

MTCP Board of Health Program Work Plan

FY26

Program Name:

POLICY WORK PLAN

Metric	Target	Equity Narrative	Work Plan Narrative
Number of presentations planned to municipal decision-makers to propose local policy strategies	{Enter Target # for metric}		
Number of municipalities planning to change/update model policy regulations, please note any that will be working on cigar pricing or tobacco retail density policies	{Enter Target # for metric}		
Number of BOH collaborative meetings planned	{Enter Target # for metric}		

Notes and Comments:

ENFORCEMENT & SURVEILLANCE WORK PLAN

Metric	Target	Equity Narrative	Work Plan Narrative
Retailer inspections and education visits	<i>100% of all stores are to be completed by end of year</i>		<i>[For all metrics describe program plans to complete metrics]</i>
Compliance check visits	<i>100% of all stores are to be completed by end of year. See protocol for more information</i>		
Synar compliance check visits	<i>Provided sample of stores are to be completed by end of year. See protocol for more information</i>		
Follow-up visits conducted due to violations during previous compliance checks and inspections	<i>Required to complete within 3-6 months of violation. See protocol for more details</i>		
Protocols and procedures for violation follow up with municipalities and keeping retailer data updated in POST	<i>How is information shared regarding violation fines, payment, and appeals</i>		
Compliance Rate Response Plan	<i>Compliance rate above 15%</i>		

Notes and Comments

Racial Equity Development Plan

Area of Learning	Equity Narrative	Work Plan Narrative
	<i>[How does building this skill help advance your equity work and understanding. How will the learning will be considered and integrated into your work]</i>	<i>[What training opportunity will be utilized ie Training, Webinar, Book Club, to build skill]</i>

Notes and Comments