a task that used to take several days, if not longer.

Additionally, I would like to highlight the improvements we've made to our permitting system, Simplicity. Over the past few years, we have collaborated with our permitting provider to grant other departments access to review and authorize building permit applications. We have integrated the Treasurers, the Office of Planning and Community Development, the fire department, and the engineering department into our process, all at no additional cost. This adjustment not only helps collect past due taxes, but also prevents miscommunication among departments, and ensures that permits are thoroughly vetted before approval. Furthermore, it promotes accountability and streamlines the permitting process, ultimately providing better personal service.

Lastly, I'm pleased to report that we process 90% of our applications within two days of receiving them, thanks to our dedicated staff's commitment to delivering excellent customer service

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Printing Services - reduced by 18.8%

- *The total budget for this line item is $400 yearly. We reduced it to $325 - minimal impact if only for one year*

Books and subscriptions - reduced by 30.6%

Attachment: Inspectional Services - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

- *The total budget for this line item was $1080 yearly. We reduced it to $750 - We will be able to manage with the subscriptions that we have, unless the state mandates new code changes which would require purchasing new books.*

Weights & Measures supplies -reduced by 33.3%

- *The total budget for this line item was $1500 yearly. We reduced it to $1000 – minimal impact if only for one year.*

Education and seminars reduced by 50%

- The total budget for this line was $2600 yearly. We are reducing it to $1300 **–** It will be difficult keeping this line-item amount low due to the fact that are inspectors are mandated to take continuing education throughout the year and must have the minimum requirements of EDUs to stay certified. I believe that we can manage it this year only.

What Remains in the Budget for FY 26:

Salaries

- This line will increase slightly by 8.2% due to COLA increase, reimbursement of personal vehicle used for inspection / emergency calls and Liquor License Commission Clerk Position.

Over time

- This line item will stay the same at $1900. Funds are used to pay overtime charges for emergencies calls (Fire department or Police).

Professional Services

- This line item will stay the same have $10,000. These funds are used to pay for per diem inspectors (coverages during vacations and sick days).

Dues and Memberships

- This line of items will stay the same at $500. Funds used to pay State mandated membership dues and membe**rship**

Attachment: Inspectional Services - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

Department: Public Library

Name of Department Head: Linda Gardener

Department Overview:

The Melrose Public Library provides public library services to the Melrose community. The library provides access to information through physical books, both in print and on CD; downloadable ebooks and e-audiobooks; magazines and newspapers, online databases and more. We provide access to the internet and computers, book groups and other programming for all ages and spaces to work, study or relax. Our mission is to provide a portal for all to explore, imagine and engage. The library is where literacy, local history and community connect!

FY 25 Accomplishments:

In FY2025 the library continued to provide services as creatively as we could out of our interim space at the Beebe School. Staff worked outside, partnered with other departments and local business spaces and participated in outreach programs to connect with the community. The primary goal of FY2025 was the completion of the renovation/addition project begun in FY2023. Library staff were delighted to be able to once again open the library doors at 69 West Emerson Street in April 2025. In the first two weeks open, library staff issued 350 new library cards, and checked out almost 11,000 physical items.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

A full time staff member will be leaving at the end of June. That position will remain vacant. We had hoped to be adding 2.5 FTE staff members in varying departments, which we also will not be adding. This will impact our ability to increase programming, or even maintain programming at our regular levels.

The library will be closed during the weekends in July and August, which is traditional, but we had hoped to be able to offer some weekend hours for the community in the new building. Additionally, we will not be open on Sundays throughout the fiscal year. Staffing hours will be reallocated to help cover shortages Monday – Saturday. The new Teen Room will not be staffed in evenings and weekends.

What Remains in the Budget for FY 26:

They FY2026 budget will allow us to meet the Municipal Appropriation Requirement of the Massachusetts Board of Library Commissioners, enabling the library to remain certified by the State. We will continue to be able to purchase books and other materials for circulation, and continue our essential membership in the NOBLE consortium.

Attachment: Library - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Department:

Mayor’s (121)

Name of Department Head:

Mayor Jen Grigoraitis

Department Overview:

The Mayor is the Chief Executive Officer of the City of Melrose, elected by the voters at large every four years. The Mayor oversees all City operations and is responsible for appointing Department Heads, city officers, and the members of multi-member bodies (Boards & Commissions). Jen Grigoraitis is the 24th Mayor of Melrose, the first woman elected Mayor, and assumed office on January 8, 2024.

The Mayor’s office is front facing with a variety of stakeholders, including residents, federal, state, and local elected officials, City Boards & Commissions, and has oversight over all City departments.

The Department is currently staffed by the following employees:

- Mayor Jen Grigoraitis
- Mayor’s Chief of Staff, Lauren Grymek
- Communications & Events Manager, Thomas Dalton
- Part-Time Executive Assistant to the Mayor and Constituent Services Representative, Diane MacDonald

The Mayor’s Department continues to utilize and manage Property Tax Work Off Participants who serve as greeters on the first floor of City Hall, helping to direct residents and visitors and assist with City Hall mailings. Participants also provide front desk coverage in the Mayor’s Office on the second floor to answer and transfer phone calls to City Hall and assist with administrative tasks in the absence of a full time Executive Assistant.

FY 25 Accomplishments:

The Mayor’s Office has continued to improve the frequency, quality and clarity of community communications, continuing to issue weekly email newsletters and submissions to local press, a monthly bulletin on the activities of local non-profit organizations, and regular episodes of a local access show here on MMTV, *the Melrose Minute*. Further, the Mayor’s Office launched monthly office hours for direct engagement with residents on the issues they hope to address.

Mayor Grigoraitis has also made the accessibility of communications a top priority, adopting new integrated accessibility tools on our city website in advance of a larger review and overhaul of the site which has been ongoing for the last few months and should be live later this summer.

The Mayor’s Office continues to oversee and liaison with the City’s boards and commissions; the mayor has submitted 44 new mayoral appointments and 44 reappointments throughout Fiscal Year 25 to resolve backlogs of empty seats and lapsed terms reaching back years. Staff regularly meets with chairs to strategize and plan for community programs, services and initiatives. For the first time since they were first created by the then Board of Alderman, three new committees were staffed with appointees in accordance with the City Donation Funds to help oversee the direction of this funding: The City of Melrose Scholarship Fund, Education Fund, and the Elderly & Disabled Taxation Fund.

In recognition of the high-quality and reliable work of the Melrose Cultural Council in support of local arts and culture initiatives, the Mayor directed the $20,000 available via the Melrose Messina Fund for the Arts to the Melrose Cultural Council to improve and streamline their common mission of grantmaking for community arts and culture endeavors in the City of Melrose.

The Mayor's Office continued to support and promote an incredible number of community events, including the following during FY 25:

1. Summer Stroll
2. Welcome to Kindergarten
3. Victorian Fair
4. Downtown Trick or Treat
5. Home for the Holidays
6. 8th Grade Civics Day – coming up
7. Melrose High Grad Night – coming up
8. Pride flag raising at City Hall – coming up
9. Juneteenth flag raising at City Hall – coming up

The Mayor created a finance task force, led by the City's Chief Financial Officer and the School Department Business Manager and including the mayor, the superintendent of schools, and several members of the City Council and School Committee. Since February, this task force has taken in public feedback and conducted a financial analysis to develop a potential revenue plan, including seeking a Proposition 2 ½ Override in November 2025.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Community Outreach (011212 – 548950) has been eliminated for FY 26. This funding traditionally allowed for the support of community events including photography, marketing and publicity as well as the planning and hosting of entire events such as the annual Kindergarten Welcome Night. Education and Seminars (011212 – 540600) has been reduced by 52% so the Mayor, Chief of Staff and Communications & Events Manager will attend less trainings, meetings and seminars around the state. Professional Services (011212 – 529000) has been reduced by 33% which provides for one-time administrative priorities such outside review of the Employee Handbook; Harassment Training for all Managers; contracting a photographer for photos for a new website.

The Part-Time Executive Assistant to the Mayor/Constituent Services Representative role has been reduced from 18 hours a week to 12 hours a week. This will result in less front desk and front office coverage by one day per week.

What Remains in the Budget for FY 26:

In addition to the changes noted above:

Oversight and maintenance of the City Website was previously in the City Council (112) Department under Website (011122 – 525401) and the work was administered by the Clerk of Committees. The annual cost, $9,000, has moved into the Mayor's Department under a new line item, Website (011212 – 525401).

With the reduction of the Clerk of Committees to part-time, all website responsibilities have been shifted to the Mayor's Office. The increase in salary and wages reflects the transfer of an annual stipend for the citywide webmaster role from the Clerk of Committees to the Communications & Events Manager, who assumed the Webmaster role and responsibilities in August 2024, and a 2% cost of living increase for the three employees who did not receive an adjustment in FY 25.

Although the City Council voted on February 5, 2024[1] to increase the annual salary of the Mayor's position effective January 1, 2026, Mayor Grigoraitis has declined the increase at this time due to the budget challenges facing the City. The annual salary remains at $125,000, which has been in effect since January 1, 2014[2].

Dues and Membership (011212 – 540500) includes two important City of Melrose memberships to the Massachusetts Municipal Association and the Metropolitan Area Planning Council and remains level funded.

Printing (011212 – 521000) at $750 and Expense Account (011212 – 523100) at $7,000 remain level funded at the same amount for over a decade.

[1] ORDNC-2024-1: Revise Ordinances, Ch.48-1. Mayor. Part A, Salary
[2] https://ecode360.com/15358468?highlight=salary&searchId=26854426840913441#15358468

Attachment: Mayors - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Department:

Treasurer Collector – 916 Medicare City Portion

Name of Department Head:

Kathryn Armata

Department Overview:

The Treasurer Collector oversees the processing and funding of the City and School payrolls.

FY 25 Accomplishments:

Not applicable

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Not applicable

What Remains in the Budget for FY 26:

The City portion of Medicare expenses for FY26 is budgeted at $1,005,581 which is an increase of 9.3% over the projected FY25 figure of $920,000. An increase in Medicare wages drives the increase.

The budget is calculated at the mandated rate of 1.45% of Medicare wages. Medicare wages are defined as:

Total Wages

Less:

FSA contributions
Dental premiums
Life Insurance premiums
Health Insurance premiums
Opt-outs of the City Health plan

Attachment: Medicare - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Department: Memorial Hall (693)
Name of Department Head: Kathy Pigott-Brodeur, Executive Director

Department Overview

Memorial Hall is a true community asset that, over several administrations over many decades, has been intended to be a building for the community. With this community intention in mind, since the administration of Mayor Lyons, the Memoria Hall department has received appropriation from the City's annual operating budget.

FY 25 Accomplishments

- Execution of 259 events, as of May 1, 2025, with estimated attendance of 48,000 guests.
- Rental fees collected year-to-date as of May 1, 2025 is $104,190.00 with an additional revenue of $7,175.00 from FY25 events yet to take place.
    - We currently have (3) events in July 2025. As per the rental policy, all events must pay the rental balance 8 weeks before the event date. The July 2025 FY26 rental fees events will be collected in FY25 resulting in higher FY25 revenue than above.
- Conducted comprehensive research on rental rates in the area. Rental Rates updated to reflect present day market rates of similar facilities, (last update in FY10). This will result in updated rental applications beginning in July 2025.
    - Currently 216 event dates are being held for FY26. All renters will receive the updated rental application with the new rates in May 2025.
- Completion of Envelope Exterior Project: The project had minimal impact on the Memorial Hall events.
    - This project included roof replacement, all windows renovated with storm windows added, remote operated exterior shades added to enable the Main Hall to be "theater dark", interior shades replaced, Back Lobby door replaced, Organ door replaced, copper exterior décor added to match original 1912 copper, cleaning & pointing of exterior granite and grout.
    - The GAR Room included the installation of storm windows, new shades, roof replacement, interior beams repaired, and the GAR Room Main Street door refurbished.
    - Addition of HP mobile ramp for stage access, updated HP interior signs, addition of another HP stall in the Ladies room and HP railings.
- All Memorial Hall Operation Assistants positions are filled with part-time non-benefit eligible workers.
- Addition of part-time non-benefit eligible Memorial Hall Administrator to manage event administration, provide weekday on-site coverage and serve as backup for the Executive Director when not on-site.
    - To execute a successful event, Memorial Hall must complete 15 – 19 administrative steps per event.
- The Mayor's Office applied for and has been awarded a technical assistance planning grant through MAPC to create a strategic plan to help shape the future economic development for Memorial Hall.

Attachment: Memorial Hall - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

A reduction of 5 hours per week for each Operations Assistant will limit the number of rentals that can be accommodated. Since their hours are directly tied to rental activity, few rentals will lead to fewer staff hours, raising concerns about staff retention and decreasing rental revenue.

Memorial Hall is responsible for snow removal on the surrounding sidewalks. For safety reasons, this must be addressed promptly which may require reducing the number of events booked to allocate Operations Assistant hours for snow removal depending upon the winter weather conditions.

Due to the reduction of hours, to ensure full event coverage, we will need to implement a strategy similar to the one used under Mayor Dolan's administration in the early 1990s. The Memorial Hall Executive Director will need to cover rehearsals and events where minimal staff is required. The Executive Director's schedule will shift to late afternoon through evening hours, resulting in the building being closed during the day and the Director being unavailable for city meetings, trainings, rental inquiries and daytime vendor deliveries or pickups. This will result in a delay of customer response time. The delayed response time will result in a decrease in events as customers typically contact several rental locations at the same time. Calling back in a timely manner helps to secure the rental.

The loss of the Memorial Hall part-time administrator will require the Executive Director to handle all the rental administrative tasks, (15-19 steps per event), which detracts from broader responsibilities such as event marketing, overall event management and operation maintenance of the building.

Due to the City Engineer position going unfilled, the GAR Room restoration project has been put on hold for FY26.

What Remains in the Budget for FY26

Operational Assistants staff at Memorial Hall will remain at (4) part-time non-benefit eligible workers. However, the budget contains less staff hours for each position. The Memorial Hall Administrator position will be unfunded.

All service contracts and mandatory inspections for the facility, elevator, fire alarm, fire extinguishers, HVAC, food establishment license, Health & Safety, stage, general building inspection are included in the FY26 budget. Additionally, the Memorial Hall budget pays for the utilities, the maintenance supplies and building repairs as they occur.

Department:

Treasurer Collector – Parking Budget - 296

Name of Department Head:

Kathryn Armata

Department Overview:

The Parking/Treasury Clerk is responsible for booking all parking revenues, managing parking disputes and sales of parking permits.

FY 25 Accomplishments:

During FY25, we conducted an analysis of the financial trends of the Parking program and, in collaboration with the police department, explored an electronic parking ticket system offered by Kelley & Ryan.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

The Parking Budget has no allowance for items other than what is necessary to fund the operations of the program.

To reduce printing expenses, we produce parking placards in-house rather than order through a third party.

What Remains in the Budget for FY 26:

The FY26 Budget is essentially flat to FY25 at approximately $70,000. A small increase to the salary line due to a contractual step-up and rising printing costs are offset by a reduction in professional services.

Expenses included in the parking budget are 6.5 hours per week of the Treasury/Parking Clerk's salary and a $25 per week stipend for each of the Collectors for processing parking tickets at the Collections window. The budget also includes the printing of parking stickers, lease of the parking space lot located at Grove & Myrtle Streets, and the cost of the professional services needed to support the operation. The cost of printing police traffic tickets of approximately $5,500 also falls within the budget.

Professional services are provided by Kelley & Ryan. The services provided include entering ticket data into their proprietary system and maintaining the system, mailing notifications of fees and marking outstanding tickets at the registry of motor vehicles. The fees are driven by the number of parking tickets processed. Printing costs include parking tickets and parking stickers.

Department:

Parks

Name of Department Head:

Rob Carrillo

FY 25 Accomplishments:

- Ell Pond Gazebo Lights
- Ell Pond Fountain Installation
- Ell Pond Benches installed
- Conant Playground Replacement
- 3 Sets of Bleachers at Common Park
- 2 Sets of Bleachers at Franklin Field
- 1 Set of Bleachers at West Knoll Field
- New Air Conditioner to Morelli Press Box
- All Playground Mulch replaced
- Repairs at all elementary school & City playgrounds
- Grading Renovations to Common Softball Field and Morelli Field
- Installation of new bulletin board at Dog Park
- New bench at Dog Park

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

- Adopt A Site Line Eliminated. City of Melrose will not be purchasing signs for Adoptees.

What Remains in the Budget for FY 26:

- Everything else we had before

CITY OF MELROSE POLICE DEPARTMENT

KEVIN FALLER
Chief of Police
Public Records Custodian

Office of the Chief
56 West Foster Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4457
Facsimile - (781) 979-4488

To: Lauren Grymek, Chief of Staff
From: Chief Kevin M. Faller
Date: May 01, 2025
Re: FY26 Budget

Chief Of Staff Grymek:

Pursuant to your request, I submit the following:

Department: Police Department

Name of Department Head: Chief Kevin M. Faller

Department Overview:

MISSION: The mission of the Melrose Police Department is to provide quality policing through collaboration and mutual trust with the citizens of our community. We will do so with honor and integrity. We value the rights of all citizens, and we will enforce the laws of the Commonwealth of Massachusetts in a fair, impartial, and procedurally just manner.

VISION: The Melrose Police Department will be a model agency prepared to meet future challenges by being a progressive and innovative police department. We will enhance the quality of life for all citizens by creating a partnership of trust and transparency with our community to promote positive change.

VALUES: The Melrose Police Department strives to establish our credibility and legitimacy through the embodiment of our core values: Honor, Integrity, Courage, and Accountability (HICA):

- *Honor:* Our promise to always do what is right. We hold our profession and the citizens we serve in the highest respect.
- *Integrity:* We are committed to honesty and ethical behavior in all our actions.
- *Courage:* We have a selfless devotion to our duty, and we will stand for justice in the face of danger.

- *Accountability*: We accept responsibility for our actions and understand the expectations of the community we serve.

DEPARTMENT ORGANIZATION:

- Chief of Police
- Executive Office Manager
- Administrative Assistant
- 4 Lieutenants
- 10 Sergeants
- 35 Patrol Officers
- 2 civilian Parking Wardens

FY 25 Accomplishments:

- Numerous community engagement events such as National Night Out, Junior Police Academy, “Coffee with a Cop”, initiating a new podcast entitled “Behind the Badge” on MMTV, officers reading to elementary school kids, biking to school with Horace Mann students, RAD Kids training, and various other events to engage the community as partners and enhance recruitment efforts.
- Several supervisors completed the FBI Trilogy award by completing 3 weeks of training in command leadership, executive leadership, and supervisory leadership.
- Numerous Patrol Officers trained as Field Training Officers and Sexual Assault Investigators, and several detectives attended ongoing evidence management and criminal procedure seminars.
- Increased diversity hiring within the department within Civil Service regulations: first Haitian Creole speaking officer, first Arabic speaking officer, and several other new hires of Asian American and African American heritage.
- Numerous quality arrests and investigations as well as diversion strategies involving juveniles and mental health calls, despite staffing issues throughout the fiscal year.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

- 2 full-time sworn officers (approximately 6% of our Patrol Officer Rank) were eliminated from the budget for FY26. One officer took the early incentive buyout offered from the city and is retiring in June of 2025 and another officer resigned to attend the State Police Academy starting in May of 2025. The result will be increased overtime costs, reduction in staffing on the street, and hinder future goals to add an additional traffic enforcement officer or specialty position. A larger more nontangible impact will be that the elimination of positions and failure to fill current vacancies will create an issue with Melrose prospective

Attachment: Police - FY26 Budget Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

applicants taking jobs in surrounding cities who are in fact currently hiring police officers under civil service reform that enable cities and towns to hire non-residents off a "local register" list. The Commonwealth just held a police exam, and we will have numerous qualified residents on our list that will not be utilized and as previously stated, there is a high possibility we will lose these qualified local applicants to another city or town.

- 42.2% reduction in funding for *"court time"* line item which pays officers contractually for when they are summonsed to court to testify. The resulting impact will be conversations with District Attorney's to limit the number of officers available to testify which could have a detrimental impact on the successful prosecution of cases.
- Elimination of line item *"Generator"* to pay for any unanticipated generator repairs/maintenance. The resulting impact would be to ask for additional funding as needed or inquire into the availability of funding from DPW Facilities.
- 31% decrease in funding for *"radio system."* The resulting impact would be the inability to purchase some portable radios, and it would also have an impact on repair and maintenance costs that occur yearly with our dispatch consoles, portable, and mobile cruiser radios.
- 33% reduction in line item for *"books."* The resulting impact would be a reduction in the number of updated legal materials purchased yearly for the Patrol Supervisors office as well as the Detective Division.
- 3.3% reduction in funding in the *"Uniforms"* line item due to the elimination of 2 patrol officer positions.
- 20% reduction in *"training"* line item which pays for costs associated with tuition and training expenses (does not include overtime). The resulting impact would be less officers being trained outside of what is mandated by the Commonwealth.

What Remains in the Budget for FY 26:

The overall budget for FY26 for the Police Department shows a 1.9% increase from FY25. The *"Total Salaries"* line item for FY26 ($5,791,015) accounts for 96% of the overall budget of $6,037,104. Union contractual salary increases are mandated and outside of *"Total Salaries"*, every other line item from FY25 to FY26 was either level funded, reduced, or eliminated except for *"Dues/Membership"* and *"Professional Services"* which were increased 5.5% and 10.7% respectively due to fees/contracts increasing by the vendors. I have attached and included a copy of the FY26 itemized budget.

Respectfully Submitted,

K Faller

Chief Kevin M. Faller

Attachment: Police - FY26 Budget Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

CITY OF MELROSE v2024.3 LIVE

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2026 FISCAL 2026 OPERATING BUDGET FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND			2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2025 ACTUAL	2025 PROJECTION	2026 MAYOR	PCT CHANGE
211	POLICE								
51	SALARIES								
012111	511000	S & W	4,788,212.04	5,084,923.00	5,084,923.00	4,135,563.10	5,084,923.00	5,182,115.00	1.9%
012111	513000	OVERTIME	548,594.50	457,900.00	457,900.00	543,222.06	457,900.00	457,900.00	.0%
012111	513010	OT TRAININ	226,896.46	75,000.00	75,000.00	209,025.63	75,000.00	125,000.00	66.7%
012111	514000	COURT TIME	21,944.65	45,000.00	45,000.00	14,973.40	45,000.00	26,000.00	-42.2%
TOTAL SALARIES			5,585,647.65	5,662,823.00	5,662,823.00	4,902,784.19	5,662,823.00	5,791,015.00	2.3%
52	CONTRACTUAL								
012112	521000	PRINTING	2,441.00	2,540.00	2,540.00	1,703.62	2,560.00	2,540.00	.0%
012112	521500	POSTAGE	3,745.36	3,750.00	3,750.00	603.88	3,750.00	3,750.00	.0%
012112	523500	LAUNDRY	690.00	800.00	800.00	517.50	800.00	800.00	.0%
012112	525103	LEAPS	839.50	1,240.00	1,240.00	839.50	1,240.00	1,240.00	.0%
012112	525108	GENERATOR	.00	1,500.00	1,500.00	.00	1,500.00	.00	-100.0%
012112	525202	COMP SUPP	71,551.97	60,000.00	60,000.00	44,546.30	60,399.00	60,000.00	.0%
012112	527305	RADIO SYS	16,551.41	29,000.00	29,000.00	751.28	32,870.18	20,000.00	-31.0%
012112	529000	PROF SERV	8,344.33	9,036.00	9,036.00	7,788.60	9,036.00	10,000.00	10.7%
TOTAL CONTRACTUAL			104,163.57	107,866.00	107,866.00	56,750.68	112,155.18	98,330.00	-8.8%
53	SUPPLIES & MATERIAL								
012112	530120	COMP MISC	1,681.60	2,500.00	2,500.00	81.20	2,500.00	2,500.00	.0%
012112	530202	FILM SUP	465.00	590.00	590.00	617.98	590.00	590.00	.0%
012112	530501	MISC SUP	739.55	2,969.00	2,969.00	519.04	4,492.02	2,969.00	.0%
012112	530505	RADAR	3,351.00	5,000.00	5,000.00	108.25	5,000.00	5,000.00	.0%
012112	533400	ACCREDIT	3,827.00	3,900.00	3,900.00	3,220.00	3,900.00	3,900.00	.0%
012112	534200	BOOKS	719.93	1,200.00	1,200.00	.00	1,693.44	800.00	-33.3%
012112	535400	FOOD	113.24	500.00	500.00	108.25	500.00	500.00	.0%
012112	535500	UNIFORMS	74,090.99	75,500.00	75,500.00	64,654.86	101,500.00	73,000.00	-3.3%
012112	535600	NARCAN	881.78	2,500.00	2,500.00	372.00	4,160.12	2,500.00	.0%
012112	535700	AMMUNITION	6,718.86	12,500.00	12,500.00	8,310.41	17,361.50	12,500.00	.0%
TOTAL SUPPLIES & MATERIAL			92,588.95	107,159.00	107,159.00	77,991.99	141,697.08	104,259.00	-2.7%
54	OTHER CHARGES								
012112	540000	COM ENGAGE	9,697.26	10,000.00	10,000.00	3,822.97	10,000.00	10,000.00	.0%
012112	540500	DUES/MEMB	12,939.54	12,800.00	12,800.00	12,820.08	12,800.00	13,500.00	5.5%
012112	540702	TRAINING	21,822.40	25,000.00	25,000.00	22,414.34	25,611.80	20,000.00	-20.0%
TOTAL OTHER CHARGES			44,459.20	47,800.00	47,800.00	39,057.39	48,411.80	43,500.00	-9.0%
TOTAL POLICE			5,826,859.37	5,925,648.00	5,925,648.00	5,076,584.25	5,965,087.06	6,037,104.00	1.9%
TOTAL GENERAL FUND			5,826,859.37	5,925,648.00	5,925,648.00	5,076,584.25	5,965,087.06	6,037,104.00	1.9%
		GRAND TOTAL	5,826,859.37	5,925,648.00	5,925,648.00	5,076,584.25	5,965,087.06	6,037,104.00	1.9%

** END OF REPORT - Generated by Kerriann Golden **

Report generated: 04/29/2025 17:38
User: kgolden
Program ID: bgnyrpts

Department:

Recreation

Name of Department Head:

Frank Olivieri
Director of Recreation

Department Overview

In FY26, the Recreation Department will operate entirely from the Recreation Revolving Fund, without any financial support from the City's general operating fund for the second consecutive year. This is made possible by a surplus built up over the past 17 years through responsible financial management and steady growth in programming. The department has expanded significantly during this time, offering hundreds of successful programs and slowly accumulating reserve funds.

These reserves will allow the department to fully cover FY26 expenses, particularly salaries and wages, without reducing programming or services. However, this level of financial independence is not sustainable long term. While we expect the Revolving Fund to sufficiently support operations in FY26, future funding strategies will need to be evaluated to maintain current service levels beyond that year.

FY25 Accomplishments

In FY25, the Recreation Department continued to offer a wide range of programs and events that promote social, cultural, and physical well-being for the Melrose community. Participation exceeded 6,000 residents. Major programs included:

- Melrose Youth Basketball: 800+ participants, 200+ volunteers
- Melrose Flag Football: 250+ participants, 50+ volunteers
- Middle School After-School Athletics & Clubs: 600+ participants, 25+ volunteers

We were supported by over 300 community volunteers and more than 50 seasonal/part-time staff. Additionally, the department awarded 60+ scholarships to families experiencing financial hardship, ensuring continued access to programming for all residents.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

No reductions in programming or services are planned for FY26. However, this will be the second year without general fund support, and we will continue to monitor the Revolving Fund closely. Should financial conditions change, adjustments may be necessary to maintain fiscal responsibility. At this time, no service impacts are anticipated.

What Remains in the Budget for FY 26:

The Recreation Department will continue to operate entirely through the Recreation Revolving Fund, which currently has an annual cap of $450,000. As the department is now fully funded through this source, and overall expenditure has increased, we are requesting that the cap be raised to $550,000 for FY26. This adjustment is necessary to ensure adequate coverage of the department's operational costs.

It is important to note that program fees are collected at the time of registration (e.g., summer programs may generate $225,000 in April). These funds, although reflected immediately in the account balance, are designated to cover end-of-season expenses. As such, the fund often appears to have more available than is actually usable. A minimum threshold must be maintained to ensure uninterrupted operations throughout each season.

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chair*

WILLIAM T. KEEFE, *Executive Director*

Auditor DIANA DIZOGLIO | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES J. GUIDO | RICHARD MACKINNON, JR. | JENNIFER F. SULLIVAN, ESQ.

MEMORANDUM

TO: Melrose Retirement Board

FROM: William T. Keefe, Executive Director BK

RE: Appropriation for Fiscal Year 2026

DATE: November 26, 2024

Required Fiscal Year 2026 Appropriation: **$7,806,772**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2026 which commences July 1, 2025.

Attached please find the portion of the Fiscal Year 2026 appropriation to be paid by each of the governmental units within your system.

The current schedule is due to be updated by Fiscal Year 2026.

As we indicated in PERAC Memo #29/2024, we are sending this letter only to the Retirement Board. Upon receipt, please forward this letter to the appropriate governmental bodies.

If you have any questions, please contact PERAC's Actuary, John Boorack, at (617) 666-4446 Extension 935.

WTK/jfb
Attachment

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FIVE MIDDLESEX AVENUE, SUITE 304 | SOMERVILLE, MA 02145
PH 617 666 4446 | FAX 617 628 4002 | TTY 617 591 8917 | WWW.MASS.GOV/PERAC

Attachment: Retirement - FY 26 Appropriation_retirement (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

Melrose Retirement Board
Appropriation by Governmental Unit

Fiscal Year 2026 - July 1, 2025 to June 30, 2026

Aggregate amount of appropriation: **$7,806,772**

UNIT	Percent of Aggregate Amount	Funding Schedule (excluding ERI)	ERI	Total Appropriation
City of Melrose	97.62%	$7,620,971	$0	$7,620,971
Melrose Housing Authority	2.38%	$185,801	$0	$185,801
UNIT TOTAL	**100%**	**$7,806,772**	**$ 0**	**$7,806,772**

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

MELROSE RETIREMENT SYSTEM

FUNDING SCHEDULE

Fiscal Year	Unfunded Liability	Net Normal Cost	Funding Amortization of UAAL	Amortization of Recognized Asset Loss/(Gain)	Net 3(8)(c) Payments	Schedule Contribution
2025	62,768,328	2,037,095	5,483,975	-	(3,391)	7,517,679
2026	61,294,258	2,128,764	5,681,398	-	(3,391)	7,806,772
2027	61,007,443	2,224,559	5,885,929	148,537	(3,391)	8,255,633
2028	58,821,086	2,324,664	6,097,822	153,884	(3,391)	8,572,979
2029	62,660,379	2,429,274	6,317,344	897,629	(3,391)	9,640,856
2030	59,326,584	2,538,591	6,544,768	929,944	(3,391)	10,009,912
2031	55,481,503	2,652,828	6,780,380	963,422	(3,391)	10,393,239
2032	51,079,340	2,772,205	7,024,473	998,105	(3,391)	10,791,393
2033	46,070,735	2,896,954	7,277,354	1,034,037	(3,391)	11,204,955
2034	40,402,497	3,027,317	7,539,339	1,071,262	(3,391)	11,634,528
2035	34,017,328	3,163,546	7,810,755	1,109,828	(3,391)	12,080,739
2036	26,853,517	3,305,906	8,091,943	1,149,782	(3,391)	12,544,239
2037	18,844,619	3,454,672	8,383,253	1,191,174	(3,391)	13,025,707
2038	9,919,106	3,610,132	8,685,050	1,234,056	(3,391)	13,525,847
2039	-	3,772,588	-	-	(3,391)	3,769,197

Amortization of Unfunded Liability as of July 1, 2024

Year	Type*	Original Base	Original Amort. Amount	Percentage Increasing	Original # of Years	Current Amort. Amount	Years Remaining
2025	Fresh Start	62,768,328	5,483,975	3.60%	14	5,483,975	14
2027	Asset Loss	1,501,684	148,537	3.60%	12	-	12
2029	Asset Loss	6,411,143	738,205	3.60%	10	-	10

* Asset Gain/Loss is the amount recognized by the smoothing method in the year shown

Bases in the funding schedule:

- Fresh Start amortization of the unfunded liability: 14 years.
- Deferred recognition of assets gains and losses, recognized in the contributions over the course of the amortization period.

stone

Department:

Treasurer Collector - 145

Name of Department Head:

Kathryn Armata

Department Overview:

The Treasurer Collector department consists of two separate teams that coordinate to account for every dollar that flows through the city accounts. The three collections clerks are the front end of the operation, providing customer care at the collections counter and processing collections for real estate, personal property and motor vehicle excise taxes, and the water & sewer bills of the city. Parcel research, managing relationships with payment processors, and the issuance of municipal lien certificates are also managed by the team. The treasury team's focus is more internal and is responsible for the deposit and accounting for all other city receipts. The two treasury professionals manage the cash management activities of the city including funding of all vendor payments, processing and funding city and school payrolls and maintenance of the deduction records and conducting the tailings process among other things.

The Treasurer Collector department is also responsible for managing the city's debt program, investment of the Trusts and OPEB accounts, filing tax returns and other governmental requirements, oversight of the parking collections and parking permit activities, creating and issuing tax bills and W-2s, and conducting tax takings.

FY 25 Accomplishments:

During FY25, the Treasurer Collector team addressed our goals. Our accomplishments include:

- Initiated a paperless billing option through City Hall Systems for real estate, personal property, and excise taxes, and water bills. We continue to work with the mayor's office to advertise this option in Mayoral updates in the press, texts, and on the website
- A change in the lockbox service provider was completed with little to no disruption in collections processing leading to improved systems, procedures and reporting
- Worked with the City's systems analyst and banking partner to test ACH vendor payment capabilities and are currently working in collaboration with the Auditors office to implement a pilot program
- Initiated electronic processing of contributions with the SmartPlan
- Continued cross-training of responsibilities

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

The education line item was reduced by $1,804 or 54%. The department budget is tight with no capacity for surprises or nice-to-haves, however, all necessary machinery (postage machine, folder, timestamps, collections mailbox) have been replaced over the last several years and should remain in good working order. With a stable, fully staffed team, service delivery will remain consistent.

Attachment: Treasurer Collector - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of

What Remains in the Budget for FY 26:

The budget includes salaries, contractual obligations for office equipment, printing costs, postage and professional services, and other charges that include mandatory bonding, dues/memberships and relevant educational classes.

The FY26 Treasurer Collector is 3.7% or $19,576 higher than the FY25 Revised Budget. The majority of the increase is $20,718 in the salary line item which is offset by small reductions in printing and educational expenses.

Department:

Veterans (543)

Name of Department Head:

Gayle Jean-Angelo

Department Overview:

For FY 25, the City of Melrose Veterans Department continued to be part of the Melrose-Wakefield-Saugus (MWS) Veterans Services District. The MWS Veterans' Services District and specifically the Melrose Department seeks to advocate on behalf of all the district's veterans and provide them with guidance on local, state, and federal benefit programs, quality support services and to direct an emergency financial assistance program for those veterans and their dependents who are in need.

The Chapter 115 Benefits Program is administered by the State Executive Office of Veterans' Services (EOVS, managed locally by each municipality, and the municipality is reimbursed up to 75% by EOVS. The U.S. Department of Veterans Affairs (VA) offers federal benefits at the local level, and the Veterans Department assists veterans and their families in applying. In conjunction with the volunteer Veterans Advisory Board, the department hosts various events throughout the year including the Monthly Veterans Food Mart at Memorial Hall, annual events for Memorial Day and Veterans Day, and special events which include speakers on topics important to Veterans and their families.

FY 25 Accomplishments:

Continued to host the monthly Veterans Food Mart serving Melrose veterans and the surrounding communities. Successfully updated the Veterans Department website with historical information on the Memorials around the community informing people about them. Continued to host the monthly Veterans Advisory Board meetings and awarded the Medal of Fidelity to Kathy Childress in a special ceremony. Assisted Veterans and their families with applying for benefits, accessing resources and connecting with programs they are eligible for.

What has been reduced and/or eliminated from the Budget for FY 26? As a result, what are the corresponding service delivery impacts?

Effective July 1, 2025, the Intermunicipal Agreement between Melrose, Wakefield and Saugus will no longer be in place. The administration will restructure the Veteran Services Department with one full-time Veteran Services Agent dedicated to the City of Melrose (from one full-time director, a part-time Veterans Services Officer and a part-time administrative assistant.

Due to the termination of the intermunicipal agreement, the following line items have been reduced:

Attachment: Veterans - FY 26Budget_Department Information (12678 : Fiscal Year 2026 Operating Budget in the amount of $107,575,802)

- Salary and Wages (015431-511000) have been reduced 59.3% due to only having one full-time employee.
- Mileage (015432-523000) has been reduced by 80% as there is a minimal need for travel
- Education and Seminars (015432-540600) has been reduced by 50% because there will only be one employee in the department.
- Rental of Quarters (015432-542501) has been eliminated as the single employee for Melrose will be based here.

The Outreach Program (015432-544020) has been eliminated due to underutilization in FY 24 ($0) and FY 25 ($0).

What Remains in the Budget for FY 26:

In addition to the above budget adjustments for FY 26, the following line items have changed:

- Software Licenses (015432-525303) has increased 25% to stay in compliance with mandated software programs.
- War Memorials Maintenance (015432-527803) is level funded.
- Dues and Membership (015432-540500) is level funded.
- Veterans' Benefits, which is the Chapter 115 program, has been reduced by 12.5% to best reflect the anticipated need of Veterans eligible to receive these benefits, and again based on previous years' utilization.

	A	B	C	D	E	F	G
Fund #	**Revolving Fund**	**Department, Board, Committee, Agency or Officer Authorized to Spend from the Fund**	**Fees, Charges or Other Receipts Credited to Fund**	**Program of Activity Expenses Payable from Fund**	**Restrictions or Conditions on Expenses Payable from Fund**	**Other Requirements/ Reports**	**Fiscal years**
2607	Veterans	Veterans Service Officer and Board	Donations	Supplies, administrative fees and permits for any programs related to Veteran Services and Melrose Community events.	$15,000 Annual Cap		Fiscal Year 2025 and subsequent years
2652	Recreation	Park Commission	Registration and User fees collected for Recreation Department sponsored programs	Costs associated with the various programs sponsored by the Recreation Department including the Director and Assistant Director's salary, program coordinator salaries as well as supplies and equipment needed to run the program.	$500,000 Annual Cap		Fiscal Year 2026 and subsequent years
2658	Inspectional Services	Director of Inspectional Services	Fees from inspections of multifamily homes	State-Mandated certificates of inspections, multifamily inspections, equipment, contracted inspectors, education and printing.	$15,000 Annual Cap. Salaries related to contracted inspectors are only paid from this fund.		Fiscal Year 2026 and subsequent years
2659	Health	Director of Health Department	Fees associated with public health programs	Costs associated with flu clinics, sale of bike helmets, salaries and CPR classes	$60,000 Annual Cap		Fiscal Year 2026 and subsequent years
2665	Police False Alarm	Chief of Police	Fees associated with excessive false alarm responses from private homes and businesses throughout the City	Maintenance of Police Department Fleet	$10,000 Annual Cap. No salaries are paid from this fund		Fiscal Year 2026 and subsequent years
2669	Park Permits	Park Commission	Rental Fees and Custodial charges received from activities hosted by user groups and organizations that do not reside within the City.	Supplies and maintenance costs associated with parks, fields and playgrounds where permits are issued.	$40,000 Annual Cap		Fiscal Year 2026 and subsequent years
2750	Beebe Estate	Beebe Estate Trustees	Fees associated with the rental of this building and donations	Fees related to maintaining the Beebe Estate in a safe and sanitary manner.	$30,000 Annual Cap. No salaries are paid from this fund		Fiscal Year 2026 and subsequent years
2811	Council on Aging	Council on Aging Director	Donations	Council on Aging and Milano Center Programs and services, minibus related expenses and costs associated with maintaining the Milano Center in a safe and sanitary manner, Salary for Social Service Coordinator	$65,000 Annual Cap		Fiscal Year 2026 and subsequent years