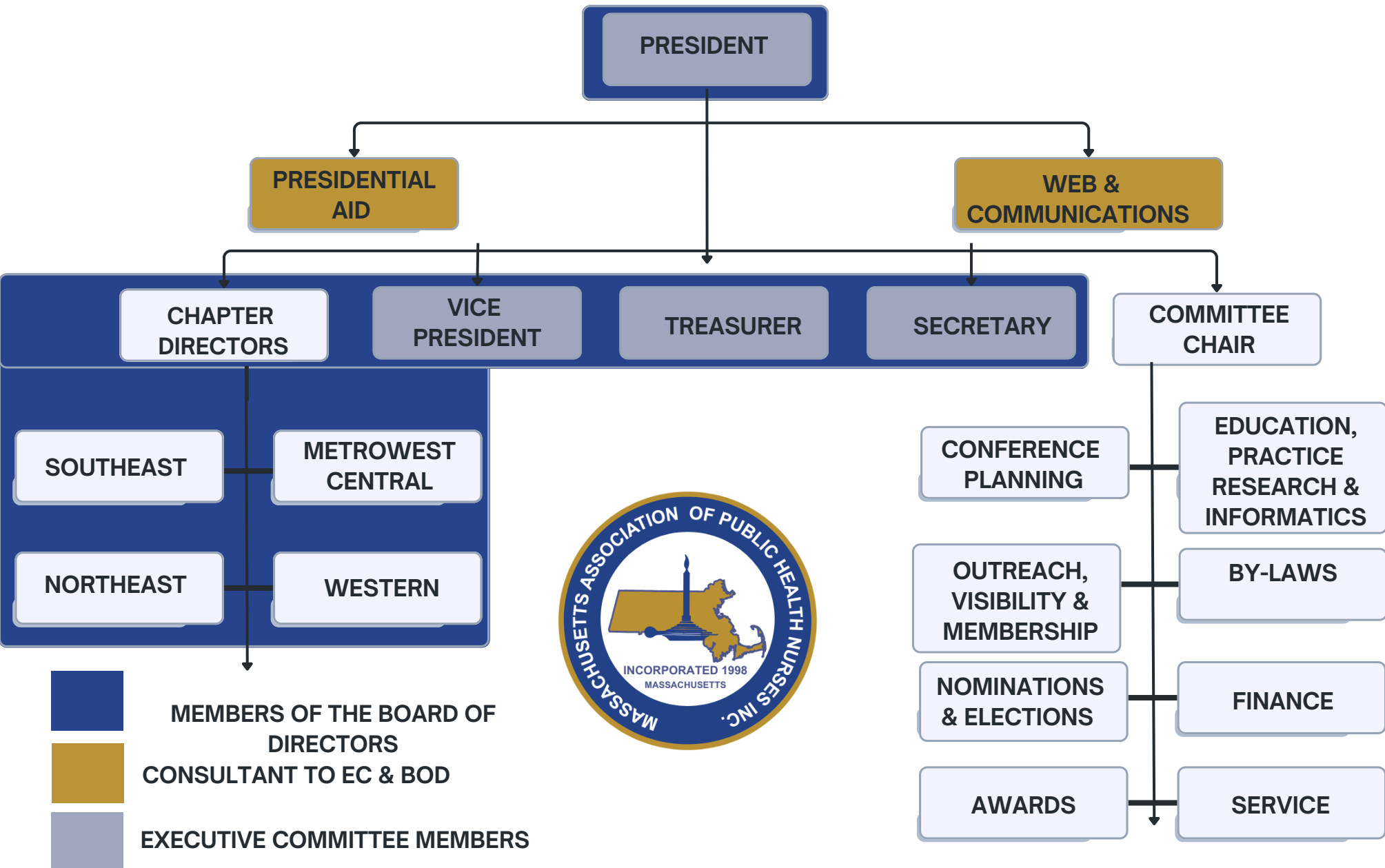


MAPHN ANNUAL REPORT



2024-2025

MAPHN ORGANIZATIONAL CHART





2025 MAPHN Conference Award Recipients

Public Health Nurse Award

Given to a Public Health Nurse in recognition of dedication to MAPHN and excellence in the field of public health nursing.

Nominated by the membership, selected by Awards Committee.

2025 – Melissa Lowry MPH, BSN, RN

Presidential Award

Given to a Public Health Nurse in recognition of outstanding contributions to MAPHN and commitment to public health nursing.

Selected by the current MAPHN President

2025 – Simone Carter RN, BSN

Champion of Public Health Nursing Excellence

Given to an individual or organization that has been a positive supporter of MAPHN and promoter of public health nursing in the Commonwealth of Massachusetts.

Nominated by the membership, selected by Awards Committee

2025 – Caitlin Pettengill DNP-PHNL, RN

Lifetime Achievement Award

Given to a current/former Public Health Nurse who has been a Member for at least 5 years, who has made significant contributions to MAPHN and the public health nursing profession

Nominated by the membership, selected by Awards Committee.

2025 – Kitty Mahoney



Activities of Metrowest-Central Massachusetts Chapter MAPHN Chapter Report July 2024 to June 2025

Number in MAPHN/Chapter Membership: 50

Retiring Members 2024-2025: 0

Chapter Officers:

President: vacant

Secretary: Heidi Harper, Natick

Treasurer: Ann Marie McCauley, Wellesley

Total CEUs provided to Date : 1

Chapter Meeting Information

Our chapter typically meets the 2nd Thursday of the month from 11 am-1pm. The chapter held 7 meetings this year with 3 being held virtually.

Chapter Meeting Narrative

July and August 2024-Summer Break

September 12, 2024

Virtual meeting via zoom. Caitlin Pettengill, Chief Local Public Health Nurse in the Office of local and Regional health for DPH presented her vision for public health nursing in the Commonwealth. See attached Power Point Presentation

October 2024-Flu Clinics/No meeting

November 7th 2024

Zoom meeting. Discussion centered around the flu clinics-what was successful, what was not.

December 6th 2024

Chapter holiday party at Puttshack in Natick

January 9th 2025

In person meeting at Natick Town Hall. Jeri Beales MSN, RN,BS discussed her role at Destination Health Travel Clinic. Her expertise on all types of vaccines was met with much enthusiasm.

February 6th 2025

Zoom meeting. Alexis Walls, Assistant Campaign Director of MPHA (Mass. Public Health Alliance) presented a slide show on Advocacy 101. She went through the legislative process, the difference between lobbying and advocating with a lively discussion after the presentation as it pertains to public health

March 6th 2025

In person meeting in Framingham. Tobacco & Nicotine: Policy, Enforcement and Prevention. The program was presented by Pari Thillaigovindan, Tobacco Control agent in Framingham and Katherine Im, MTCP/DPH MetroWest District Tobacco Control Program. CEU's were offered

April 3rd 2025

In person meeting at the Northborough Library. MDPH epidemiologists Scott Troppy and Lionel White were guest speakers and discussed several topics related to MAVEN. Open discussion centered around complicated case investigations, MAVEN tips to make case investigations more streamlined and other topics.

May 14-15 2025

27th Annual MAPHN conference in Wakefield sponsored by the Northeast Chapter.

Respectfully Submitted;

Heidi Harper
MAPHN Metrowest-Central Chapter Secretary



Activities of Southeast Massachusetts Chapter MAPHN Chapter Report July 2024 to June 2025

Secretary: Ginnie Chacon-Lopez
Treasurer: Caroline Kinsella

Total CEUs provided to Date : 2

Chapter Meeting Information

Southeast Chapter Meetings: usually held on 4th Thursdays at lunchtime or early afternoon at 5 Barstow Street. Mattapoisett.

Chapter Narrative & News:

January 16, 2025:

Hoarding Task Force, Hoarding Cluttering Workshop
Presenter Liisa Jackson, MRC Director

March 27, 2025:

Alzheimer's versus Dementia, How to Navigate Care and Resources
Presenter Jennifer Hoadley, CDP Regional Manager of Southeast MA
Alzheimer's Assoc.

May 22 nd , 2025:

Camp Inspections from the Lens of a Public Health Nurse
Presenter Kerri Wagner, Department of Public Health
Attendees received 2.0 contact hours

Respectfully Submitted,
Caroline Kinsella & Virginia Chacon-Lopez
MAPHN Southeast Chapter



Activities of Western Massachusetts Chapter MAPHN Chapter Report

**October 1, 2024 to December
31, 2024**

Number in MAPHN/Chapter Membership: 35

Retiring Members 2024-2025 1

Chapter Officers: President: Anne Mistivar

Secretary/ Treasurer: Angela Kramer, MS, RN

Total CEUs provided to Date : 1.5

Chapter Meeting Information

Our Chapter meets the second Wednesday of each month with a luncheon

Number of Chapter meetings (Hybrid) 10

August 2024 to June 2025

Chapter Narrative & News:

All Chapter Meetings are held Hybrid on the second Wednesday of each month, to allow for those who are not able to attend in person. All Chapter Meetings were held at the Ludlow Town Hall, 488 Chapin Street, Ludlow, MA in the Board of Selectman Conference Room, 3rd Floor.

August 14, 2024

Sequiris Pharmaceuticals sponsored our luncheon and gave a presentation on the current Influenza Vaccines for 2024-2025.

September 11, 2024

Teresa Flynn, Chairman MAPHN By-Laws Committee reviewed Chapter Nominations and Elections process and timeframe. It was determined our Chapter will wait until we have the complete accurate list of the Western Massachusetts MAPHN Chapter Members. We proposed this list will be compiled after the deadline of October 31, 2024.

October 11, 2024:

Kerry Delano from Trauma 24 presented on Blood Borne Pathogens. 1.5 CEU's were given to each attendee. Trauma 24 also gave each member who requested a Spill Kit. Trauma 24 also sponsored lunch for this meeting.

November 20, 2024:

Lisa Weigel, Branch Manager for People's Bank in Ludlow along with her peers gave a very informative presentation on banking and scams and fraud. Several tips were given to protect our identity.

We also had a meeting discussing our Annual Holiday Luncheon in December.

December 11, 2024:

Western MA Chapter Annual Holiday Luncheon at the Villa Rose Restaurant in Ludlow, MA

A plaque was presented to Marjia Popstafanjia, State Epidemiologist thanking her for her years of service and support to the MAPHN Public Health Nurses during her tenure.

January 15, 2025:

A luncheon and presentation was sponsored by Everest Recovery located in Ludlow. A review of their new facility in Ludlow and services provided was given by their Director, Gary Frankowski, Clinical Supervisor Jasmine Quinones, and Alison Cruz, Administrative Assistant.

Everest Recovery provides comprehensive outpatient services for people suffering from opioid use disorder. They also provide medication-assisted treatment (methadone maintenance) and can get people into treatment quickly, with medication on the first day.

February 12, 2025:

Anne Mistivar was congratulated on her new Nurse Consultant Position for Western Massachusetts working with the State and UMass.

A luncheon and presentation were sponsored by Steve Josefson, Senior Vaccine Sales Specialist for CSL Seqirus. A review of their current Influenza Vaccines and their effectiveness was presented. Currently Seqirus offers Flucelva, approved for ages 6 months and older, Fluad, recommended by the ACIP for adults ages 65 years old and older. Steve mentioned he can assist all health departments to set up an account with Seqirus.

Anne Mistivar, President of the MAPHN Western MA Chapter will be stepping down as President. A discussion for Nominations and Voting were held. A Job Description for President and Vice President was created.

March 12, 2025:

Harvey McNulty from Swift River Recovery, a newer addiction facility presented on his facility and outcome goals. He also sponsored our luncheon. Christine Southworth, RN announced her retirement effective April 30, 2025.

April 9, 2025:

A presentation by Biyanka Patel, Medical Science Liaison- Northeast Region from Bavarian Nordic, Inc about Rabies Vaccine and post exposure protocols. Deputy Elizabeth Rodrigues, Triad Officer from the Hampden County Sheriff Department presented on the various services they provide to Hampden County including Are You OK Program, Borrowing of medical equipment, GPS device to help locate elderly if they are lost, etc.

May 2025

Annual MAPHN Conference in Wakefield, MA

June 9, 2025

Our chapter will hold their monthly meeting in Stockbridge, MA. The Collaborative sponsored our luncheon. ***Pts Diagnostics*** is presenting on their device which covers Cholesterol Screening and A1C screening. A change of officers will begin.

President: Lauren Blakeley

Vice President: Angela Kramer

Secretary: Deborah Schaier

Treasurer: Angela Kramer

Respectfully Submitted;

Angela Kramer, MS, RN

MAPHN Western MA Chapter Vice President/Treasurer



Activities of the Executive Committee & Board of Directors July 2024 to June 2025

Executive Officers:

President: Tiffany Benoit
Vice President: Simone Carter
President Elect: Vacant
Treasurer: Ann Marie McCauley
Secretary: Taylor West
Past President: Gail Johnson

Executive Committee Narrative & News:

FY25 started with Nicole Mello as the MAPHN President and Tiffany Benoit as President Elect. Nicole stepped down in early January 2025 and Tiffany was voted in by the Board of Directors as President on January 15th, 2025.

The Executive Committee has been busy doing the day-to-day business of MAPHN. This includes sitting on other committees and coalitions, involving other local and state partners. These committees include:

- Coalition for Local Public Health (CLPH): Meets every other week
- Legislative subcommittee of CLPH: Meets twice a month
- Local Public Health Intensive Training (LPHIT): Meets Monthly
- ANA Mass Presidents Round Table: Meets Quarterly
- Monthly collaboration meetings with the Office of Local and Regional Health

Some other activities include a combined educational training with MA Occupational Nurses, Annual Conference, website revamp, reviewing materials from LPHIT and CLPH, and hiring a new admin. The Executive Committee has also been working with the Local Public Health Nurse Consultants on developing an advisory committee to review the training content developed.

The Executive Committee met quarterly from July 2024-December 2024 and switched to monthly meetings in January 2025 and met with the full Board of Directors quarterly.

Executive Committee meeting dates:

August 19, 2024
November 18, 2024
January 27, 2024
February 10, 2025
April 17, 2025
May 21, 2025

Board of Director meeting dates:

September 9th, 2024
December 9th, 2024
March 10th, 2025
June 9th, 2025

The Board of Directors Narrative & News:

The Board of Directors is made of the Chapter Presidents from each chapter and the Executive Committee. For FY25 the Board of Directors met quarterly to discuss needed items and approve activities and expenses for FY25. Some of the key things voted on by the Board of Directors includes developing a Scope of Work for Public Health Nurses for Massachusetts in partnership with the Office of Local and Regional Health at Mass Dept. of Public Health, hosting a table at the Massachusetts Adult Immunization Conference, sending four more people to the Leadership Matters Course, and working to develop the leadership skills of public health nurses in MA.

In FY25 the Board voted to close the Cape and Islands Chapter of MAPHN, as it has not been active in several years. With that closure there now remains four active chapters of MAPHN. The Board of Directors consists of the following members:

Western Chapter: Anne Mistivar
MetroWest/Central Chapter: Michele Schuckel
SE Chapter: Emily Fields
NE: Gail Johnson
Executive Committee

Looking Ahead:

The Executive Committee and the Board of Directors will be working on a new strategic plan for the next 5 years. They will be working with BME Strategies to develop key needs and goals for MAPHN.

The Executive Committee will also be sitting on the Special Commission for SAPHE 2.0 and working closely with the Office of Local and Regional Health

on “Super Groups” to help improve access and funding for Local Public Health.

There was one change to the Executive Committee as voted by MAPHN general membership at the Annual Meeting in May 2025. Simone Carter was voted in as the President Elect and the Vice Presidency remains vacant for now.

Respectfully Submitted;
Tiffany Benoit, MPH, BSN, RN, CHO
MAPHN President



Annual Report July 2024 - June 2025 Report of Chapter President

Chapter Officers: President - Gail Johnson
Vice President – Karen DaCampo
Secretary - Darcy Beall
Treasurer – Judith Ryan

Chapter Finances (Year End balance): Ending balance (as of 4/10/25)
\$10,878.36

Chapter Meeting Information: Second Friday of every month from
9:00 AM – 11:30 AM, Westford Town Hall, 55 Main Street, Westford, MA
01886 and virtually since February 2025

Number of Chapter meetings (in person or virtual): 8 meetings, 3 were
offered virtually

Education/CEU offering(s) at the Chapter (in person or virtual): 2 (pending
June CEU approval)

Total CEUs provided (Year End total): 4 (including June 2025 meeting)

Chapter Narrative & News: Fiscal Year 2025 began with an enriching visit to the MWRA's Deer Island Water Treatment Plant for our annual environmental day field trip. Nine Northeast Chapter members participated in the tour, gaining valuable insights into how the facility significantly improves water quality in Boston Harbor, reduces pollution, and supports marine life restoration. The day concluded with a lively lunch at Tavern in the Square in Burlington.

Throughout the year, the chapter hosted a variety of expert-led presentations covering a wide range of public health topics. These included:

- The Nicotine-Free Generation Initiative
- Proactive Brain Health
- Children's Vision Screenings
- Respiratory Syncytial Virus (RSV) Vaccine
- A Public Health Nurse's Journey in Immunization
- The Role of Animal Control Officers in Public Health
- Updates to Measles, Mumps, and Pertussis



Chapter Members learn about Proactive Brain Health

One meeting was dedicated entirely to program sharing, where members presented initiatives that they had implemented in their communities. This collaborative session allowed members to exchange ideas, discuss successes and challenges, and explore resources for developing impactful public health programs.

Fiscal Year 2025 also marked the launch of an exciting new initiative: a **Dine and Learn** dinner series, offering members additional opportunities to earn Continuing Education Units (CEUs) in a relaxed, engaging setting. In April, the Northeast Chapter hosted its first event at the Tuscan Kitchen in Burlington, MA. Members gathered to enjoy a delicious meal while learning about the latest Respiratory Syncytial Virus (RSV) vaccine recommendations. June's Dine and Learn brought us to Legal Seafoods in Peabody where we learned about instED, LLC. An innovative company that brings the concept of urgent care to people's homes, ultimately saving them the trip to the ER or crowded urgent care facilities.

This new series aims to combine professional development with community building, and future sessions will explore topics such as in-home emergency room alternatives and much more.



April's Dine and Learn Dinner Series

The Northeast Chapter was also honored to once again organize the 2025 MAPHN Annual Conference in May. A dedicated planning committee was formed, and the event was themed: **“Public Health Nursing: Navigating the New Era of Emerging Infectious Diseases.”** The conference promises a dynamic lineup of presentations, including “Climate Change and Public Health”, “Emerging Infectious Disease: What’s New on the Horizon”, and “Public Health at the End of the Earth”. Speakers will include an emergency physician and an associate medical director from the Bureau of Infectious Disease and Laboratory Sciences, ensuring a diverse and informative experience for all attendees.

The Northeast Chapter welcomed a new board member this year. Amelia Houghton from Worcester was elected as the new Treasurer. We would like to thank Judith Ryan from Danvers/Hamilton for her service as past Treasurer. Additionally, Karen DaCampo from Winchester was re-elected as Vice President, continuing her dedicated service for another term. Their leadership will be instrumental in guiding the chapter through another impactful year.



Annual Report July 2025 Report of Committee By-Laws

Number in MAPHN Committee
Membership Number: 5

Committee Volunteers: Former Chair (resigned May 2025) Teresa Flynn, Patricia Trembly, Elain Silva, Kitty Mahoney, Mary McKenzie, Jessica Tracy

Committee (Needs): Printing of by-laws was suspended in 2019. By-Laws are posted electronically and distributed via email.

Committee Meeting Information: Meetings were virtual via ZOOM. Communique was electronic via email.

Number of Committee meetings (in person or virtual) 4

Committee Narrative & News: Since adoption of APHA Model, there were recommendations for change from the Board of Directors which were adopted by the Board and voted favorably by both the Board and Annual Meeting attendees which include:

1. Allowance of retired members to serve if elected/appointed on committees, Chapter and Board of Directors offices.
2. Clarification on removal of membership due to non-payment of dues.
3. Confirming composition of the Board of Directors as relates to the APHA model.
4. Strengthen language on Board participation and Proxy requirements.
5. Chapter election suggestions.



**Massachusetts Association of Public
Health Nurse Education
(Practice, Research & Informatics [EPRI])**

From July 1, 2024-June 30, 2025, MAPHN processed **68 separate applications for continuing education.**

Requests for program approval for contact hours are received routinely for chapter education initiatives, conference and for partner requests (such as LTC, MAHB and MHOA programs) awarding nursing contact hours for PHNs attending their sessions.

It is important to note that the application for CEUs was revised in 2024 to a format compliant with the Board of Registration in Nursing.

In order to process CEU applications, in addition to that form, the Evaluation, Provider Disclosure, and Learning Objectives are collected and reviewed for BORN protocol. The templates for all these forms are on www.maphn.org as a tab with other additional and helpful information including BORN CMR regulations.

Respectfully submitted,
Kitty Mahoney



Outreach Visibility Membership Committee

The purpose of this Committee is to expand the role of the original White Paper written by Jessica Tracy. Michele Schuckel and Angela Kramer are the co-chairs of this committee.

Our committee meets on the last Monday of each month. During this time, we explored opportunities to expand our membership of MAPHN members. We have reached out to all the Public Health Excellence Grant towns to invite their nurses to become a member of MAPHN if they were not already a member.

Our committee decided to resume after the new Executive Board met to decide the direction to resume this committee. Michele Schuckel resigned effective July 14, 2025.

Angela Kramer will be the Chairman of this committee and is currently working with our President, Tiffany Benoit.

Respectfully Submitted,

Angela Kramer, MS, RN

Public Health Nurse

Western MA Chapter VP/Treasurer

OVM Committee Chairman



Massachusetts Association of Public Health Nursing

July 1, 2024- June 30, 2025

Account Balance Current Total:

Bank of America

Checking Account

July 31, 2024	\$52,087.41
August 31, 2024	\$52,321.86
September 31, 2024	\$56,416.86
October 31, 2024	\$58,110.36
November 27, 2024	\$56,307.26
December 23, 2024	\$58,387.25
January 23, 2025	\$40,511.52
February 28, 2025	\$58,395.47
March 27, 2025	\$72,155.78
April 28, 2025	\$97,856.02
May 30, 2025	\$93,525.42
June 30, 2025	\$89,179.10

Savings Account

July 31, 2023	\$15,056.84
August 31, 2023	\$15,057.22
September 31, 2024	\$15,057.59
October 31, 2024	\$15,057.97
November 29, 2024	\$15,058.34
December 31, 2024	\$15,058.72
January 31, 2024	\$15,059.10
February 28, 2025	\$15,059.45
March 31, 2025	\$15,059.83
April 30, 2025	\$15,060.20
May 30, 2025	\$15,060.58
June 30, 2025	\$15,060.95

AVIDA BANK 1 yr. CD at 3.250%

June 16, 2024	\$15,242.02
September 16, 2024	\$15,425.59
December 16, 2024	\$15,609.34
February 14, 2025	\$15,731.69-renewed
March 16, 2025	\$15,773.77
June 16, 2025	\$15,905.51

PAYPAL:

August 10, 2024	\$2,132.46 transferred \$2,000.00 to ckg
October 4, 2024	\$1,682.49 transferred \$1,500.00 to ckg
December 4, 2024	\$1,074.87 transferred \$1,000.00 to ckg
February 16, 2025	\$494.35 transferred \$300.00 to ckg
April 22, 2025	\$20,000.00 transferred to checking
May 10, 2025	\$5,900.00 transferred to checking
June 8, 2025	\$83.86 balance
June 30, 2025	\$509.22 transferred \$500.00 to ckg

MONTHLY EXPENSES:

July 2024

Communications/Webmaster contract:\$700.00
Storage Shed Monthly expense: \$85.00
Google Suites: \$153.00
Comedian for conference: \$500.00
Administrative Assistant: \$420.00
Kendall Press, Leadership folders: \$484.00
Conference speaker hotel: \$233.45

August 2024

Communications/Webmaster contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
Conference speaker hotel reimbursement \$233.45
Return item chargeback, returned membership check \$100.00
APHA donation \$100.00

Executive Director hotel reimbursement \$233.45
Executive Director book keeping, June-August \$1,755.00
Administrative Aide \$420.00
USPS \$1.65 postage

September 2024

Communication/Webmaster contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
Amazon Marketplace Stand Down supplies \$ 307.23
Lambert Brother's \$254.74 Stand Down luncheon for volunteers
Executive Director salary \$720.00

October 2024

Communication/Webmaster contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
Secretary of State filed the Annual Report \$18.50
Donation to the Nurse's Honor Guard \$250.00

November 2024

Communication/Webmaster contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
CVS- mints and candies for MHOA table \$22.28
Stand Down supplies \$102.82
2024 Conference comedian \$500.00
Four Points Sheraton, 2025 Conference deposit \$500.00
Charge back from Bank of America, check not funded \$100.00

December 2024

Communication/Webmaster monthly contract \$700.00
Storage Shed monthly expense \$85.00

Google Suites \$153.00
Board of Director's meeting lunch reimbursement \$99.55
Administrative Assistant contract September and October \$480.00
New webmaster designer John Guilfoil \$9,918.00
Staples tax prep supplies, folder, envelopes etc. \$108.32

January 2025

Communication/Webmaster monthly contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
Staples supplies for taxes and binders \$108.32
John Guilfoil public relations website design \$9,918.00
Metrowest Chapter \$2,375.00
Northeast Chapter \$3,025.00
Flowers and giftcard for Leila Mercer \$111.25
Staples tax supplies \$48.85
Toner reimbursement \$59.49
Executive Director Oct 24-Jan 25 \$1,417.50
Administrative Aide \$300.00
Administrative Aide \$180.00

February 2025

Communication/Webmaster monthly contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
Staples BOD meeting paperwork copies \$28.05
Southeast Chapter check \$2,350.00

March 2025

Communication/Webmaster monthly contract \$700.00
Storage Shed monthly expense \$85.00
Google Suites \$153.00
Survey Monkey \$395.25
4imprint conference notebook \$671.18
Amazon Marketplace conference supplies \$214.74
Western Chapter check \$2,050.00
Marco Promotional Productions conference supplies \$197.69
Amazon Marketplace, conference supplies \$12.42

Amazon retailers, conference supplies \$67.29
Amazon Marketplace, conference supplies \$33.40
Bestbuy yearly computer protection \$179.99
Administrative Aide January invoice \$240.00
Administrative Aide February invoice \$420.00

April 2025

Zoom yearly contract \$ 169.89
Google Suites \$153.00
The Storage Shed \$85.00
Wild Apricot platform monthly web charge \$176.40
Bank of America, ordered new checks and check binder \$133.78
Bank of America, check stamp \$32.23
Bank of America, check order \$42.22
Merchant payout, charges for transactions on credit card \$4.99
Amazon Marketplace conference supplies \$9.02
Amazon Retailer \$49.23

May 2025

Google Suites \$153.00
The Storage Shed \$85.00
Walgreens, two \$25.00 gift cards for conference total \$59.90
Conference cash withdrawal \$900.00 for 50/50, Store, and Baskets
NEC Trophies \$499.38
Communication webmaster April payment \$700.00
Communication webmaster May payment \$700.00
Staples conference printing \$1,176.61
Amazon conference supplies \$38.22
Four Points Sheraton conference \$19,130.67
Wild Apricot monthly charge \$176.40
Christina Hernon Honararium conference speaker \$500.00
Conference plants \$81.66
Reimbursal candy for Immunization conference \$16.49
Conference support webmaster \$2,000.00
Stephanie Chalupka Honararium conference speaker \$500.00
Intuit Quickbooks first online payment \$3.72
Conference costs for U-Haul and gas \$422.30

Merchant Wild Apricot charge \$4.99
Attorney General Tax preparation submitted \$35.00
Executive Director Feb-May 2025 \$1,890.00
Four Points Sheraton room for Christina Hernon \$211.11
Four Points Sheraton room for IT \$211.11
Attorney General Tax prep \$70.00

June 2025

Google Suites \$153.00
The Storage shed \$90.00
King McNamara tax accountant prep \$1,900.00
Communication Webmaster payment \$700.00
Elaine Silva reimbursement conference costs Bath and Body works \$43.88
Administrative Assistant \$500.00
Reimbursement to Kasey Mauro for Board of Health meeting luncheon \$276.77
Hotel room reimbursement to Tiffany Benoit for Julie Long, Annemarie Devaley
and Lyn and Jess \$579.72
Wild Apricot Charge \$4.99
Microsoft yearly plan \$106.24
AV Media Conference cost charges \$3500.00

Respectfully Submitted,

Caroline A. Kinsella BSN.,RN.,R.S.

MAPHN
Executive Director/Finance

MAPHN, FY25, Budget, 7.1.2024 to 6.30.2025 Treasurer report

Outreach, Visibility & Membership

Chair: Jessica Tracy

Goal: Recruit and maintain members. Increase the image of MAPHN

By laws: Standing committees will be composed of at least 3 members and at most 5 members of the Association, with the exception of the conference planning committee. Each Committee may also consist of an additional 5 alternate members; however, a quorum will be reached with 3 committee members present at the meeting.

1. Heidi Haper hharper@natickma.org
2. Meg Goldstein Canton mgoldstein@town.cantonma.us
3. Kitzia Diaz Kdiaz@lynnma.gov

Service Committee

Chair: Kitty Mahoney

Goal: Assist the growing developments of organizational participation in the provision of community service projects.

By laws: Standing committees will be composed of at least 3 members and at most 5 members of the Association, with the exception of the conference planning committee. Each Committee may also consist of an additional 5 alternate members; however, a quorum will be reached with committee members present at the meeting.

1. Dayana Parisien dparisien@foxboroughma.gov
2. Elizabeth Gudmand egundmand@town.hull.ma.us

Awards Committee

Chair: Ruth Mori

Goal: Oversees and conducts the process to select the annual public health nurse awards; Sheila Miler Memorial Public Health Award, Charlotte Stepanian Lifetime Achievement Award and Champion of Public Health Nurses Award.

By laws: Standing committees will be composed of at least 3 members and at most 5 members of the Association, with the exception of the conference planning committee. Each Committee may also consist of an additional 5 alternate members; however, a quorum will be reached with committee members present at the meeting.

1. Ella Fernando inoor@somervillema.gov
2. Elaine Silva nana5550@yahoo.com

Education, Practice Research & Informatics

Chair: (interim) Kitty Mahoney

Goal: Provide guidance to the membership to enhance evidence based educational opportunities. Conduct and support research activities for MAPHN.

By laws: Standing committees will be composed of at least 3 members and at most 5 members of the Association, with the exception of the conference planning committee. Each Committee may also consist of an additional 5 alternate members; however, a quorum will be reached with committee members present at the meeting.

1. Kirsta Krieger kkieger@townofware.com
2. Lisa Hayer lherer@newtonma.gov
3. Kathy Downey downeybeatriz@verizon.net
4. Beth Fleming bffleming@town.canton.ma.us

By-laws

Chair: Teresa Flynn

Goal: Maintain MAPHN organizational foundation by reviewing bylaws and policies for consistency and relevance making recommended changes.

By laws: Standing committees will be composed of at least 3 members and at most 5 members of the Association, with the exception of the conference planning committee. Each Committee may also consist of an additional 5 alternate members; however, a quorum will be reached with committee members present at the meeting.

1. Mary Mckenzie
2. Elaine Silva nana5550@yahoo.com
3. Gail Johnson gjohnson@westfieldma.gov

Finance Committee

Chair: Caroline Kinsella & Angela Kramer

Goal: Maintain the financial health of the organization.

By laws: Standing committees will be composed of at least 3 members and at most 5 members of the Association, with the exception of the conference planning committee. Each Committee may also consist of an additional 5 alternate members; however, a quorum will be reached with committee members present at the meeting.

1. Katie Paciorkowski cpaciorkowski@dedham-ma.gov

Committee Descriptions

Awards

Oversees and conducts the process to select the Annual Public Health Nurse Awards:

Sheila Miller Memorial Public Health Nurse Award

Charlotte Stepanian Lifetime Achievement Award

Champion of Public Health Nurses Award

By-Laws

Maintain MAPHN organizational foundation by reviewing Bylaws and policies for consistency, relevance and making recommended changes.

Conference Planning

Organizes and Hosts the MAPHN Annual Conference.

Education, Practice, Research and Informatics

Provide guidance to the membership to enhance evidence based educational opportunities.

Conduct and support research activities for MAPHN.

Finance

Maintain the financial health of the organization.

Nominations and Elections

Solicit members to run for office and conduct the election process.

OVM (Outreach, Visibility & Membership)

Recruit and maintain members.

Increase the image of MAPHN and the Public Health Nurse.

Service Committee

Assist the growing developments of organizational participation in the provision of community service(s) projects.



The MAPHN Nominations and Elections Committee 2025 Report

Plan

- Hold 2-3 committee meetings the next few months
- **Thurs. 3/20/25** Update Consent to Serve form (Glynnis)
- Send out via MAPHN email distribution list (Leila)
- Include the Consent to Serve form in NTW with a request for interested members to consider running for a Board of Directors Officer position (Kitty)
- Email Consent to Serve form to Chapter Presidents (Glynnis)
- **Thurs. 4/10/25** Receive Consent to Serve forms back from interested MAPHN members (Glynnis and committee)
- **Fri. 4/11/25** Create e-ballot (Glynnis & Leila)
- **Thurs. 4/17/25 Board Election Begins:** Send out e-ballot via MAPHN email distribution list (Leila)
- **Thurs. 5/1/25** MAPHN Election Closes
- **Fri. 5/2/25** Tabulate Election Results and Write Annual Committee report (Glynnis w/Committee members)
- **Thurs. 5/15/25** Committee Chair Presents 2025 Board of Directors election results to MAPHN President at Annual Membership Business meeting (Glynnis)
- **May 2025** following the MAPHN Annual Business meeting: Send Annual Committee report to Kitty for posting on the Members Only section of the MAPHN website (Glynnis)

From: Glynnis LaRosa